



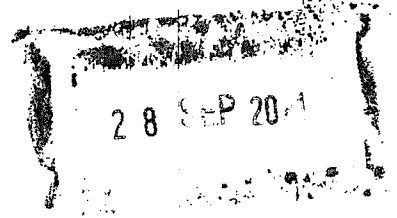
Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: PPCC/RL/CEO/400/'21

September 23, 2021

Hon. Jeanine M. Cooper
MINISTER
Ministry of Agriculture
Republic of Liberia



Dear Hon. Cooper:

Subject: **PROVISIONAL APPROVAL OF MINISTRY OF AGRICULTURE SBA, NON SBA PROCUREMENT PLANS FOR SPECIAL FY 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Agriculture, SBA, NON-SBA Procurement Plans for FY 2021 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for MOA's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours


Jargbe Roseine Magbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

**MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (Non-SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
SPECIAL FISCAL YEAR: 2021**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
			BASIC DATA																
Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/Drawings	Preparation of bidding document	PC App. 1- bid doc/tech spec	Bid Invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	PC App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment	Rema	
PLANNED	1	IFB No. MOA/R/RFQ/001/2021	Air Tickets	1 Firm	5,157.00	RFQ	9/14/2021	9/17/2021	9/20/2021	9/22/2021	9/29/2021	10/1/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021		
UPDATE ACTUAL																			
PLANNED	2	IFB No. MOA/R/RFQ/002/2021	Vehicle Spare Parts	Assorted	3,000.00	RFQ	9/14/2021	9/17/2021	9/20/2021	9/22/2021	9/29/2021	10/1/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021		
UPDATE ACTUAL																			
PLANNED	3	IFB No. MOA/R/RFQ/003/2021	Stationery	Assorted	2,000.00	RFQ	9/14/2021	9/17/2021	9/20/2021	9/22/2021	9/29/2021	10/1/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021		
UPDATE ACTUAL																			
PLANNED	4	IFB No. MOA/R/RFQ/004/2021	Scratch Cards	200 pcs	1,000.00	RFQ	9/14/2021	9/17/2021	9/20/2021	9/22/2021	9/29/2021	10/1/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021		
UPDATE ACTUAL																			
PLANNED	5	IFB No. MOA/R/RFQ/005/2021	Computer Supplies, parts and Cabling	Assorted	2,000.00	RFQ	9/14/2021	9/17/2021	9/20/2021	9/22/2021	9/29/2021	10/1/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021		
UPDATE ACTUAL																			
PLANNED	6	IFB No. MOA/NCB/001/2021	Agricultural Supplies and inputs	Assorted	20,000.00	NCB	9/10/2021	9/15/2021	9/17/2021	9/20/2021	10/18/2021	11/1/2021	11/8/2021	20/11/2021	N/A	10/29/2021	12/15/2021		
UPDATE ACTUAL																			
PLANNED	7	IFB No. MOA/SS/001/2021	Internet Connectivity	1 Firm	12,000.00	SS	9/14/2021	9/17/2021	9/20/2021	9/22/2021	9/29/2021	10/1/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021		
UPDATE ACTUAL																			
				Grand Total:	43,157.00														

Prepared By:

ABRAHAM V. ABRAHAM
Procurement Director

Approved by:

Jeanine M. Cooper

CHAIRPERSON, PROCUREMENT COMMITTEE

Date: 10/09/2021

