



Ref: PPCC/RL/CEO/438/'21

October 11, 2021

Hon: Keturah C. Smith  
**MANAGING DIRECTOR**  
 Liberia Medicines and Health Products Regulatory Authority  
 Republic of Liberia

Dear Hon. Smith:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Medicines and Health Products Regulatory Authority (LMHRA) SBA and Non SBA Procurement Plans for FY 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

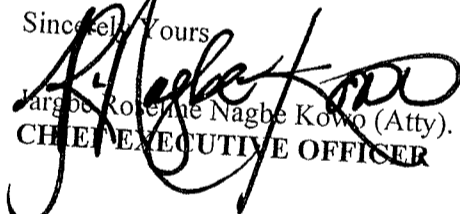
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for LMHRA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year 2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

  
 Jargbe Roseme Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY**  
**PROCUREMENT PLAN (NON-SBA)**  
**SOURCE OF FUNDING: GOL & Internal Revenue Generation**  
**Fiscal year: 2021**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA									IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/RO Q/DRAWINGS	PREP. OF BID DOCUMENT	APPROVAL L-BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	4	IFB NO. LMHRA/RB /001/2021	Laboratory Equipment	G4659	Assorted	21,000.00	RB	9/15/21	9/20/21	9/24/21	10/11/21	10/20/21	10/22/21	10/29/21	11/8/21	N/A	12/15/21	12/31/21
ACTUAL	5	IFB NO. LMHRA/RB /002/2021	Vehicle	G4510	3units	90,000.00	RB	9/15/21	9/20/21	9/24/21	10/11/21	10/20/21	10/22/21	10/29/21	11/8/21	N/A	12/15/21	12/31/21
ACTUAL	6	IFB NO. LMHRA/NC B/001/2021	ICT Equipment	G4741	Assorted	24,800.00	NCB	9/15/21	9/20/21	9/24/21	10/11/21	11/10/21	11/12/21	1/16/21	11/25/21	N/A	12/15/21	12/31/21
SUB-TOTAL						\$135,800												
<b>GRAND-TOTAL</b>						\$155,500												

Prepared by:   
**HAWA T. TAMBABH**  
**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY**  
**Procurement Director** 10-5-21  
 DATE: 10-5-21  
 PROJECT: PROCTREMENT

Approved by:   
**PHAYM KEURRAH C. SMITH**  
**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY**  
**Managing Director/Chairman**  
**Procurement Committee**

Date: 01/11/2021  
  
**PPCCS**  
**Procurement & Commission**