



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0682/19**

October 3, 2019

Hon. Adolphus Benjamin Jacobs
SUPERINTENDENT
Monrovia Consolidated School System
Republic of Liberia

Dear Hon. Jacobs:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Monrovia Consolidated School System SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

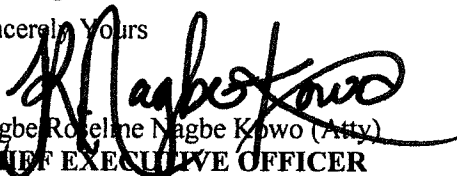
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MCSS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Rotelme Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Monrovia Consolidated school system CONSULTANCY PROCUREMENT PLAN (Core budget)

Source of Funding: GOL
Fiscal year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	BASIC DATA							IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	NO. of FIRMS/PER SONS	ESTIMATED COST (USD)	SELECTION METHOD	PREPARATION OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION AND EVALUATION REPORT	PC APPROVAL/ Evaluation/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSAL	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL Combined EVALUATION REPORT	CONTRACT AWARD & SIGNING	Completion of final report and Payment	
	PLANNED	1	IFB NO.MCSS/L CS/001/19/20	Consultancy Service (Training)	1	40,000.00 USD	LCS	3/22/19	3/29/19	4/12/19	4/19/19	5/3/19	5/13/19	5/20/19	5/27/19	6/17/19	6/28/19	7/12/19	7/29/19	6/30/20
	UPDATE																			
	ACTUAL																			
	GRAND TOTAL					\$40,000.00 USD														

Prepared by: Norwu
Norwu Yorghor
PROCUREMENT DIRECTOR

Approved by: Adolphus Benjamin Jacobs
Adolphus Benjamin Jacobs
HEAD OF ENTITY

Date: 10/3/19

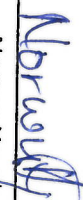
OCT 3, 2019


R. N. Jacobs
10/3/19

**Monrovia Consolidated School System
Consultancy Procurement Plan Explanatory Notes**


Fiscal Year: 2019/2020

1	IFB NO. MCSS/LCS/001/19/20	CONSULTANCY SERVICE (TRAINING)	This contract package is intended to do computer training for registrars and schools administrators in the various MCSS Schools.
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Prepared by: 
Norwu Yorabor
PROCUREMENT DIRECTOR

Approved by: 
Hon. Adolphus Benjamin Jacobs
HEAD OF ENTITY

Date: 10/2/19


Inspector Prinsu
10/03/19

*at the end of
October 3, 2019*