



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0504/'19

September 16, 2019

Hon. Thomas Doe Nah
COMMISSIONER GENERAL
Liberia Revenue Authority
Republic of Liberia

Dear Hon. Nah:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Revenue Authority SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

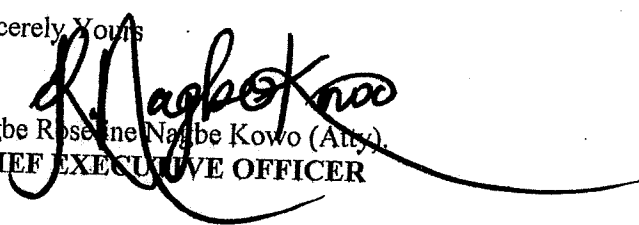
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LRA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely, Yours


Jargbe Roseanne Nabbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



Procurement Plan (SBA - Consultancy)
Source of Funding: Government of Liberia-National Budget
Fiscal Year: 2019-2020



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA										IMPLEMENTATION DATES										
	Item No.	Package Number (code)	Contract Package	Business Activity Code	No. of FIRMS/PERSO NS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL. EVALUATION & SUBMISSION REPORT/SHORT LIST	PC APPROVAL. PREPARATION OF RFP DOCUMENT	PC APPROVAL. FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL. COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
Planned	1	RFP No. LRA/SBA/Q CBS/001/019-020	Legal Consultancy	M6910	1 Firm	\$48,000.00	QCBS	4/25/2019	5/2/2019	5/23/2019	5/30/2019	6/6/2019	6/20/2019	6/27/2019	7/4/2019	8/2/2019	8/9/2019	8/23/2019	6/2/2020	6/30/2020
Update																				
Act																				
			Grand Total			\$48,000.00														

Prepared By: Lovetta W. J. Williams
 Officer in Charge/Procurement Unit

Approved: Thomas Doe Nati
 Head of Procurement Committee

Date: 7/24/19

Z. Tyson
 9/16/19

Provisional
R. Nye
 09/16/19

Notes to Procurement Plan

Item	Contract Package	Description
1	Legal Consultancy	The LRA will hire a Legal Consulting firm for Domestic Tax and Custom cases, non-tax cases, litigations and including provision of professional advice. The LRA is having on-going cases in the court of which they are seeking a Legal Firm to represent the LRA. As per Section 69 1(a) of the PPC Act 2010, the contract package will be funded under the budget line Legal Retainer Fees.

llp

T. Thomas DE
9/12/19

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