

Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/242/'21

May 17, 2022

Hon. Marie Urey Coleman
MANAGING DIRECTOR
Liberia Petroleum Refining Company
Monrovia, Liberia

Dear Hon. Coleman:

Subject: **PPCC RESPONSE: REQUEST FOR "NO OBJECTION" TO AWARD CONTRACT TO MEDICARE INSURANCE CORPORATION FOR MEDICAL INSURANCE COVERAGE - FISCAL YEAR 2022**

We present our compliments and wish to acknowledge receipt of your letter and accompanying documents, which sought the approval of the Commission for the Liberia Petroleum Refining Company (LPRC) to award contract to **Medicare Insurance Corporation** for Medical Insurance Coverage at a cost of five hundred one thousand twenty-four United States Dollars (**US\$501,024.00**).

The Commission, upon review of your submissions, highlights the following:

- That the Liberia Petroleum Refining Company submitted (**Hard copies**) including: bid documents, bid evaluation report, procurement committee meeting minutes, bid opening minutes, draft contracts, etc.
- That LPRC employed the Restricted Bidding (RB) method of procurement for this process.
- That the LPRC's BEP Report indicates that twenty (20) bidders were invited to participate and only two (2) companies submitted bids (Medicare Insurance Corporation and Omega Insurance Company);
- That as per the LPRC's BEP Report, **Medicare Insurance Corporation** was deemed responsive in the preliminary, technical and financial evaluations.

Thus, the Commission upon overall scrutiny of LPRC's submissions and accompanying documents, hereby states below:

- That a "**No Objection**" is rendered for the Liberia Petroleum Refining Company to award contract to **Medicare Insurance Corporation** for the service as indicated above and in the stipulated amount of five hundred one thousand twenty-four United States Dollars (**US\$501,024.00**).

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested to by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimate public confidence in our procurement and concession Processes.

Yours sincerely,


Jargoe Roselle Nagbo Kowo (Atty).
CHIEF EXECUTIVE OFFICER (CEO)



Liberia Petroleum Refining Company

LPRC
OFFICE OF THE
MANAGING DIRECTOR

Ref: MUC-LPRC/025/2022

P.O. Box 10-0090,
1000 Monrovia,
10 Liberia, West Africa
Tel: +231 (0) 77-859-002

April 26, 2022

Atty. Jargbe Roseline Nagbe Kowo
Chief Executive Officer
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Atty. Kowo:

I extend my compliments and request the commission's approval ("No- Objection") to allow Liberia Petroleum Refining Company (LPRC) award the contract for Medical Insurance Coverage (IFB No.LPRC/SBA/RB/002/2022) to Medicare Insurance Corporation, the winner of the bidding process.

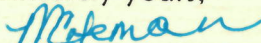
I have attached the below listed documents for your review:

- a) Standard Bidding Document
- b) Copies of the Invitation for Bid
- c) Proof of companies that received the Invitation for Bid (IFB)
- d) Copies of the bids submitted
- e) Minutes of Bid Opening
- f) Bid Evaluation Panel's Report
- g) Minutes of Procurement Committee meeting/Resolution
- h) Draft Contract
- i) Letter of Award
- j) Proof of bidders receiving debriefing letters

Thanks for your usual understanding as we await your timely response.

Kindest Regards.

Sincerely yours,


Marie Urey Coleman
Managing Director

Attachments:

Received:
Theophilus Kollie
April 28, 2022
Time: 3:15 PM