



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/006/'20

January 5, 2021

Hon. Lenn Eugene Nagbe
COMMISSIONER
Liberia Maritime Authority
Republic of Liberia

Dear Hon. Nagbe:

Subject: **RECEIPT AND APPROVAL OF SBA, NON SBA, CONSULTANCY AND ADDENDUM
PROCUREMENT PLANS FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Maritime Authority (LMA) SBA, Non-SBA, Consultancy and Addendum Procurement Plans (*Goods, Works and Services*) for Fiscal Year 2020/2021 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

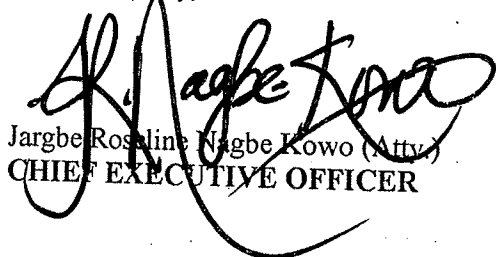
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

Liberia Maritime Authority
 Procurement Plan Consultancy (SBA Core Budget)
 Source of Funding: Corporate Budget
 July 1, 2020- June 30, 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	17	18	19	20	
	BASIC DATA																			
	ITEM NO.	CODE	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	NO. OF FIRMS/ PERSONS	EST. COST (USD)	SELECTION METHOD	PREP. OF TOR & APPROVAL	REQUEST FOR EXPRESSION OF INTEREST IF APPLICABLE	PUBLICATION OF REOI	REOI CLOSING /OPENING DATE	SUBMISSION OF EVALUATION REPORT	PC APPROVAL OF EVALUATION SHORT LIST	PC APPROVAL OF FINAL TOR/ RFP DOCUMENT	INVITATION FOR PROPOSAL	PROPOSAL SUBMISSION & OPENING DATE	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION	PC APPROVAL COMBINE EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION FINAL REPORT & PAYMENT
Planned	1	RFP NO. LIMA/SBA/SB/001/20/21	Specialized Technical Consultancy/Services	M-790	6 persons	\$37,500.00	FBS	7/1/2020	7/8/2020	7/30/2020	8/14/2020	8/21/2020	9/31/2020	9/17/2020	9/22/2020	10/8/2020	10/23/2020	10/30/2020	6/30/2021	
Update																				
Actual																				
Planned	2	RFP NO. LIMA/SBA/SB/001/20/21	Auditing Consultancy Service	M-6920	1 Firm	\$40,000.00	SS	N/A	N/A	N/A	7/8/2020	7/15/2020	7/22/2020	6/29/2020	7/20/2020	7/27/2020	8/4/2020	8/10/2020	6/30/2021	
Update																				
Actual																				
			Grand Total			\$77,500.00														

PREPARED BY: 
 ALEXANDER B. MITCHELL
 PROCUREMENT MANAGER / HEAD OF PROCUREMENT UNIT



APPROVED BY: 
 HON. LENNY EUGENE NAGBE
 COMMISSIONER/CEO / HEAD OF THE PROCUREMENT COMMITTEE



APPROVAL:

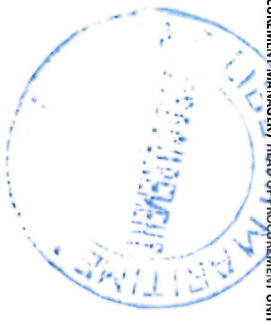
Date:


 S. J. Roberts

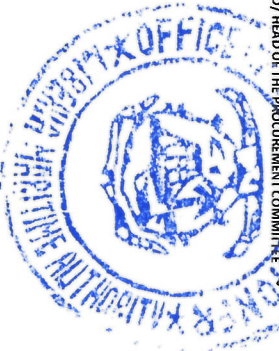
Liberia Maritime Authority
 Procurement Plan Consultancy SBA Core Budget Explanatory Note
 Fiscal Year 2020/2021

NO.	Contract Package Code	Contract Package	Content of Contract Package
1	RIP NO. LIMM/SBA/FSS/001/20/21	Specialized Technical Consultancy Services	This contract package derived from the budgetary line item Professional Services, which the Authority intends to hire Contractors (a trainer for the training department; five (5) persons for the Corporate Strategy and Policies Department; Authority's Staff: \$37,500,00.00
2	RIP NO. LIMM/SBA/FSS/001/20/21	Auditing Consultancy Service	This Contract Package was drawn from the budgetary line item Professional Services, and it is single source because this payment is to be paid to the General Auditing Commission for auditing services that is on going.. \$10,000.00

PREPARED BY: 
 ALEXANDER B. MITCHELL
 PROCUREMENT MANAGER/ HEAD OF PROCUREMENT UNIT



APPROVED BY: 
 HON. LENN STEPHENS N'GAB
 COMMISSIONER/CEO / HEAD OF THE PROCUREMENT COMMITTEE



APPROVAL:

DATE:

