

# Republic of Liberia

## Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/1465/20**

September 15, 2020

Hon. Ricardia B. Dennis

**EXECUTIVE DIRECTOR**

National Commission on Disabilities  
Republic of Liberia

Dear Hon Dennis:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Commission on Disabilities' SBA Procurement Plan for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NCD's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

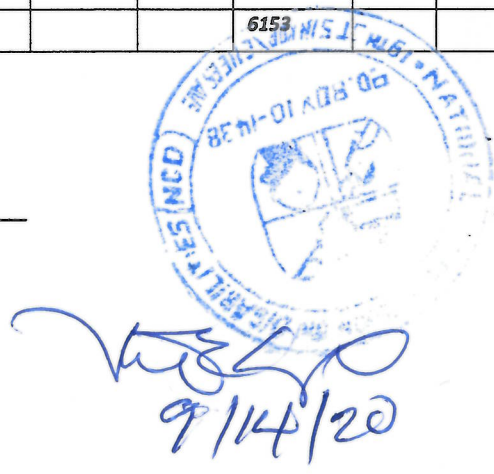
The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.



**NATIONAL COMMISSION ON DISABILITIES (NCD)**  
**PROCUREMENT PLAN (NON-SBA)**  
**SOURCE OF FUNDING: GOL**  
**Fiscal Year: 2020/2021**

1	2	3	4	5	6	7	8	9	10	11	12
	ITEM NO.	<b>BASIC DATA</b>									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business activities code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC
PLANNED	1	IFB NO:NCD/RFQ/001/20/21	Stationery	G4761	ASSORTED	1648	RFQ	6/8/2020	6/22/2020	7/6/2020	7/13/2020
UPDATE											
PLANNED	2	IFB NO:NCD/RFQ/002/20/21	Vehicle Repairs & Maintenance Services	G4520	1	3,000	RFQ	6/8/2020	6/22/2020	7/6/2020	7/13/2020
UPDATE											
PLANNED	3	IFB NO:NCD/RFQ/003/20/21	Food Stuff	G-4711	ASSORTED	500	RFQ	6/8/2020	6/22/2020	7/6/2020	7/13/2020
UPDATE											
PLANNED	4	IFB NO:NCD/RFQ/004/20/21	Printing Services	G3510	ASSORTED	1005	RFQ	6/8/2020	6/22/2020	7/6/2020	7/13/2020
UPDATE											
		<b>GRAND TOTAL</b>				<b>6153</b>					

Prepared by:   
**Mohammed Sackor**  
**Procurement Officer**



Approved by:   
**Ricardia B. Dennis**  
**Executive Director/...**

**NATIONAL COMMISSION ON DISABILITIES (NCD)**  
**Procurement Plan (NON- SBA)**  
**Explanatory Notes/Fiscal Year 2020/2021**

NO.	REFERENCE #	CONTRACT PACKAGE	CONTEI
1	IFB. NO.NCD/RFQ/001/2020/2021	Stationery	This package is intended to p both office and the worksho amount is from the conferen Additional money from the l to this package
2	IFB. NO.NCD/RFQ/002/2020/2021	Repair vehicle & maintenance services	We will hire a firm to do the our vehicles. This package is the repair and maintain cost
3	IFB. NO.NCD/RFQ/003/2020/2021	Food stuff	This package is intended to p office to entertain guest.
4	IFB NO:NCD/RFQ/004/2020/2021	Printing Services	This package is intended to p envelop, call cards, etc.

*Handwritten signature*  
9/14/20

*Handwritten signature*  
9/14/2020