

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1498/'20

September 30, 2020

Hon. Alex K. Dickson

DIRECTOR

Liberia National Fire Service

Republic of Liberia

Dear Hon. Dickson:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia National Fire Service's Core Budget Procurement Plan for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LNFS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Jargbe Roseline Jagbe Koywo (Atty.)
CHIEF EXECUTIVE OFFICER

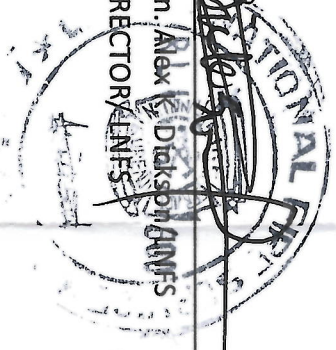
LIBERIA NATIONAL FIRE SERVICE (LNFS)
 DRAFT PROCUREMENT PLAN SBA (CODE BUDGET)
 SOURCE OF FUNDING: GOL NATIONAL BUDGET
 FISCAL YEAR: JULY 1, 2020 – JUNE 30, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	20	
Item no.	Package Number code	Contract package	Business Activity Code(s)	Quantity	Estimated Cost(s)	Procurement method	Technical Specs/BOQ drawings	Prep of Bid Document	PC Approval Bid Doc/Tech specs	Bid Invitation & Release of Bid Document	Bid submission n/public opening	Submission of Bid Evaluation report	PC Approval Bid Evaluation Report	Contract award & signing	Advance Payment mobilization	Delivery Inspection substantial	Acceptance & Final payment	Remark	
Planned 1	IFB No LNFS/SBA /RB/001/ 20-21	Petroleum product/Gas & Fuel	G-4661	Fuel= 3,500/3.80 =921.05gal s. & Gas =60643/3.2 1=18,891.90 gals.	\$64,143	RB	5/11/20	5/20/20	5/30/20	6/8/20	6/22/20	6/29/20	7/6/20	7/13/20	N/A	6/30/19	6/29/21		
Update																			
Actual																			

Prepared by: Korpo S. Morris
 LT. Korpo Morris
 Deputy Chief of Procurement/LNFS

VER 57
 9/29/20

Approved by: *[Signature]*
 Hon. Alex Dakson LNFS
 DIRECTOR LNFS



Date: July 29, 2020

[Signature]
 6/30/20

**LIBERIA NATIONAL FIRE SERVICE (LNFS)
EXPLANATION NOTES TO THE SMALL BUSINESS ACT - CORE BUDGET
PROCUREMENT PLAN 2020-21**

NO.	IFB CODE	CONTRACT PACKAGE	EXPLANATION
1	IFB NO. LNFS/SBA/RB/001/20/21	Petroleum Products/Gas & Fuel	This Package is taken care of by the Procurement Section and it is processed through purchase orders. It will be used to acquire gas and fuel only in coupons for use by LNFS operations.
	IFB NO. LNFS/SBA/RB/001/20/21	Office Building, Rental and Lease.	This Package is a Sub Agreement between Mr. Salah Farhat (sub Lessor) and GOL represented by the Director General of the General services Agency (Sub Lessee). Term of year is one(1) calendar year and is single sole. The building is used as Head Office of the Liberia National Fire Service located on Newport Street, Monrovia, Liberia.