

INVITATION FOR BID

NATIONAL COMPETITIVE BIDDING (NCB)

The **John F. Kennedy Memorial Medical Center** has received funding from the Government of Liberia through the National Budget **2023** Calendar year and its fees for service and intends to apply portion of these funding for the procurement of the below Contract Packages;

NO.	Invitation for Bids (IFB) Number	Contract Package	Bid Security/Insurance Bond Amount	Bid Submission Date	Deadline Time for Bid Submission	Bid Opening Time	A Non-Refundable Fee Amount
1	IFB NO.JFK/NCB/002/2023	Supply and Delivery of Computers and its accessories	US\$ 1,000.00	February 21, 2023	9:00 AM	9:30 AM	US\$ 75.00
2	IFB NO.JFK/NCB/009/2023	Supply and Delivery of Furniture & Fixtures	US\$ 500.00	February 22, 2023	1:00 PM	1:30PM	US\$ 50.00
3	IFB NO.JFK/NCB/006/2023	Supply and Delivery of Air Condition & Its Accessories	US\$ 700.00	February 21, 2023	3:00 PM	3:30PM	US\$ 50.00
4	IFB NO.JFK/NCB/008/2023	Supply and Delivery of Plumbing materials	US\$ 400.00	February 22, 2023	9:00 AM	9:30 AM	US\$ 50.00
5	IFB NO.JFK/NCB/004/2023	Supply and Delivery of Electrical materials	US\$ 1000.00	February 22, 2023	10:00 AM	10:30AM	US\$ 75.00
6	IFB NO.JFK/NCB/003/2023	Supply and Delivery of Food Stuffs	US\$ 1,000.00	February 23, 2023	1:00 PM	1:30 PM	US\$ 100.00

7	IFBNO.JFK/NCB/00 5/2023	Supply and Delivery of Vehicle Spare Parts	US\$500.00	February 23, 2023	3:30PM	4:00PM	US\$50.00
8	IFBNO.JFK/NCB/00 7/2023	Supply and delivery of Generator Spare Parts	US\$500.00	February 14,2023	11:00AM	11:30AM	US\$50.00

- The Center's now invites sealed bids from eligible and qualified bidders for the above contract packages. **Each Contract Package must be bid for separately.**
- Bidding will be conducted through the **National Competitive Bidding (NCB)** procedures specified in the PPCA and approved by the PPCC, and it is open to all bidders as defined in the guidelines.
- Eligible bidders may obtain further information from The **Procurement Department, John F. Kennedy Memorial Medical Center; Attention: Procurement Director, todejlopleh@gmail.com/ ktelewodajfk@gmail.com** and inspect the Bidding Documents at the address given below from 9:00 Am – 4:00PM. Monday to Friday excluding public holidays.
- Qualification requirements include:
 - Legal**
 - Article of Incorporation(if applicable)
 - Current Tax Clearance
 - Current Business Registration
 - Bidder should be a Registered Member of the PPCC Vendor Registry (Registration Certificate)
 - Bid Security or Insurance Bond as mentioned in the tables.

NOTE: Only Liberian Owned Businesses are allowed to apply for the below contract Packages:

NO	Invitation for Bids (IFB) Number	Contract Package	Bid Security/Insurance Bond Amount	Bid Submission Date	Deadline Time for Bid Submission	Bid Opening Time	A Non-Refundable Fee Amount
1	IFB NO.JFK/SBA/NCB/004/2023	Supply and Delivery of Cleaning Materials	US\$ 1000.00	February 21,2023	11:00 AM	11:30AM	US\$ 65.00
2	IFB	Printing &	US\$	February	9:00 AM	9:30 AM	US\$ 65.00

	NO.JFK/SBA/NCB/003/20 23	Binding Services	1,000.00	23,2023			
3	IFB NO.JFK/SBA/NCB/001/20 23	Supply and Delivery of Stationeries	US\$ 1,000.00	February 23,2023	11:00 AM	11:30 AM	US\$ 65.00

A margin of preference for eligible national suppliers **shall not** be applied. Additional details are provided in the Bidding Documents.

- 5 A complete set of bidding documents in **English** may be purchased by interested eligible bidders upon payment of a non- refundable fees as stated above beginning **January 26, 2023** Payment will be made through cash and cheque at the John F. Kennedy Medical Center Fiscal Department and receipt submitted as evidence to collect the Bid Documents. Bids must be delivered to the address below;

Electronic bidding will **NOT** be permitted. Late bids will be rejected and returned unopened. Bids will be opened in the presence of the bidders’ representatives who choose to attend in person at the address below.

6. All bids must be accompanied by a Bid Security or an Insurance Bond as stated in the table above from a reputable bank or Insurance Company in Liberia as stated in the Bid Data Sheet.
7. Please note that the resulting contract for the above contract packages will be a frame work contract until final budget is approved . Hence, the Center will only issue an approved purchase order based on the availability of funds.

8. The addresses referred to above are:

<p><u>For Obtaining Information and Bid Submission:</u></p> <p>Procurement Department Adjacent MRC Building JFKMC Compound Sinkor, Tubman Blvd Monrovia, Liberia Cell No. +(231) 0886978672/ 0770196072 Email: ktelewodajfk@gmail.com</p>	<p><u>For Bid Opening:</u></p> <p>Board of Directors Conference Room Administrative Building John F. Kennedy Medical Center Sinkor, Tubman Blvd Monrovia, Liberia</p>
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Signed: _____

Telewoda T. Kennedy
Deputy Procurement Director
John F. Kennedy Medical Center

