



Booker Washington Institute (BWI)
Invitation to Bids
Procurement of Goods
(Supply of Assorted Imported Food Items
IFB NO. BWI/SBA/NCB/001/22



1. Booker Washington Institute has received budgetary allotment from the Government of Liberia for the FY 2022 and intends to apply portion of it towards the procurement of Imported Food Items.
2. Booker Washington Institute now invites qualified and eligible bidders to submit sealed Bids for the supply of the aforementioned Imported Food Items.
3. Bidding will be conducted through the National Competitive Bidding (NCB) process as specified in the Amended and Restated Public Procurement and Concession Act of 2010 and is opened to all eligible and qualified bidders.
- 4.

Lot	Item	Item code	Quantity	Specification
#1	Non-Frozen Imported Food Items	G4711	Assorted	As stimulated in the bidding document
#2	Fresh Frozen Imported Food Items	4721	Assorted	As stimulated in the bidding document
#3	Rice	4711	5,000 bags	As stimulated in the bidding document

Detailed description and specification of Imported Food Items is placed in the Technical Specification section of the bidding document.

5. **Eligibility requirements include the following:**
 - a. Current Business Registration and Valid Tax Clearance
 - b. Articles of Incorporation, where applicable
 - c. Bid Security from reputable bank
 - d. Company profile
 - e. Provision of at least three (3) references of similar contract implemented
 - f. Proof of PPCC Vendors Registration
 - g. Liberian (Owned Business) ownership
6. Interested eligible bidders can obtain a complete set of bidding document upon payment of a non-refundable amount of US\$75.00 from the Procurement Unit on the Main Campus of Booker Washington Institute beginning Monday, January 3, 2022 to Monday, January 31, 2022 from 9:00AM to 4:00PM, Monday to Friday.
7. All bids must be delivered to the Procurement Unit not later than Friday, January 31, 2022 at 12:00 Noon.
8. Bids shall be valid for the period of 60 days after the deadline of Tender submission. Additionally, all bids must be sealed and accompanied by a Bid Security of US\$650.00 from a reputable bank.
9. Late Tenders will be rejected and returned unopened. Absolutely, no electronic Bid (s) will be accepted.
10. Bids will be opened on the Main Campus of Booker Washington Institute in the Annex of the Library in the presence of bidders or their representatives who choose to attend on Monday January 31, 2021 at 12: 10 PM

Signed: _____
J. Diameho Nasih
Procurement Manager