

Ref: **PPCC/RL/CEO/079/21**  
 February 25, 2021

Cllr. Cooper Kruah  
**MINISTER**  
 Ministry of Post & Telecommunications  
 Republic of Liberia

Dear Hon. Kruah

Subject: **RECEIPT AND APPROVAL OF MINISTRY OF POSTS & TELECOMMUNICATIONS SPECIAL PROJECT PROCUREMENT PLAN 2020/2021 – (DIGITAL ADDRESSING & FINANCIAL SERVICES).**

We present our compliments and acknowledges receipt of MOPT's Ministry of Posts and Telecommunications Special Project Procurement Plan – Digital Addressing & Financial Services for the Fiscal Year 2020/2021 in accordance with Section 40 (3) of the PPCA, 2010

The Commission, upon receipt and overall review of your communication and accompanying documents states the following:

The Ministry of Posts and Telecommunications Special Project Procurement Plan – Digital Addressing & Financial Services is approved with the below advisory caveats for the subsequent processes:

1. That given MOPT's description on its Public Private Partnership (pre-financing) intent for postal financial services, as expressed in attached concept notes, it should be noted that the MOPT should not be the party proposing the profit ratio of **70:30**; said ratio should be derived from the participating bidders and the Ministry must critically review profit/cost sharing offers during the competitive processes.
2. The MOPT's concept notes indication of a 10-year repayment or timeframe for such financial services investment **does not reflect value for money as shown, given the stipulated estimated cost for this venture, depicted on the procurement plan as well as the payback analysis reflected in the table below:**

Year	Estimated Revenue	Assumed Administration/Operation Expenditure (5% annual increment)	Profit After Expenses	Investor Profit Sharing Arrangement	Investor's Returns on Investment
1	\$300,000.00	99,000.00	201,000.00	70%	140,700.00
2	\$600,000.00	103,950.00	496,050.00	70%	347,235.00
3	\$1,200,000.00	109,147.50	1,090,852.50	70%	763,596.75
4	2,400,000.00	114,604.88	2,285,395.12	70%	1,599,776.58
5	3,200,000.00	120,335.12	3,079,664.88	70%	2,155,765.42
<b>5-year Returns on Investment...</b>					<b>\$5,007,073.75</b>

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

*Time payment back period analysis in the anticipated revenue flow for a period of more than 6 years*

3. The Commission advises that the Ministry of Posts and Telecommunications **reduce** the investment period **to not more than six years** for this is ample period to facilitate the training & knowledge transfer and handing over arrangements. **Moreover, the prospective winner would have already recoup its investment cost within such period given the estimated cost on the procurement plan.**
4. Additionally, noting from MOPT's descriptions, the project is expected to absorb some of the MOPT's personnel as well as other administrative cost, **which will also enable the sustainability and full ownership following the turnover by the private sector partner after the timeframes of not more than six years.**, and
5. That the MOPT, in line with PPCA Section (5), **should incorporate stated advice in order to attain full worth of the project and yield best value for money for the State;**

Please note that the Commission will duly forward your Special Project Procurement Plan to the Ministry of Finance and Development Planning as is required.

The Commission counsels that you observe Section 40 (5) of the PPCA, 2021 which states 'each procuring entity, shall on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. An updated procurement plan shall accompany said notice to the Commission.'

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty.)  
**EXECUTIVE DIRECTOR**

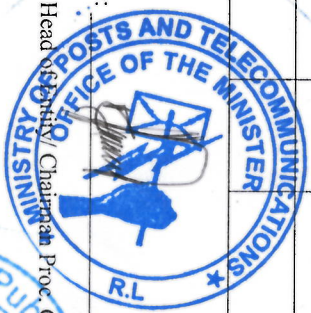
**MINISTRY OF POST AND TELECOMMUNICATIONS  
PROCUREMENT PLAN CONSULTANCY (Special Project)  
SOURCE OF FUNDING – Private Entity  
FISCAL YEAR 2020/2021**

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable										IMPLEMENTATION DATES			
						PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	CLOSING/ OPENING REOI	SUBMISSION OF EVALUATION REPORT	PC APPROVAL EVALUATION REPORT/SHO RTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
1	RFP NO. MOPT QCBS 001/20/21	National Postal Digital Addressing Project	1	1,800,000	QCBS	02/22/21	03/05/21	04/09/21	04/22/21	04/30/21	05/24/21	06/09/21	06/16/21	07/2/21	07/12/21	07/20/21	07/27/21	07/30/21	
2	RFP NO. MOPT LCS 001/20/21	Postal Financial Services	1	5,000,000	LCS	02/23/21	03/08/21	04/12/21	04/26/21	05/01/21	05/26/21	06/11/21	06/18/21	07/5/21	07/13/21	07/21/21	07/28/21	07/31/21	
<b>GRAND TOTAL</b>				6,800,000															

Prepared by: F. S. 09/22/18  
Procurement Director/ Manager

Approved by: R.L.  
Head of System/ Chairman Proc. Committee

Date: Feb. 25



Approved  
March 1/2021