



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



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Ref. **PPCC/RL/CEO/0729/19**

October 24, 2019

Hon. Decontee T. King-Sackie  
**DEPUTY COMMISSIONER GENERAL FOR TECHNICAL AFFAIRS**  
Liberia Revenue Authority  
Republic of Liberia

Dear Hon. King-Sackie:

Subject: **RECEIPT AND APPROVAL OF (OSIWA EXTENSION) SPECIAL PROJECT  
PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Liberia Revenue Authority** Special Project Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs you that your special project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe **Section 40 (5)** of the PPCA, 2010 which states “each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.”

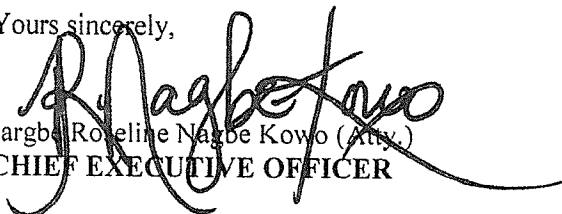
Please note that an approval of a method on the procurement plan is deemed as the Commission’s full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargbe Roweline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**



**OSIWA Extension Procurement Plan (Non SBA)**  
**Source of Funding: OSIWA**  
**Grant Duration: FY 2019/2020**

September 16, 2019

BASIC DATA																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
IMPLEMENTATION DATES																		
	Item No.	Package Number (code)	Contract Package	Business Activity Code	Qty	Estimated Cost (USD)	Procurement Method	Technical Specs/BOQ/ Drawings	Prep. of Bid Document	PC Approval- Bid Doc./Tech. Specs.	Bid Invitation & Release of Bid Doc.	Bid submission /Public Opening	Submission of Bid Evaluation Report	PC Approval- Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment
		IFB																
Planned	1	No.LRA/PR J/NCB/001/ 19-20	Computers & Mobile Devices	G4741	assorted	20,000.00	NCB	10/16/2019	10/23/2019	10/30/2019	11/6/2019	11/13/2019	11/20/2019	11/27/2019	12/4/2019	12/11/2019	12/18/2019	12/25/2019
Update																		
Act																		
	<b>Grand Total</b>																	
						20,000.00												

Prepared By: Lovetta W. J. Williams   
 Officer-in-Charge Procurement Section

Approved: Thomas Doe Nah   
 Head of Procurement Committee

Date: 10/15/19



ANNEX 1

Notes to the Procurement Plan

Item	Contract Package	Description
1	Computer & Mobile Devices	This is taken from the budgetline Logistics (Mobile Devices, Laptops) for Tax Business Offices for capturing of returns @20,000.00
2	Outreach Engagement	This is taken from the budgetline Outreach Engagement (Perdiem, Allowances, Media Services) for Enrollment of Properties and Businesses @ 81, 334.00

