



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppec.gov.lr | Email: info@ppec.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/233/22

April 26, 2022

Hon. Henry O. Williams
EXECUTIVE DIRECTOR
National Disaster Management Agency (NDMA)
Monrovia, Liberia

Dear Hon. Williams:

Subject: **QUERY: REQUEST FOR NO OBJECTION FOR THE NDMA'S SPECIAL SBA CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and wish to acknowledge receipt of your letter dated April 26, 2022 which sought the approval of the Commission for the National Disaster Management Agency Special SBA Core Budget Procurement Plan, with a reduction in Lead Time to use the Restricted Bidding Method of Procurement to procure one Double Cabin Pick-up for the Office of the Deputy Executive Director for Administration.

However, the Commission upon scrutiny of your request states the below observation:


- That NDMA's reason to use the requested method is not in line with Section 55(d) of the PPCA which states, "In cases of extreme urgency, provided that the circumstances which gave rise to the urgency, were neither foreseeable by the Procuring Entity nor the result of dilatory conduct on its part. There seems to be no evidential extreme urgency for this request as per NDMA's submission.
- That the entity submitted its Procurement Plan for Fiscal Year 2022, but the signatures on the Plan, were not that of the Executive Director and the Procurement Director, instead the Plan was *Per Procuratorem* (PP) on behalf of the CFO and the Procurement Director.

The NDMA is advised to address the above promptly to enable further review by the Commission.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Yours sincerely,


Jargbe Rosehne Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

National Disaster Management Agency
Special NON-SBA Core Budget Plan Explanatory Notes
Fiscal Year 2022 (Jan – April)

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. NDMA/RB/001/Special Budget/2022	Capital Equipment - Vehicle	This contract package is from Special Allotment (Budget) of GoI through the MFDP, intended to procure a vehicle (Pick-Up) to process through the IFMIS System.

Prepared By: *P.R. Anthony Gaster*
 Vivian G. Walker *03/18/22*
 Procurement Director

Date: *March 18, 2022*