



Booker Washington Institute (BWI)
Invitation for Bids
Procurement of Goods
(Supply of Assorted Cleaning materials)
IFB No. BWI/NCB/003/22



1. Booker Washington Institute has received budgetary allotment from the Government of Liberia for FY 2022 National Budget and intends to apply portion of it towards the procurement of Cleaning Materials.
2. Booker Washington Institute now invites qualified and eligible bidders to submit sealed bids for the supply of the aforementioned Cleaning Materials.
3. Bidding will be conducted through the National Competitive Bidding (NCB) process as specified in the Amended and Restated Public Procurement and Concession Act (PPCA) of 2010 and is opened to all eligible and qualified bidders.
- 4.

| No | Item | Item Code | Quantity | Specification |
|----|------------------------------------|---------------------|-----------------|--|
| 1 | Assorted Cleaning Materials | G4773/ C2023 | Assorted | As stipulated in the bidding document |

- ❖ Detailed descriptions or specifications of cleaning materials can be found in the Technical Specification section of the bidding document.
5. **Eligibility requirements include the following:**
 - a. Current Business Registration and Valid Tax Clearance Certificate
 - b. Bid Security in the form of Bank Guarantee/ Certified Check
 - c. Company's profile
 - d. Provision of at least three (3) references of similar contract implemented with valid contact details
 - e. PPCC Vendor's Registration Certificate
 6. Interested eligible bidders can obtain a complete set of bidding document from the Procurement Unit upon the payment of a non-refundable amount of US\$75.00 on the Main Campus of Booker Washington Institute beginning Monday, January 3, 2022 to Monday, January 31, 2022 from 9:00 AM to 4:00 PM, Monday to Friday.
 7. All bids must be delivered to the Procurement Unit not later than Monday, January 31, 2022 @ 1:10 p.m.
 8. Bids shall be valid for a period of 60 days after the deadline of Tender submission. Additionally, all bids must be sealed and accompanied by a Bid Security of US\$650.00 from a reputable bank.
 9. Late Tenders will be rejected and returned unopened. Absolutely, no electronic bid will be accepted.
 10. Bids will be opened on the main Campus of the Booker Washington Institute in the Annex of the Library in the presence of bidders or their representatives who choose to attend on Monday, January 31, 2022 at 1:20 P.M

Signed: 
J. Diamen Nasih
Procurement Manager