

Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/423/'21**

October 5, 2021

Hon. C. Miké Doryen
MANAGING DIRECTOR
Forestry Development Authority
Republic of Liberia

Dear Hon. Doryen:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Forestry Development Authority (FDA) SBA Core Budget Procurement Plan for FY 2021 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for **FDA 's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year 2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,


Sincerely Yours

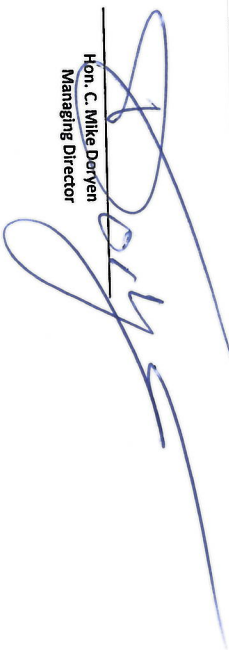

Jargbe Roseine Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

FORESTRY DEVELOPMENT AUTHORITY
 PROCUREMENT PLAN (CORE BUDGET Counsultancy)
 Source of Funding: GOVERNMENT OF LIBERIA NATIONAL BUDGET
 Fiscal year: 2021 Special Budget (July - December)

2	3	4	5	6	7	REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD								
						8	9	10	11	12	13	14	15	16	17	18	19		
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activitive Code	No. of FIRMS/P ERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
1	IFB No./FDA/LCS/001/21	Legal Service	M 6910	1 Firm	\$ 24,600.00	LCS	2-Sep-21	9-Sep-21	30-Sep-21	7-Oct-21	14-Oct-21	27-Oct-21	3-Nov-21	10-Nov-21	1-Dec-21	15-Dec-21	29-Dec-21	12-Jan-22	1-Feb-22
Grand Total					\$24,600.00														
UPDATE																			
ACTUAL																			

Prepared by: 
 Wynn G. Bryant, Jr.
 Manager, Procurement Unit


 Hon. C. Mike Deryn
 Managing Director

Date: Aug. 26, 2021




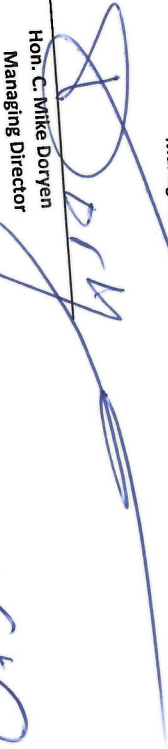
Handwritten notes:
 RECEIVED
 OF 512021
 11/25/2021



Forestry Development Authority Consultancy
 Procurement Plan Explanatory Notes (CORE BUDGET)
 Fiscal Year: 2021 Special Budget (July - December)

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No./FDA/LCS/001/21	Legal Service	Under this package services will be procured under the budget line item of Consultancy Services. Hiring of a firm for its legal service.

Prepared by: 
 Wynn G. Bryant, Jr.
 Manager, Procurement Unit


 Hon. C. Mike Doryen
 Managing Director

Date: Aug 26, 2021

ASCCD
04.5



Approved
8/25/2021

