



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357  
Ref: **PPCC/RL/CEO/493/21**

November 8, 2021

Hon. Charles H. Gibson  
**MINISTER**  
Ministry of Labour  
Republic of Liberia

Dear Hon. Gibson:

Subject: **PROVISIONAL APPROVAL OF MOL's NON-SBA PROCUREMENT PLAN FOR SPECIAL FISCAL YEAR 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Labour Non-SBA Procurement Plan for Special Fiscal Year 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

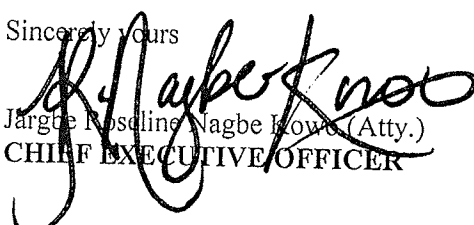
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for MOL in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours

  
Jargue Roseline Nagbe Kowo (Atty.)  
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

PROCUREMENT PLAN (CORE BUDGET)  
 Source of Funding: COL Nonbond Budget  
 SPECIAL PROJECT  
 Fiscal Year: 2024/2021

		BASIC DATA							IMPLEMENTATION DATES											
ITEM NO	PAC SAGE NUMBER (CODE)	CONTRACT PAC SAGE (CODE)	BUSINESS ACTIVITY (CODE)	QTY	ESTIMATED COST (USD)	PROCURE METHOD / DRAWINGS	TECHNICAL SPEC/SPEC METHOD	REP. OF BID	APPROVAL	BID & RELEASE	BID SUBMISSION / PUBLIC	SUBMISSION OF BID EVALUATION	APPROVAL	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (VEHICLE SUBS)	DELIVERY INSPECTION	ACCEPTANCE AND FINAL PAYMENT	REMARKS		
PLANNED	1	WO/R9/R0	Transport Equipment	4510	1 Unit	\$ 50,000.00	RF	10/25/2021	02/15/2021	05/11/2021	12/11/2021	10/12/2021	11/12/2021	11/12/2021	20/12/2021	23/12/2021	N/A	23/02/2022	28/03/2022	
PLANNED																				
ACTUAL																				
PLAN TOTAL						\$ 50,000.00														
ACTUAL TOTAL						\$ 50,000.00														

Prepared by:   
 Charisse N. Charlie  
 Procurement Director

Approved by:   
 Hon. Charles H. Gibson  
 Head of Entity/Chairman Proc. Center

Date: Nov 2, 2021

  
 P. Z. Lyons  
 Director

Nov. 5, 2021



  
 P. Z. Lyons  
 Director