

# **REPUBLIC OF LIBERIA**

**NATIONAL SOCIAL SECURITY & WELFARE CORPORATION**



**QUARTERLY PROCUREMENT REPORT**

**FISCAL YEAR 2022**

**SECOND QUARTER (APRIL, MAY JUNE 2022)**

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## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for **the second quarter fiscal year 2022** for your review and consideration.

During the period under review, the National Social Security and Welfare Corporation (*NASSCORP*) has completed the implementation of six (6) out of the total of seven (7) contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far the National Competitive Bidding (NCB) method of procurement was used for the acquisition of three (3) packages for Security Guard Service, Janitorial Service and Stationery/Ink Supplies (IFB.NO.NASSCORP/SBA/NCB/001/2022, IFB.NO.NASSCORP/SBA/NCB/002/2022 and IFB.NO.NASSCORP/SBA/NCB/004/2022 respectively).

The Restricted Bidding method was used to acquire three (3) packages for I D Cards Machine and Accessories, Vehicle Insurance and Petroleum Products (IFB.NO.NASSCORP/SBA/RB/002/2022, IFB.NO.NASSCORP/SBA/RB/004/2022 and IFB.NO.NASSCORP/SBA/RB/003/2022 respectively)

## **2.0 Challenges**

The duration of time it takes for the Ministers of Finance and Justice to attest contracts that are above the tune of US \$250,000.00.

## **3.0 Recommendations**

We at NASSCORP would like to recommend that PPCC helps facilitate the process of having the Ministries of Finance & Development Planning and Justice attest required contracts in a more timely manner. Owing to the apparent busy schedules of these ministers, the presentation / submission and/or specific referral of such contracts by PPCC to these Ministries as part of the comprehensive approval process will in no doubt mitigate the delays.

**NATIONAL SOCIAL SECURITY AND WELFARE CORPORATION  
24<sup>TH</sup> STREET SINKOR  
MONROVIA, LIBERIA**

Date: July 2022

**Executive Director**

Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Kowo

The Procurement Committee of the National Social Security and Welfare Corporation herewith submits to your office its second quarter (April, May and June) Quarterly Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the National Social Security and Welfare Corporation for the period 2nd<sup>quarter</sup> (April 1, 2022 to June 30, 2022). Please note that for 1<sup>st</sup> quarter (January to March 2022), there were no contracts enforced as the preparatory processes were still not consummated hence the execution of the 2022 Procurement Plan had not begun.

Kind Regards.

Sincerely yours



Dewitt B. vonBallmoos  
Director General

4.0 Annexes:

Annex A: Summary Table

<b>General Information</b>
NASSCORP
Quarterly Procurement Report
[Second Quarter 2022] (April – June)

**SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED**

**SPECIFIC INFORMATION**

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/ Contractor / Consultant / Service Provider	Supplier/ Contractor/ Consultant/ Service Provider Status	Date Contract Signed	Date of Delivery / Inspection
1	IFB.NO.NASSCORP/SBA/NCB/001/2022	Security Guard Service	NCB	Budget	March 14, 2022	April 13, 2022	4	Award Letter not presented as contract taken to MFDP and MOJ has not been received	257,600.00	SEGAL	REGISTERED	June 1, 2022	N/A
2	IFB.NO.NASSCORP/SBA/NCB/002/2022	Janitorial Service	NCB	Budget	March 14, 2022	April 13, 2022	3	May 10, 2022	100,564.80	Elite Facility Mgmt	REGISTERED	JUNE 1, 2022	N/A

3	IFB.NO.NASSCORP/SBA/NCB/004/2022	Stationery & Ink Supplies	NCB	Budget	March 14, 2022	April 13, 2022	3	April 10, 2022	66,074.00	METRO TECH	REGISTERED	JUNE 1, 2022	N/A
4	IFB.NO.NASSCORP/SBA/RB/002/2022	ID Card Machines & Accessories	RB	Budget	March 14, 2022	April 13, 2022	1	April 10, 2022	35,961.00	MWETEN A	REGISTERED	JUNE 1, 2022	Inspection Ongoing as items are being delivered in batches
5	IFB.NO.NASSCORP/SBA/RB/003/2022	Petroleum Products	RB	Budget	March 14, 2022	April 13, 2022	4	Award Letter not presented as contract taken to MFDP and MOJ has not been received	898,036.65	PETRO TRADE & NEXIUM	REGISTERED	June 1, 2022	N/A
6	IFB.NO.NASSCORP/SBA/RB/004/2022	Vehicle Insurance	RB	Budget	March 14, 2022	April 13, 2022	3	April 10, 2022	40,955.88	ICA	REGISTERED	June 1, 2022	N/A

Prepared by:



Garton C. George  
Procurement Director

Date: 7/01/22

Approved by:



Dewitt B. von Ballmoos  
Head of Entity/ Chairman PC

Date: \_\_\_\_\_

**Annex B: Copies of the quarterly actualized procurement plans**

*[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]*

**Annex C: Copies of notice of award**

*[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]*

**Annex D: Copies of signed contracts**

*[Attach copies of all contracts signed during the quarter]*

**Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report**

*[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]*

# **REPUBLIC OF LIBERIA**

**NATIONAL SOCIAL SECURITY & WELFARE CORPORATION**



**QUARTERLY PROCUREMENT REPORT**

**FISCAL YEAR 2022**

**THIRD QUARTER (JULY AUGUST SEPTEMBER 2022)**



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## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for **the third quarter fiscal year 2022** for your review and consideration.

During the period under review, the National Social Security and Welfare Corporation (*NASSCORP*) has completed the implementation of six (6) out of the total of seven (7) contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far the National Competitive Bidding (NCB) method of procurement was used for the acquisition of three (3) packages for Security Guard Service, Janitorial Service and Stationery/Ink Supplies (IFB.NO.NASSCORP/SBA/NCB/001/2022, IFB.NO.NASSCORP/SBA/NCB/002/2022 and IFB.NO.NASSCORP/SBA/NCB/004/2022 respectively).

The Restricted Bidding method was used to acquire three (3) packages for I D Cards Machine and Accessories, Vehicle Insurance and Petroleum Products (IFB.NO.NASSCORP/SBA/RB/002/2022, IFB.NO.NASSCORP/SBA/RB/004/2022 and IFB.NO.NASSCORP/SBA/RB/003/2022 respectively)

## **2.0 Challenges**

The duration of time it takes for the Ministers of Finance and Justice to attest contracts that are above the tune of US \$250,000.00.

## **3.0 Recommendations**

We at NASSCORP would like to recommend that PPCC helps facilitate the process of having the Ministries of Finance & Development Planning and Justice attest required contracts in a more timely manner. Owing to the apparent busy schedules of these ministers, the presentation / submission and/or specific referral of such contracts by PPCC to these Ministries as part of the comprehensive approval process will in no doubt mitigate the delays.

**NATIONAL SOCIAL SECURITY AND WELFARE CORPORATION**  
**24<sup>TH</sup> STREET SINKOR**  
**MONROVIA, LIBERIA**

Date: October 2022

**Executive Director**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

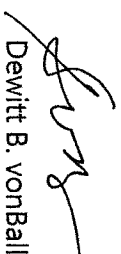
Dear Hon. Kowo

The Procurement Committee of the National Social Security and Welfare Corporation herewith submits to your office its third quarter (July, August and September) Quarterly Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the National Social Security and Welfare Corporation for the period 3rd<sup>quarter</sup> (July 1, 2022 to September 30, 2022).

Kind Regards.

Sincerely yours

  
Dewitt B. vonBallmoos  
Director General

4.0 Annexes:

Annex A: Summary Table


<b>General Information</b>
NASSCORP
Quarterly Procurement Report
[Third Quarter 2022] (July – September)

**SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED**


**SPECIFIC INFORMATION**

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/ Contractor / Consultant /S service Provider	Supplier/ Contractor/ Consultant/Service Provider PPCC VR Status	Date Contract Signed	Date of Delivery /Inspection
1	IFB.NO.NASSCORP/SBA/NCB/001/2022	Security Guard Service	NCB	Budget	March 14,2022	April 13, 2022	4	Award Letter not presented as contract taken to MFDP and MOJ has not been received	257,600.00	SEGAL	REGISTERED	June 1, 2022	N/A
2	IFB.NO.NASSCORP/SBA/NCB/002/2022	Janitorial Service	NCB	Budget	March 14,2022	April 13, 2022	3	May 10, 2022	100,564.80	Elite Facility Mgmt	REGISTERED	JUNE 1, 2022	N/A

3	IFB.NO.NASSCORP/SBA/NCB/004/2022	Stationery & Ink Supplies	NCB	Budget	March 14, 2022	April 13, 2022	3	April 10, 2022	66,074.00	METRO TECH	REGISTERED	JUNE 1, 2022	N/A
4	IFB.NO.NASSCORP/SBA/RB/002/2022	ID Card Machines & Accessories	RB	Budget	March 14, 2022	April 13, 2022	1	April 10, 2022	35,961.00	MWETEN A	REGISTERED	JUNE 1, 2022	Inspection Ongoing as items are being delivered in batches
5	IFB.NO.NASSCORP/SBA/RB/003/2022	Petroleum Products	RB	Budget	March 14, 2022	April 13, 2022	4	Award Letter not presented as contract taken to MFDP and MOJ has not been received	898,036.65	PETRO TRADE & NEXIUM	REGISTERED	JUNE 1, 2022	N/A
5	IFB.NO.NASSCORP/SBA/RB/004/2022	Vehicle Insurance	RB	Budget	March 14, 2022	April 13, 2022	3	April 10, 2022	40,955.88	ICA	REGISTERED	JUNE 1, 2022	N/A

Prepared by:   
Gattoun C. George  
Procurement Director

Date: 10/03/22

Approved by:   
Dewitt B. von Ballmoos  
Head of Entity/ Chairman PC

Date: \_\_\_\_\_

**Annex B: Copies of the quarterly actualized procurement plans**

*[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]*

**Annex C: Copies of notice of award**

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# **REPUBLIC OF LIBERIA**

**NATIONAL SOCIAL SECURITY & WELFARE CORPORATION**



**QUARTERLY PROCUREMENT REPORT**

**FISCAL YEAR 2022**

**FOURTH QUARTER (OCTOBER, NOVEMBER, DECEMBER 2022)**

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## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for **the fourth quarter fiscal year 2022** for your review and consideration.

During the period under review, the National Social Security and Welfare Corporation (*NASSCORP*) has completed the implementation of six (6) out of the total of seven (7) contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far the National Competitive Bidding (NCB) method of procurement was used for the acquisition of three (3) packages for Security Guard Service, Janitorial Service and Stationery/Ink Supplies (IFB.NO.NASSCORP/SBA/NCB/001/2022, IFB.NO.NASSCORP/SBA/NCB/002/2022 and IFB.NO.NASSCORP/SBA/NCB/004/2022 respectively).

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**NATIONAL SOCIAL SECURITY AND WELFARE CORPORATION  
24<sup>TH</sup> STREET SINKOR  
MONROVIA, LIBERIA**

Date: December 30, 2022

**Executive Director**

Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Kowo

The Procurement Committee of the National Social Security and Welfare Corporation herewith submits to your office its fourth quarter (October, November and December) Quarterly Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the National Social Security and Welfare Corporation for the period 4<sup>th</sup> quarter (October 1, 2022 to December 31, 2022).

Kind Regards.

Sincerely yours



Dewitt B. vonBallmoos  
Director General

4.0 Annexes:

Annex A: Summary Table


<b>General Information</b>
NASSCORP
Quarterly Procurement Report
[Fourth Quarter 2022] (Oct – Dec)

**SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED**


**SPECIFIC INFORMATION**

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/ Contractor / Consultant / Service Provider	Supplier/ Contractor/ Consultant/ Service Provider Status	Date of Contract Signed	Date of Delivery / Inspection
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Prepared by:   
Gartoun C. George  
Procurement Director

Date: 12/23/22

Approved by:   
Dewitt B. von Ballmoos  
Head of Entity/ Chairman PC

Date: \_\_\_\_\_

**Annex B: Copies of the quarterly actualized procurement plans**

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