



Republic of Liberia
Ministry of Post & Telecommunications
1000 Monrovia 10, Liberia



REQUEST FOR EXPRESSION OF INTEREST (REOI) National Digital Addressing Project

EOI N0: MOPT/GOL/ QCBS/ 001/20'/21

March 18, 2021

The Republic of Liberia is soliciting funding from Private Entity towards the National Digital Addressing Project and intends to apply part of the proceeds for consultancy services of an independent IT Firm. The services will involve an accurate and systematic execution of the Supply, Installation and Implementation of a National Postal Digital Addressing System Linked with Post Codes (a national addressing system that ensure scalability and integration of add-on services such as emergency services solution, national address registry, AP integrations, unique post codes, which will ensure that every five square meter area of all of Liberia is given unique digital code. The duration of the assignment is for at least six (6) years.

The Post and Telecommunications now invites eligible IT firms to indicate their interest in providing the services. Interested consulting firms must provide information indicating that they are qualified to perform the services by submitting their detailed information (brochures, past performance records, references of similar assignments executed in the recent past). They must also provide description of work experience both general and on similar assignments. Specific experience on Public Entity funded projects will be an added advantage.

An IT firm will be selected in accordance with the procedures set out in, amendment and restatement of the Public Procurement and Concession ACT, 2005

Interested IT firms may obtain further information at the address below during office hours from 9:00 AM 3: PM, on week days - Monday to Friday.

Expressions of interest must be delivered to the address below by Tuesday, April 9, 2021:

Background

The Government of the Republic of Liberia with financing support from the Private Entity embarked on **NATIONAL POSTAL DIGITAL ADDRESSING PROJECT 2020/2021**. The implementing entity (Ministry of Post and Telecommunications), has been disbursing the funds on the reform which is in its second year of implementation.

In order to ensure that the funds are used properly for the purpose for which they are intended and accounted for in accordance with the PPCC procedures, it is mandatory for the IT firm to be an independent IT Firm. MOPT now intends to engage the services of an IT Firm to execute Supply, Installation and Implementation of a National Postal Digital Addressing System Linked with Post Codes.

Objective:

The objective of this consultant assignment is to provide the sufficient technical, and other information and basic analytical tools that would enable them (Consultant) to properly conduct, the Supply, Installation and Implementation of a National Postal Digital Addressing System Linked with Post Codes that will ensure hundred percent coverage for all Liberians, both in the rural and urban sectors.

The Project's National Postal Digital Project provides the basis for the facilitation of last mile delivery cross Liberia.

The Scope of the Assignment:

The project will be conducted in accordance with Standards regarding national postal addressing system that is linked with post codes. In conducting the project, special attention should be paid to the following:

- a) Geographical information system (GIS) based and linked with post codes.
- b) Administrative boundary recognition considering districts
- c) Address uniqueness and smartness
- d) Identification of roads/ street name
- e) Integration and interoperability with other Government Ministries agencies and commission and other private entities
- f) Module to collect and verify citizens address information
- g) Administrative module
- h) Multi- channel delivery (availability on different operating system)
- i) Quick search (searching of places using address name or places name)
- j) Integration with navigation, routing and other GIS system

Transfer of knowledge

In considering the transfer of knowledge, these points are very important:

- a) Training manuals and training will be conducted where knowledge on said project will be transfer
- b) Support and maintenance of the national postal addressing system
- c) Project management support

Outputs (Deliverables)

Conduct the Supply, Installation and Implementation of a National Postal Digital Addressing System Linked with Post Codes:

1. Set up IT infrastructure within forty-five days;
2. Development and /or customization of the solution, thirty days
3. Ground trothing of digital maps and quality control of the solution, thirty days;
4. Soft launch, forty-five days;
5. Train in g on solution, sixty days
6. Management, training and turn over, at least six (6) years.

Reporting:

The firm shall produce Draft Report in three (3) hard copies and an electronic version within the first forty- five days of assignment.

The firm shall submit every other report quarterly and the final report after six years

General

The responsibility of the Ministry of Post and Telecommunications is to provide supervisory role across Liberia, this include adequate supply, installation and implantation of the national addressing system to be done with post codes for both rural and urban communities and safe guiding the assets of the institution.

The **Ministry of Post and Telecommunications** will co-operate fully with the IT Firm and will make available to the Firm whatever records, policies, documentations and other information that will be requested by the firm in connection with the national addressing system with post codes.

Duration of Assignment:

The initial time frame for the assignment will be at least six (6) years with possibility of extension.

Location of Assignment:

The assignment will be carried out in the fifteen (15) Counties in Liberia

Timetable and Budget

The consultant assignment will be executed at least six (6) years, commencing from the contract signing. The total budget is up to 1.8 million inclusive of all fees, travel and all other expenses.

IT firms applying for this assignment must submit their applications by email and must include company profile and detailed information indicating that they are qualified to perform the services by submitting (brochures, description of similar assignments, availability of appropriate skills amongst staff, etc). The applications should reach the contact person named below not later than Tuesday, April 9, 2021.

The Procurement Unit
Ministry of Posts and Telecommunications
Carey and McDonald Streets
3rd Floor
Email Address: floydfoiryolo@yahoo.com