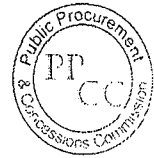


Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/091/'22**

February 18, 2022

Hon. Thomas Doe Nah
COMMISSIONER GENERAL
Liberia Revenue Authority
Republic of Liberia

Dear Hon. Nah:

Subject: **REQUEST FOR "NO OBJECTION" TO AWARD CONTRACT TO ACTIVA INTERNATIONAL INSURANCE FOR THE PROVISION OF MEDICAL INSURANCE SERVICES FOR FISCAL YEAR 2022**

We present our compliments and acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Revenue Authority to award contract to Activa International Insurance for the provision of Medical Insurance Services for employees and their three (3) dependents in the amount of three hundred thirty-eight thousand four hundred United States Dollars (**US\$338,400.00**).

The Commission upon review of your request and overall scrutiny, observes the following:

- That the Liberia Revenue Authority submitted (**Hard copies**) including: bid documents, bid evaluation report, procurement committee meeting minutes, bid opening minutes, draft contract, etc.;
- That LRA's submission indicates that two (2) bidders participated in the bidding process (Activa International Insurance and SAAR Insurance);
- That as per the LRA's BEP Report, **SAAR Insurance** was deemed non responsive in the Technical Evaluation, and
- That **Activa International Insurance** emerged as the most responsive bidder.

The Commission, upon review of all submitted documentations and subsequent clarifications, states the below:

That the Commission renders "No Objection" to the Liberia Revenue Authority to award contract to **Activa International Insurance** for the provision of Medical Insurance Services in the stipulated amount of three hundred thirty-eight thousand four hundred United States Dollars (**US\$338,400.00**).

Please note that given the contract value exceeding the threshold amount of **US\$250,000.00**, **it must be duly signed by the Minister responsible for Finance and attested to by the Minister responsible for Justice**. We ask that you kindly forward a copy of the final contract be submitted to the Commission for **validity and reporting as required by the PPCA**.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concession processes.

Yours sincerely,


Jargline Hoseline Nagbe Komo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



Commissioner General



LRA/TDN/CG/012-500/'22/RL

January 31, 2022

Hon. Jargbe Roseline Nagbe Kowo (Atty)
Chief Executive Officer
Public Procurement and Concession Commission
Capitol Hill
Monrovia, Liberia

Received:
Dennis Taylor
Feb. 1, 2022
Time: 1:29pm

Re: Notification of Intent to Award Contract

Dear Hon. Kowo:

Please accept our professional compliments.

Pursuant to sections 31 and 37 of the revised PPC Act 2010 and our approved Procurement Plan, this is to notify the commission of LRA intent to award contract to Activa International Insurance for the provision of Medical Insurance Services.

Please see attached the following documents:

- 1. Bid Evaluation Report
- 2. Bids submitted
- 3. Draft Contract

Thanks for your consideration.

Kind regards.

Very truly yours,

Thomas Doe Nah
Commissioner General /CEO

Rec'd Feb 15, 2022
[Handwritten signature]

