

# REPUBLIC OF LIBERIA

## Invitation for Bids (IFB)

### International Competitive Bidding (ICB)

1. The **John F. Kennedy Medical Center** has received funding from the Government of Liberia through the National Budget for the calendar year **2023 (January to December)** and its fees for service and intends to apply portion of these funding for the procurement of the below Contract Packages;

| NO. | Invitation for Bids (IFB) Number | Contract Package                                     | Bid Security/Insurance Bond Amount | Bid Submission Date | Deadline Time for Bid Submission | Bid Opening Time | A Non-Refundable Fee Amount |
|-----|----------------------------------|--|------------------------------------|---------------------|----------------------------------|------------------|-----------------------------|
| 1   | IFB NO.JFK/ICB/001/2023          | Supply and Delivery of Laboratory Consumables        | Two(2) percent of bid price        | March 8, 2023       | 11:00 AM                         | 11:30 AM         | US\$ 100.00                 |
| 2   | IFB NO.JFK/ICB/002/2023          | Supply and Delivery of Medical Drugs and Consumables | Two(2) percent of bid price        | March 9, 2023       | 1:00 PM                          | 1:30PM           | US\$ 100.00                 |

2. The Center's now invites sealed bids from eligible and qualified bidders for the above contract packages. **Each Contract Package must be bid for separately**
3. Bidding will be conducted through the **International Competitive Bidding** procedures and is open to all bidders from eligible source countries as defined in the Guidelines.
4. Eligible bidders may obtain further information from The **Procurement Department, John F. Kennedy Medical Center; Attention: Procurement Director, [ktelewodajfk@gmail.com](mailto:ktelewodajfk@gmail.com)** and inspect the Bidding Documents at the address given below from 9:00 Am – 4:00PM. Monday to Friday excluding public holidays.
5. Qualification requirements include:
  - Five Past Performance Records of Previous and Current Clients with Their Email Addresses and Telephone Numbers

- Bidders must be licensed by the Liberia Medicines and Health Products Regulatory Authority (LMHRA). In addition to LMHRA License, International bidders should be certified by regulators in home country.
- Evidence of financial statement with annual sale turnover amount of Drugs and Medical Consumables supplied in the last three (3) years of at least US\$ \$1,000,000.00 must be submitted. **(Applicable to the contract package medical drugs and consumables)**
- Evidence of financial statement with annual sale turnover amount of Laboratory Consumables supplied in the last three (3) years of at least US\$ \$200,000.00 must be submitted. **(Applicable to the contract package Laboratory consumables)**

**Detailed qualification requirements are stipulated in the bidding documents.**

6. A complete set of bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a nonrefundable fee of One Hundred United States Dollars **US\$100.00 beginning February 7, 2023**. Payment will be made through bank transfer (**Account Title-John F. Kennedy Medical Center-International Bank (Liberia) Limited #00121970105970102**), cash or cheque at the John F. Kennedy Medical Center Fiscal Department and receipt submitted as evidence to collect the Bid Documents. Bids must be delivered to the address below;

7. All bids shall be accompanied by the following:

- ❖ **Article of Incorporation (Ministry of Foreign Affairs) Domestic Bidders;**
- ❖ **Current Business Registration Certificate (Liberia Business Registry) Domestic bidder;**
- ❖ **Current Tax Clearance (Liberia Revenue Authority) Domestic Bidders**
- ❖ **A Registered Member of the PPCC Vendor Registry Database (Domestic Bidders)**

8. Electronic bidding will **NOT** be permitted. Late bids will be rejected and returned unopened. Bids will be opened in the presence of the bidders' representatives who choose to attend in person at the address below.

9. All bids must be accompanied by a Bid Security or an Insurance Bond. Bid Security or Insurance Bond must represent **2%** of the total bid price respectively and must be from a reputable bank or Insurance Company.

Please note that the resulting contract for this contract package will be a frame work until budget is finally approved. Hence, the Center will only issue an approved purchase order based on the availability of funds.

10 The addresses referred to are:

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| <b><u>For Obtaining Information and Bid Submission:</u></b><br>Procurement Department<br>Adjacent MRC Building<br>JFKMC Compound<br>Sinkor, Tubman Blvd<br>Monrovia, Liberia<br>Cell No. +(231) 0886978672/ 0770196072<br>Email: <a href="mailto:ktelewodajfk@gmail.com">ktelewodajfk@gmail.com</a> | <b><u>For Bid Opening:</u></b><br>Board of Directors Conference Room<br>Administrative Building<br>John F. Kennedy Medical Center<br>Sinkor, Tubman Blvd<br>Monrovia, Liberia |
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Signed: \_\_\_\_\_

Telewoda T. Kennedy  
Deputy Procurement Director  
J.F. Kennedy Memorial Medical Center  
+231-770-196-072/ +231-886-978-672