



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/555/22

August 25, 2022

Cllr. Elizabeth J. Nelson
COURT ADMINISTRATOR
Judicial Branch
Republic of Liberia

Dear Cllr. Nelson:

Subject: RECEIPT AND APPROVAL OF THE JUDICIAL BRANCH SOLE SOURCE TRANSPORT EQUIPMENT PROCUREMENT PLAN.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Judiciary Branch request to Sole Source Uptown Garage and Auto Parts to supply two (2) Units of vehicles for use by the Justices of the Supreme Court of Liberia, in accordance with Section 55(d) and Section 40 (3) of the PPCA, 2010.

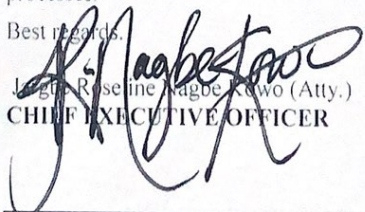
The Commission conveys to the Judiciary Branch that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDPA), and that the MFDPA will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes. The Judicial Branch is to also utilize PPCA Section 56 (1), given the requested procurement method for the indicated Transport Equipment contract package.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Roseine Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

**JUDICIARY BRANCH TEMPLE OF JUSTICE
SPECIAL PROJECT PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL 2022 / Internal Revenue Generation Account**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Vendor's Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREPARATION OF BID DOC.	PC APPROVE BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBM./PUBLIC OPENING	SUBMISSION OF BID EVAL. REPORT	PC APPROVAL BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPT & FINAL PAYMENT	REMARK	
1	FRANJUB/S/S/001/2022	VEHICLE PURCHASE	G-4510	2 UNITS	130,000.00	S/S	6/14/2022	6/16/2022	6/20/2022	N/A	N/A	N/A	7/14/2022	8/15/2022	N/A	9/9/2022	10/30/2022		
Grand Total:					130,000.00														
UPDATE																			
Actual																			

Prepared By: Joyce L. Ndowar
PROCUREMENT DIRECTOR

Approved By: Cliff. Elizabeth J. Nelson
COURT ADMINISTRATOR

Date: August 5, 2022



NAME OF ENTITY : JUDICIARY
 Special Project Procurement Plan Explanatory Note (NON-SBA)
 Source of Funding :GOL 2022/Internal Revenue Generation Account

Items	Contract Package	Contract Package	Content of contract package
1	IFB NO/JUD/SS/ 001/2022	Vehicles Purchase	The Judiciary intend to use the Single source (SS) Procedures, in this package to purchase two (2 Units) of vehicles, SUV Jeep, for the use of the Associate Justices of the Supreme Court of Liberia, Temple of Judiciary. Amount allocated for said vehicles isUS\$130,000.00

Signed By: 
 Director of Procurement

Handwritten signature
 Aug 12 2022



Handwritten signature
 08/12/2022