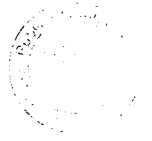




Republic of Liberia  
**Public Procurement & Concessions Commission**



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/129/'22**

March 24, 2022

Hon. Thomas Doe Nah  
**DIRECTOR GENERAL**  
Liberia Revenue Authority  
Republic of Liberia

Dear Hon. Nah:

Subject: **RECEIPT AND APPROVAL OF LIBERIA REVENUE AUTHORITY'S SPECIAL PROJECT PROCUREMENT PLAN (ADDITIONAL SUPPLY AND DELIVERIES OF EXCISE STAMPS - NON-ALCOHOLIC BEVERAGES) FOR FISCAL YEAR 2022.**

We present compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Revenue Authority's request for the use of sole source method and submission of its Special Project Procurement Plan (Supply of Additional Deliveries of Excise Stamps for Non-alcoholic Drinks). The Commission approves the LRA's Special Project Procurement Plan for Fiscal Year 2022 in accordance with **Section 40** (3) of the PPCA, 2010, and informs the LRA that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

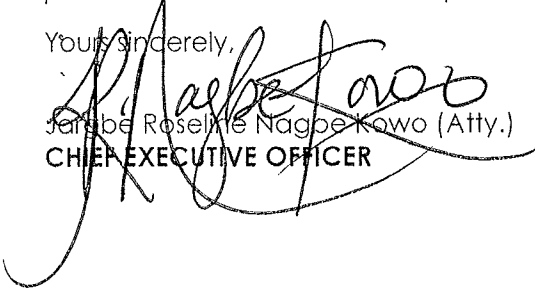
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. "An updated procurement plan shall accompany said notice to the Commission."

The LRA is advised to ensure implementation of indicated contract timeline, submission of quarterly reports for this contract package to the Commission, and the Revenue Impact Analysis in July 2022, as stated in LRA's response.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours sincerely,

  
Jansbe Rosehite Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**



**Procurement Plan ( Excise Stamp (Non-Alcoholic Beverages) Special Project Procurement)  
Source of Funding: Excise Stamp Sale**

Fiscal Year: 2022

December 15, 2021



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
				<b>BASIC DATA</b>															
	Item No.	Package Number (code)	Contract Package	Business Activity Code	Qty	Estimated Cost (USD)	Procurement Method	Technical Specs/BOQ/D Rawings	Prep. of Bid Document	PC Approval- Bid Dec./Tech. Specs.	Bid Invitation & Release of Bid Doc.	Bid submission/ Public Opening	Submission of Bid Evaluation Report	PC Approval- Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptar & Final Paymer	
	1	IFB No.LRA/SS/001/020-021	Excise Stamp Printing for Non-Alcoholic Beverages	C1812	Assorted	Based on demand from vendors	SS	01/12/2021	08/12/2021	15/12/2021	20/12/2021	17/01/2022	31/01/2022	07/02/2022	02/03/2022	N/A			
			<b>Total</b>																
	Update																		
	Act.																		
	Update																		

Prepared By: Lovetta W.J. Williams  
Manager/Procurement Section/LRA



Approved: Thomas Doe Nah  
Head of Procurement Committee/LRA



Date: Dec. 27, 2021

March 24, 2022

03/24/2022

**Notes to the Procurement Plan**

Item	Contract Package	Description
1	Excise Stamp Printing (Non Alcoholic Beverages)	The LRA will hire a vendor (Madras Security Printers) through a Sole Source Procurement Method for the Printing and Supply of Excise Stamps for Non-Alcoholic Beverages. Madras Security Printers is currently implementing a four year framework contract for the printing and supply of Excise Stamps for Alcoholic and Cigarettes products.



*For S/O  
March 24, 2012*



*For S/O  
March 24, 2012*