



LIBERIA IMMIGRATION SERVICE

GBANGAY'S TOWN, SINKOR
MONROVIA, LIBERIA

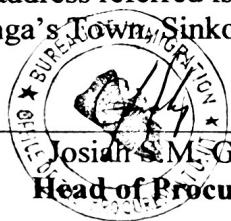


Invitation to bids for the procurement of MULTIPLE RE-ENTRY PERMIT BOOKLETS.

IFB No: LIS/NCB/001/20/21

1. The Government of the Republic of Liberia through the Liberia Immigration Service (LIS) intends to procure 35,000 pieces of Multiple Re-entry Permit Booklets for the fiscal year 2020/2021, under a **supply contractual arrangement**.
2. The Liberia Immigration Service now invites sealed bids from eligible bidders for the supply of goods and services mentioned above.
3. Bidding will be conducted through the National Competitive Bidding procedures as enshrined in the Public Procurement Acts (PPCA) 2010.
4. Note: details specification will be in the bid document.
5. Qualification requirements include:
 - I. Article of Incorporation
 - II. Valid Tax Clearance
 - III. Valid Business Registration
 - IV. Past performance records- including the names and contact numbers of at least two clients and brief history of your company.
 - V. PPCC Vendor Registration
 - VI. Present Sample of the Booklet
6. All interested eligible bidders may obtain a copy of the bidding document from the Procurement Unit for a non-re-fundable fee of **Two Hundred United States Dollars (\$200.00USD)** beginning June 25, 2020 at 10:00 A.M to 4:00 P.M daily.
7. All bids should be accompanied by a bid security or bank guarantee of twenty four thousand five hundred United States Dollars (**\$24,500.00USD**) from a reputable Bank
8. Sealed bids must be delivered to the Procurement Unit not later than 12:30 P.M on July 23, 2020 . One original copy plus four duplicate copies. Late bid will be rejected and returned to bidder unopened. Bids will be opened in the presence of bidders who choose to attend or their representatives on July 23, 2020 at 12:30 P.M in the Conference Room of the Liberia Immigration Service .
9. The address referred is Procurement Unit (second floor) Liberia Immigration Service Gbanga's Town, Sinkor, Monrovia, Liberia Tel#:0886412978 /0777208510

Signed: _____



Josiah S.M. Gbusseh
Head of Procurement

Approved: _____

Robert W. Budy, Sr.
Commissioner General/RL