

4.0 Annexes:

Annex A: Summary Table

General Information
CNDRA/ National Archives
Quarterly Procurement Report
[1 st & 2 nd Quarters 2022]

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Service Provider PCCC VR Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract Status (Amount Paid)
1.	IFB NO. CNDR A/RB/SBA/S P/001/22	Acid free boxes	RB	GOL	May 20, 2022	June 20, 2022	Two	June 30, 2022	15,000	Unique Creative Group INC.	Current	Lucky Palmer	Emmanuel Lyeon	July 6, 2022	July 22, 2022	July 29, 2022	15,000

Prepared by:

Date:

Approved by:

Date:



James A. Fahmbuller
Procurement Director

Hon. Emmanuel A. Lomax
Head of Entity/ Chairman PC

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

Annex C: Copies of notice of award

[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PCCA during the quarter under consideration]

Annex D: Copies of signed contracts

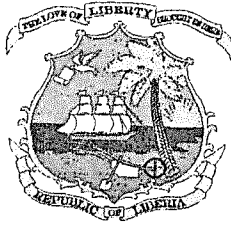
[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]

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NATIONAL ARCHIVES



Quarterly Procurement Report
FY 2022

For the 1st & 2nd Quarters

Date of Submission: September 21, 2022

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for 1st and 2nd quarters FY 2022, for your review and consideration.

During the period under review, the Center for National Documents and Records Agency (CNDRA) has completed the implementation of one out of the *one* of contract packages within our approved procurement plan for the period under review.

2.0 Challenges

Low budgetary support/Appropriations

Delay in processing allotments through the MFDP system

Delay getting approved procurement plans from the PPCC

3.0 Recommendations
