



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1581/20

October 22, 2020

Mr. James Lynch Monbo  
**CHAIRPERSON/PROCUREMENT COMMITTEE**  
Project Implementation Unit/Universal Access Fund  
Liberia Telecommunications Authority  
Republic of Liberia

Dear Mr. Monbo:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Telecommunications Authority (LTA) (Project Implementation Unit/Universal Access Fund) SBA and Non SBA Procurement Plan (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with Section 40 (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

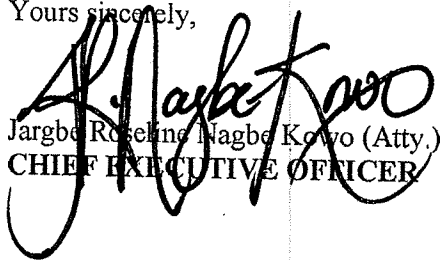
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargbe Roseline Magbe Kowo (Atty.)  
CHIEF EXECUTIVE OFFICER

**Project Implementation Unit- Universal Access Fund**  
**LIBERIA TELECOMMUNICATIONS AUTHORITY**  
**PROCUREMENT PLAN for GOODS, WORKS, & SERVICES - CORE BUDGET**  
**Source of Funding: Grants & Contributions**  
 Fiscal year: 2020-2021

		BASIC DATA										IMPLEMENTATION DATES							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION & PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. LTA/UA/F/Proj/RFQ/001/2012	Stationery & Supplies	G4761	Assorted	5,000.00	RFQ	10/4/2020	10/17/2020	10/29/2020	1/3/2020	1/17/2020	1/31/2021	7/29/2021	4/3/2021	N/A	4/17/2021	4/30/2021	
UPDATE ACTUAL																			
PLANNED	2	IFB No. LTA/UA/F/Proj/RFQ/002/2012	Internet connectivity & communications	G4741	Assorted	8,000.00	RFQ	9/2/2020	9/5/2020	9/10/2020	9/13/2020	9/16/2020	1/31/2021	7/29/2021	4/3/2021	N/A	4/17/2021	4/30/2021	
UPDATE ACTUAL																			
PLANNED	3	IFB No. LTA/UA/F/Proj/RFQ/003/2012	Vehicle Maintenance	G4520	1 firm	10000.00	RFQ	10/4/2020	10/17/2020	10/29/2020	1/3/2020	1/17/2021	1/31/2021	4/17/2021	4/30/2020	N/A	7/3/2021	7/24/2021	
UPDATE ACTUAL																			
PLANNED	4	IFB No. LTA/UA/F/Proj/RFQ/004/2012	Hall Rental	L6810	5 firm @ 1,200 in 5 counties	6000.00	RFQ	10/4/2020	10/17/2020	10/29/2020	1/3/2021	1/17/2021	1/31/2021	3/31/2021	4/3/2021	N/A	4/17/2021	4/30/2021	
UPDATE ACTUAL																			
<b>SUB TOTAL</b>						<b>29,000.00</b>													

Prepared By: E. Nyabor  
 Eivira Nyator  
 Procurement Officer

Date: Oct. 21, 2020  
 Approved By: J. Lynch  
 James Lynch Mofibo  
 Project Coordinator/Chairman/ Procurement Committee

Date: Oct 21, 2021

*Handwritten signature and date: 10/21/20*



*Handwritten signature and date: Oct 21, 2021*

Twenty Nine Thousand United States Dollars