

Liberia Airport Authority/James Spriggs Payne Airport Airfield Sinkor, Monrovia, Liberia

Date: November 23, 2022

Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Atty. Roseline Jargbe;

The Procurement Committee of [JAMES SPRIGGS PAYNE AIRPORT JSPA] herewith submits to your office its 1st, 2<sup>nd</sup> &3<sup>rd</sup> Quarter Procurement Report for Fiscal Year [2022-09-].

This report summarizes the procurement activities implemented at the [JAMES SPRIGGS PAYNE AIRPORT] for the period (January 1, 2022 to March 31, 2022), 2<sup>nd</sup> (April 1, 2022 to June 30, 2022), 3<sup>rd</sup> (July 1, 2022 to September 31, 2022)

Kind Regards.

Sincerely yours

EDWIN DADDYBOY KAI PROCUREMENT MANAGER JAMES SPRIGGS PAYNE AIRPORT JSPA

### 2.0 Challenges

Our greatest challenge is the lack of funds, there's no funds budgeted for the operation of the entity, everything used by this entity has been purchased from internal funds, there is no public funds budgeted for the operation of the entity.

This is a serious challenge to management

### 3.0 Recommendations

We wish to recommend to the Public Procurement Concession Commission to kindly include us (James Spriggs Payne Airport) into the yearly fiscal budget for a smooth operation of the entity We kindly recommend improved technology and some training

### Annexes:

## mex A: Summary Table

			x.2022)
2022), (July -	-June	m-March 2022](April -June 2022),(July	m-March
	ort	arterly Procurement Report	arterly Pro
	JSPAJ	beria Airport Authority/JSPA]	beria Airp
		rmation	neral Information

# SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

		S	SPECIFIC INFORMATION	FORMAT	ION											
Contract Package Description	Procur ement Metho d	Source of Funding	of Date of Advertis ement/B ids Invitatio	Date of Closin g of Bids Submi ssion	Nu Damb of mb of mi of mi Bid n Bid n Security Aved d by	ans ans ssio of of t t t t t t t t t t t t t t t t	Actual Contract Value	Name of Supplier/Co ntractor/Con sultant/Servi ce Provider	Supplier/ Contractor /Consultan t/Service Provider PPCC VR Status	Business Legal Owner	Busine ss Benefi ciary Owner	Dat e Con tract Sign ed	Date of Delive ry/Ins pection	Propos ed Contra ct Compl etion Date	Contract progress Status (Amount Paid)	Remarks
Walkie Talkie	RFQ	Internal	Jan.19,2	N/A			\$75.00	Source IT	N/A	N/A	LAA	N/A	N/A		\$75.00	Thanks
Charger  2pcs of Nozzles	RFQ	Funds Internal Funds	022 Jan. 19,2 022	N/A			\$1,000.00	Lib Divine Destiny	N/A	N/A	LAA	N/A	N/A		00	Thanks
Procurement for Gasoline &	RFQ	Internal Funds	Jan.24,2 022	N/A			\$2,720	Super Petroleum	N/A	N/A	LAA	N/A	N/A		\$2,720.00	Thanks
coup nonth																
Procurement for	RFQ	Internal	Jan.28,2	N/A			\$1,126.00	PEE CEE &	N/A	N/A	LAA	N/A	N/A		\$1,126.00	Thanks

	Thanks	\$1,145.00	N/A	N/A	LAA	N/A	N/A	Source IT Lib.	\$1,145.00	N/A	April 13,2022	Internal Funds	RFQ	Procurement of HP cartridge 123
Frinds			·				,	Printing Press			11,2022	Funds		petty cash booklet, cash disbursement voucher
Frinds	Thanks	\$145.00	N/A			N/A	N/A	Pkleshuc	\$145.00	N/A		Internal	RFQ	Procurement for
Flunds   022   N/A   S3,832.50   Source IT N/A   N/A   LAA   N/A   N/A	Thanks	\$361.50	N/A			N/A	N/A	Building Material Center	\$361.00	N/A		Internal Funds	RFQ	Procurement of Timber
Funds   Funds   O22	Thanks	\$784.00	N/A			N/A	N/A	Pee Kay Enterprise	\$784.00	N/A	,,	Internal Funds	RFQ	Procurement for 28 gage of zinc, wire nail, roofing tap
Funds   022   Sons	I hanks	\$9/5.00	N/A			N/A	N/A	Ω.	\$975.00	NA	22	Funds	Xr.Q	15 pcs of solar led floor lights
Funds   022   N/A   S3,832.50   Source   IT   N/A   N/A   LAA   N/A   N/A   S3,832.50   Lib.   Source   IT   N/A   N/A   LAA   N/A   N/A   S3,832.50   RFQ   Internal   Feb.72,2   N/A   S475.00   Super   N/A   N/A   LAA   N/A   N/A   S3,500.00   Petroleum   Source   IT   N/A   N/A   LAA   N/A   N/A   S3,500.00   N/A   LAA   N/A   N/A   S475.00   Source   IT   N/A   N/A   N/A   N/A   N/A   S475.00   Source   IT   N/A   N/A   N/A   N/A   N/A   S475.00   Source   IT   N/A   N/A   N/A   N/A   S475.00   Source   IT   N/A   N/A   N/A   N/A   N/A   S475.00   Source   IT   N/A   N/A   N/A   N/A   N/A   N/A   S475.00   Source   IT   N/A   N/A   N/A   N/A   N/A   S475.00   Source   IT   N/A   N/A	-	200	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	- -	_	77/4	71/4		9030	\1/A	_	Tetangl	DEO.	
Funds   022	Hains	÷				14/7.8	14/2 8		÷ .	F F	2	Funds	Š,	for the entity
RFQ   Internal   Jan.28,2   N/A   S3,832.50   Source   IT   N/A   N/A   LAA   N/A   N/A   N/A   S3,832.50   Lib.   N/A   N/A	Thanke	\$1510.00	N/A	-		N/A	N/A	- 1	\$1510.00	N/A		Internal	RFO	Gasoline \$ diesel
Funds   022	Hanks	9.00	N/A		<del></del>	IV)A	N/A	ral e pa	\$100.00		.20,2	Funds	2	r & engi
RFQ   Internal   Jan.28,2   N/A   S3,832.50   Source   IT   N/A   N/A   LAA   N/A   N/A   N/A   N/A   S3,832.50   RFQ   Internal   Feb.7,20   N/A   22   N/A   S3,500.00   Petroleum   Source   IT   N/A	Thonks	\$150	N/A	-	_	N/A	N/A		\$150.00	N/A	-	Internal	RFO	filter
Funds   022								Lib.			022	Funds		Freon & two packs of welding rod
Funds   022	Thanks	\$475.00	N/A			N/A	N/A	се	\$475.00	N/A	.22,2	Internal	RFQ	bottle
Funds   022														2022
Funds			-fare-subsection											month of Feb-
RFQ         Internal Funds         022         N/A         \$3,832.50         Source IT N/A         N				·····										
RFQ         Internal         Jan.28,2         N/A         \$3,832.50         Source IT N/A         N/A         LAA         N/A         N/A         \$3,832.50           RFQ         Internal         Feb.7,20         N/A         \$3,500.00         Super         N/A         N/A         LAA         N/A         N/A         \$3,500.00	**************************************							Petroleum	*****		22	Funds		833.333 gallons
Funds         022         Sons         Langle of the construction of the con	Thanks	\$3,500.00	N/A			N/A	N/A	Super	\$3,500.00	N/A	Feb.7,20	Internal	RFQ	ם
Funds 022 Sons Sons	I hanks	\$5,832.50	N/A			N/A	N/A		\$5,852.50	NA	20,2	Funds	RFQ	supplies
				4		27/1						Funds		Toiletries

													condenser 18000,6pcs of
			<del>/</del>					<del></del>		<del>1 </del>	******	······································	compressor 12000,1pc of
	,											~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	fan motor 12,000,1pc of
	1									)22			1 pc of condenser
Thanks	\$1.132.00	N/A	N/A	LAA	N/A	N/A	Super Cold	\$1,132.00	N/A		Internal June	RFO	Procurement for
								-					duoc
			*****	-			I OH OHOUR			1			line
HIGHKS	\$1,510.00	7		175	NA		Petroleum	\$10.00		77 2022	Funds   27		757 gallons of
Thombs	\$1 510 00	N/A	2/2	_	N/A	N/A	Simer	\$1510.00	N/A	-		REO	Procurement for
								<del>,</del>					<del>×</del>
										27,2022			7
Thanks	\$570.00	N/A	N/A	LAA	N/A	N/A	Source IT	\$570.00	N/A		Internal   Ma	RFQ ]	Procurement for
		•											chairs
		<del>,</del> ,											desk & visitor
													executive chair
		· · · · · · · · · · · · · · · · · · ·						***************************************					executive, l
			·							25,2022	Funds 25		1 set of
Thanks	\$750.00	N/A	N/A	LAA	N/A	N/A	K.Kartik	\$750.00	N/A		Internal Ma	RFQ	Procurement for
							Inc.						(6Pcs)
							Int'l(Lib)			9,2022	Funds   9,2		3 in 1 printer
Thanks	\$690.00	N/A	N/A	LAA	N/A	A/N	SKY-Tech	\$690.00	N/A		Internal   May	RFQ	Procurement for
		<del></del>					Corp.						SX460(1PC)
							Electrical			9,2022			AVR
Thanks	\$240.00	N/A	N/A	LAA	N/A	N/A	Eagle	\$240.00	N/A	_	Internal Ma	RFQ	Procurement for
							Dimited			10,1011	i diido		diesel
Hidliks	φ1,510.00							@1,010.00					276.05 callons of
Thomas	\$1 510 00	N/A	N/\^	1 V V	N//A	N/A	N D/I iharia)	\$1 510 00	NI/A	_		REO	Progurament for
													n. o
CALIBILA				ļ	,	,		1	,	22 —			
Thanks	\$2 250 00	N/A	N/A	AA.I	N/A	N/A	N.P(Liberia)	\$2.250.00	N/A	April	Internal Ar	RFO	Procurement for
											***************************************		A
										<b></b>		<del> </del>	285A ce310/126
		-											blast

							Electrical			24,2022	Funds		of	20 pcs
Thanks	\$730.00	N/A	N/A	LAA	N/A	N/A	Eagle	\$730.00	N/A		Internal	RFQ	nt for	Procurement
		· · · · · · · · · · · · · · · · · · ·					Service			022			أسلسؤ	battery 90AH 150AH
Thanks	\$429.00	N/A	N/A	LAA	N/A	N/A	Auto Spare	\$429.00	N/A	July	Internal	RFQ	nt for	Procurement
		· · · · · · · · · · · · · · · · · · ·					Chain Supply			18,2022	Funds			rain suit
Thanks	\$330.00	N/A	A/N	LAA	N/A	N/A	Omega	\$330.00	N/A	July		RFQ	nt of	Procurement
							Supply							boots
					• • • • • • • • • • • • • • • • • • • •		Chain			18,2022	Funds		and	rain suit
Thanks	\$75.00	N/A	N/A	LAA	N/A	N/A	Omega	\$75.00	N/A		Internal	RFQ	nt of	Procurement
									-					boots
													f rain	45pcs of
					· · · · · · · · · · · · · · · · · · ·								suits &	rain coat suits &
	-	······································											ocs of	jackets,45pcs
		·			·		Corp.			,				reflective
	,						Electrical			27,2022	Funds		of	20pcs
Thanks	\$1,135.00	N/A	N/A	LAA	N/A	N/A	Eagle	\$1,135.00	N/A	June	Internal	RFQ	nt for	Procurement
		······												Battery
										23,2022			2V.150	lpc of 12V.150
Thanks	\$195.00	N/A	N/A	LAA	N/A	N/A	Auto Spare	\$195.00	N/A	June	Internal	RFQ	nt for	Procurement for
														boots
													irs rain	coats 6pairs rain
							Services			)22		,	-	6pairs of
Thanks	\$234.00	N/A	N/A	LAA	N/A	N/A	Auto Spare	\$234.00	N/A	June	Internal	RFQ	nt for	Procurement
· · · · · · · · · · · · · · · · · · ·														
										23,2022	•		$\sim$	2pcs of
Thanks	\$234.00	N/A	N/A	LAA	N/A	N/A	Auto Spare	\$234.00	N/A	June	Internal	RFQ	nt for	Procurement
													oupons	diesel in coupons
												**************************************	and	gasoline
							Petroleum			6,2022	Funds		ons of	441 gallons
Thanks	\$2,250.00	N/A	N/A	LAA	N/A	N/A	Super	\$2,250.00	N/A	June	Internal	RFQ	nt for	Procurement
	***************************************												s of ape	fixture,6pcs electrical tape
													≨.	tape, lpc of wall
												<del>1. 1./11/1</del>	:	plumbing
			***************************************								1	J		

Thanks	\$2,250.00	N/A	N/A	LAA	N/A	N/A	Super Petroleum	\$2,250.00	N/A	Sept.14, 2022	Internal Funds	RFQ	Procurement for 411.335 gallons of gasoline on p/o
Thanks	\$2,450.00	N/A	N/A	LAA	N/A	N/A	N.P(Liberia) Limited	\$2,450.00	N/A	August 29,2022	Internal Funds	RFQ	Procurement for 428.32 gallons of gasoline
							Center			11,2022	rullas		wheelbarrow,20p cs of wippers,10pcs of shipping file
Pending	\$170.00	N/A	N/A	LAA	N/A	N/A	Building	\$170.00	N/A	August	Internal	RFQ	Procurement for
Thanks	\$125.00	N/A	N/A	LAA	N/A	N/A	GESCO General Spare Parts Corp.	\$125.00	N/A	August 10,2022	Internal Funds	RFQ	Procurement for lpc fuel filter, lpc fan belt,3 gallons of engine oil, air filter & oil filter
Thanks	\$385.00	N/A	N/A	LAA	N/A	N/A	Eagle Electrical Corp.	\$385.00	N/A	August 1,2022	Internal Funds	RFQ	Procurement for 1pc of Three phase (400A) contractor
Thanks	\$115.00	N/A	N/A	LAA	N/A	N/A	GESCO General Spare Parts Corp.	\$115.00	N/A	August 1,2022	Internal Funds	RFQ	Procurement for Generator parts
Thanks	\$240.00	N/A	N/A	LAA	N/A	N/A	Little Is Much When God Is It	\$240.00	N/A	August. 1,2022	Internal Funds	RFQ	Procurement for 2 ctns of grass killer
Thanks	\$2,250.00	N/A	N/A	LAA	N/A	N/A	Aminata & Sons Inc.	\$2,250.00	N/A	July 24,2022	Internal Funds	RFQ	
									N/A				Procurement of 381.36 gallons of gasoline
							Corp.						reflective jackets,45pcs of rain suits

RJ	P/O #2884,P/R #3317	of river sand on	crushed rocks	1 truck load of	Procurement for	#2885,p/r #3320	of cement on p/o	150 pcs of bags	Procurement for RFQ	rolls of tide wire	s of shovel & 3	wheelbarrow,6pc	nails,4pcs of	rod,2ctns of wire	60pcs of steel	Procurement for RFQ	lawn mower	lpc of 4.8 HP	Procurement for RFQ	round pole	wawa,40pcs of	blocks, 30pcs of	3,000 of 6 inch	Procurement for RFQ	# 2873,P/R #	
 RFQ					- 10				<i>Ö</i>							Ŏ.			Ã —					PQ		
Internal Funds								Funds	Internal						Funds	Internal		Funds	Internal				Funds	Internal		
Oct.17,2 022						·		022	Oct.17,2						022	10,2		22	Oct.5,20				2022	Sept.28,		
N/A				<u>-</u>	N/A				N/A							N/A			N/A					N/A		
											1															
\$765.00									\$1,237.50							\$758.00			\$375.00				0Lrd	\$3,77500.0		
Doramie Group Inc.								Group Inc.	Doramie					Center	Materials	Building	Inc.	Builders	City			Factory	Block	God Hand		
N/A									N/A		. 14-11					N/A			N/A			••		N/A		
N/A									N/A							N/A			N/A					N/A		
LAA									LAA							LAA			LAA					LAA		
N/A									N/A							N/A			N/A					N/A		
N/A			W-W-12-12-				<del></del>		N/A							N/A			N/A					N/A		
\$765.00									\$1,237.50							\$758.00			\$375.00				rd	\$3,775,00.00L		
Thanks									Thanks							Thanks			Thanks					Thanks		

repared by: **Procurement Director** Approved by: Head of Entity/ Chairman PC

Date: 160 6, 2023

Mr. Emmanuel T. Taplah

# nnex B: Copies of the quarterly actualized procurement plans

Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

# nnex C: Copies of notice of award

Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

Innex D: Copies of signed contracts

Attach copies of all contracts signed during the quarter]

Innex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]