

**Monrovia Consolidated school system  
CONSULTANCY PROCUREMENT PLAN (Core budget)**

Source of Funding: GOL  
Fiscal year: 2020/2021

| 1                  | 2                     | 3                             | 4                    | 5                    | 6                     | 7                                | 8   | 9                    | 10                               | 11                               | 12                                       | 13                                 | 14                                       | 15                            | 16  | 17                                     | 18                       | 19                                     | 20    |  |
|--------------------|-----------------------|-------------------------------|----------------------|----------------------|-----------------------|----------------------------------|---|----------------------|----------------------------------|----------------------------------|--|------------------------------------|--|-------------------------------|---|--|--------------------------|--|-------|--|
| BASIC DATA         |                       |                               |                      |                      |                       |                                  |   | IMPLEMENTATION DATES |                                  |                                  |  |                                    |  |                               |   |  |                          |  |       |  |
| ITEM NO.           | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE              | NO. of FIRMS/PERSONS | ESTIMATED COST (USD) | SELECTION METHOD      | PREPARATION OF TOR & PC APPROVAL | REQUEST FOR EXPRESSION OF INTEREST, IF APPLICABLE |                      |                                  |                                  |  |                                    | REQUEST FOR PROPOSALS AND APPROVAL AWARD |                               |   |  |                          |  |       |  |
|                    |                       |                               |                      |                      |                       |                                  | PUBLICATION OF REOI                               | REOI CLOSING/OPENING | SUBMISSION AND EVALUATION REPORT | PC APPROVAL Evaluation/SHORTLIST | PREPARATION & SUBMISSION OF RFP DOCUMENT | PC APPROVAL-FINAL TOR/RFP DOCUMENT | INVITATION OF PROPOSAL                   | PROPOSAL SUBMISSION & OPENING | SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT | PC APPROVAL Combined EVALUATION REPORT | CONTRACT AWARD & SIGNING | Completed financial report and Payment |       |  |
| PLANNED            | 1                     | IBB NO.MCSS/C B/LCS/001/20/21 | Computer Training    | 1                    | 5,000 USD             | LCS                              | 3/23/20   | 3/30/20              | 4/13/20                          | 4/22/20                          | 5/4/20                                   | 5/20/20                            | 5/28/20                                  | 6/12/20                       | 6/22/20   | 6/30/20                                | 7/13/20                  | 7/29/20                                | 6/30, |  |
| UPDATE             |                       |                               |                      |                      |                       |                                  |   |                      |                                  |                                  |  |                                    |  |                               |   |  |                          |  |       |  |
| ACTUAL             |                       |                               |                      |                      |                       |                                  |   |                      |                                  |                                  |  |                                    |  |                               |   |  |                          |  |       |  |
| <b>GRAND TOTAL</b> |                       |                               |                      |                      | <b>\$5,000.00 USD</b> |                                  |   |                      |                                  |                                  |  |                                    |  |                               |   |  |                          |  |       |  |

Prepared by: *Norwu Yorghor*  
Norwu Yorghor  
PROCUREMENT DIRECTOR

Approved by: *Adolphus Benjamin Jacobs*  
Adolphus Benjamin Jacobs  
HEAD OF ENTITY

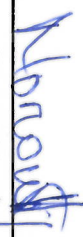
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**Monrovia Consolidated School System**  
**Consultancy Procurement Plan Explanatory Notes**  
**Fiscal Year: 2020/2021**

|   |                               |                                |  |
|---|-------------------------------|--------------------------------|--|
| 1 | IFB NO. MCSS/CB/LCS/001/20/21 | CONSULTANCY SERVICE (TRAINING) | This contract package is intended to do computer training for registrars and schools administrators in the various MCSS Schools. |
|---|-------------------------------|--------------------------------|--|

Prepared by:   
Norwu Yorgbor  
PROCUREMENT DIRECTOR

Approved by:   
Hon. Adolphus Benjamin Jacobs  
HEAD OF ENTITY

Date: 09/11/20

  
9/18/20

  
09/22/20