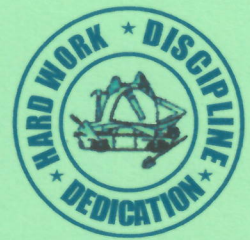




Office of the Minister

Republic of Liberia
MINISTRY OF LABOUR

P.O. Box 10-9040
1000 Monrovia 10, Liberia



RL/MOL/CHG/M/124/2022

October 10, 2022

Madame Roseline Jargbe Nagbe Kowo

Executive Director

Public Procurement & Concessions Commission

Executive Mansion Grounds

Capitol Hill

Monrovia, Liberia

Dear Madame Kowo:

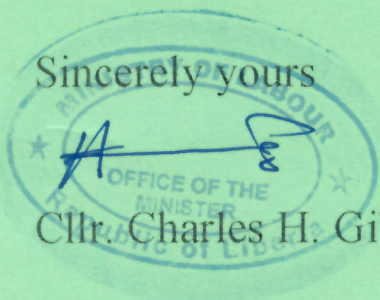
The Procurement Committee of *the Ministry of Labour* herewith submits to your office its *first Quarter Procurement Report for Fiscal Year 2022*.

This report summarizes the procurement activities implemented at the *Ministry of Labour* for the period *July to September, 2022*.

Kind Regards.

Sincerely yours

Cllr. Charles H. Gibson



Received:
Theophilus Kollie
October 12, 2022
Time: 9:24 AM

REPUBLIC OF LIBERIA

Ministry of Labour



Quarterly Procurement Report

FY 2022

For the First Quarter(July to September 2022)

Date of Submission: September 30, 2022

Table of Contents

1.0 Introduction and Summary	3
2.0 Challenges.....	3
3.0 Recommendations.....	4
4.0 Annexes	
Annex A: Summary Table	5
Annex B: Copies of the quarterly actualized procurement plans....	
Annex C: Copies of notice of award	
Annex D: Copies of signed contracts	
Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report.....	

1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *Fiscal year 2022* for your review and consideration.

During the period under review, *The Ministry of Labour* completed the implementation of *five(5)* out of the *Eight(8)* contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, *the RFQ* was used for the acquisition of *five contract packages (Scratch Cards, Stationery, and Printing and Binding)*, *Additionally, the SS method* was used for the acquisition of *one contract package(Internet Connectivity)* and the *RB Method* was used for the acquisition of *one contract package(Petroleum Products)*.

2.0 Challenges

The major challenge experienced during the quarter under review was the lack of sufficient funding to execute the various contract packages.

3.0 Recommendations

Our recommendation is to prevail on Central government to allocate funding for contract packages that are indicated in our procurement plan.

4.0 Annexes:

Annex A: Summary Table

General Information
Ministry of Labour
Quarterly Procurement Report
July – September FY 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																	
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Business Legal Owner	Business Beneficial Owner	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)
1	J-6120	Internet Connectivity	SS	GOL	N/A	N/A	N/A	N/A	12,000	1	Active	GOL	N/A	N/A	N/A	Dec 2022	12,000
2	G-4661	Petroleum Products	RFQ	GOL	15/02/2022	15/03/2022	N/A	N/A	10,000	Super Petroleum	Active	Liberian	N/A	N/A	N/A	N/A	4,998
3.	G-6120	Scratch Cards	RFQ	GOL	2/14/2022	2/28/2022	N/A	N/A	3,000	J&J Stationery	Active	Liberian	N/A	N/A	N/A	N/A	6,000
4.	C-1812	Printing & Binding	RFQ	GOL	2/14/2022	2/21/2022	N/A	N/A	7,000	J&J Stationery	Active	Liberian	N/A	N/A	N/A	N/A	5,000

Prepared by: PK
[Signature]
Yennessee K Charlie
Procurement Director

Date: Oct. 10, 2022

Approved by: _____
[Signature]
Cltr Charles H. Gibson
Head of Entity/ Chairman P C



Date: Oct-11, 2022