

Republic of Liberia

INTERNAL AUDIT AGENCY

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Office of the Director General

Assurance Insight Objectivity

IAA-RL/DG/DAK/12/04/22

December 6, 2022

Atty. Jargbe Roseline Nagbe Kowo
Executive Director
Public Procurement & Concessions Commission
Capitol Hill, Monrovia

Received:
Theophilus S. B. Kollie
December 9, 2022
Time: 10:46 Am

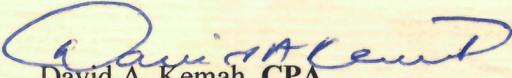
Dear Atty. Nagbe-Kowo:

The Procurement Committee of the **Internal Audit Agency** submits to your office its 1st, 2nd and 3rd Quarters Procurement Report for calendar year 2022.

This report summarizes the procurement activities implemented at the **Internal Audit Agency** for the periods mentioned.

Kind Regards.

Sincerely,


David A. Kemah, CPA
DIRECTOR GENERAL

6	004	Repair & Maintenance Equipment-furniture (Airconditioning, Smart TV	RFQ	GOL	Jan 2, 2022	January 9, 2020	3	January 18, 2022	US\$2,009.00	LR & Sons Naresh Brother Best Building Materials	N/A	N/A	01/18/2022	N/A	N/A	N/A	Co
7	005	Stationery	RFQ	GOL	N/A	N/A	3	Jan 17, 2022	US\$2,129.00	Lion Stationery Store Smart office solution/EN Computer Service	N/A	N/A	N/A	N/A	N/A	N/A	Co
8	002	Vehicle	RB	GOL	May 4, 2022	May 31, 2022	4	June 24, 2022	US\$200,000	GBK Motors	N/A	N/A	6/15/2022	N/A	N/A	N/A	Co

Prepared by: 
 Isaac T. Charleson
 Procurement Director

Date: 02/12/22

Approved by: 
 David A. Kemah, CPA
 Director General/ Chairman PC

Date: 12/18/22

4.0 Annexes:

Annex A: Summary Table

General Information
Internal Audit Agency
Procurement Quarterly Report
January – September 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittal of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Service Provider Status	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Re
1	001	Cleaning Materials	RFQ	GOL	N/A	N/A	3	N/A	US\$404,500	PEE CEE		05/16/2022	05/16/2022	05/16/2022		CC
2	002	Printing, Binding & Publication	RFQ	GOL	N/A	N/A	N/A	N/A	US\$4,762	N/A	N/A	N/A	N/A	N/A	N/A	NC
3	003	Production of employee ID Cards	RFQ	GOL	N/A	N/A	N/A	N/A	US\$2,600.00	N/A	N/A	N/A	N/A	N/A	N/A	NC
4	001	Computer supplies and ICT services	NCB	GOL	N/A	N/A	N/A	N/A	US\$135,200.00	N/A	N/A	N/A	N/A	N/A	N/A	NC
5	001	Petroleum products	RB	GOL	April 1, 2022	May 2, 2022	3	May 4, 2022	US\$9,325,000	Comex Energy Liberia	N/A	05/6/2022	05/7/2022	05/7/2022	N/A	CC

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

Annex C: Copies of notice of award

[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

Annex D: Copies of signed contracts

[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]