

**The General Auditing Commission**  
**Invitation for Bids for Procurement of Laptops**  
IFB No.: GAC/NCB/001/2021


1. General Auditing Commission is expected to receive commitment from the Government of Liberia Approved National Budget for Special Fiscal Year 2021 and intends to apply portion of it towards the Procurement of Laptops.
2. The General Auditing Commission (GAC) now invites sealed bids from eligible and qualified Liberian owned bidders for the **Procurement of Laptops**.
3. Bidding will be conducted through the National Competitive Bidding (NCB) enshrined in the Public Procurement and Concessions Act (PPCA) as amended and restated in 2010.
4. Schedule of requirements

Laptops	Quantity
Laptop Computers	24 pcs

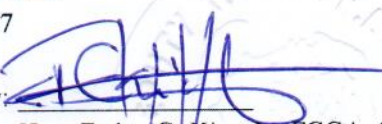
5. Qualification requirements are:
  - Article of Incorporation
  - Valid Tax Clearance
  - Valid Business Registration Certificate
  - Past performance records- including the names and contact numbers of at least three clients.
  - PPCC vendor registration form.
  - Manufacturer authorization/dealership certificate
6. All interested eligible bidders may obtain copy of bidding documents when a written communication requesting for a copy (s) is submitted to the address below. The communication should include the name of the business, type of contract package, signature of authorized person and official stamp of the business. Copy of bidding document will be available from October 27, 2021 from 9:00 a.m. to 4:00 p.m. daily.
7. All Bids must be accompanied by a **Bid Securing Declaration** in the format indicated in this document.
8. Sealed Bids must be delivered to the Procurement Unit not later than **10:00 a.m. on November 10, 2021**. Late bids will be rejected and returned to Bidders unopened.
9. Bids will be opened in the presence of bidders who choose to attend or their representatives on **November 10, 2021 @ 10:30 a.m.** in the 2nd floor conference room of the GAC.
10. The address referred is:

**Procurement Unit**  
General Auditing Commission  
Old Executive Mansion,  
Ashmun Street, Monrovia, Liberia  
Tel: 0886779413/0770979437

Prepared by:

  
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**Secretary, Procurement Committee**

Approved by:

  
Hon. Foday G. Kiazolu, FCCA, CPA(LIB)  
**Deputy Auditor General for Adm.**  
**Chairman, Procurement Committee**