



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/021/25'**

January 16, 2025

Hon. Mohammed Ali

**MANAGING DIRECTOR**

Liberia Water and Sewer Corporation

Monrovia, Liberia

Dear Hon. Ali:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Liberia Water and Sewer Corporation (LWSC) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the LWSC annual procurement plan for the fiscal year 2024 in accordance with **Section 40(3)** of the PPCA, 2010. The Commission further informs the LWSC that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "each **Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.**"

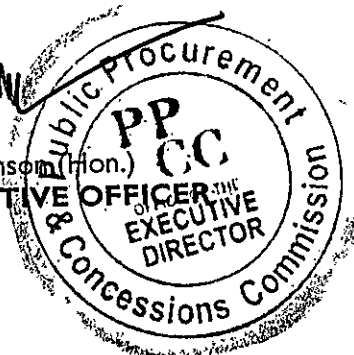
Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson (Hon.)

**CHIEF EXECUTIVE OFFICER**



Regulating Procurement Compliance for National Development



Republic of Liberia  
**Liberia Water & Sewer Corporation**  
King Sao Boso, (Front) Street  
P. O. Box 1079  
Monrovia, Liberia

Office: +231 (0) 880 644 869  
+231 (0) 777 677 272

Office of the Managing Director

Reference:

**LWSC/MD/021-01/2025**

January 8, 2025

Hon. Bodger Scott Johnson  
**EXECUTIVE DIRECTOR**  
Public Procurement & Concessions Commission (PPCC)  
Executive Mansion Ground  
Republic of Liberia

Dear Hon. Johnson:

**Subject: Request for Approval of Liberia Water and Sewer Corporation (LWSC) Draft Procurement Plan - Fiscal Year 2025**

We extend compliments and respectfully request the PPCC to approve the Liberia Water and Sewer Corporation's (LWSC) **Draft Procurement Plan for Fiscal Year 2025**. This submission aligns with **Section 40 of the Public Procurement and Concessions Act (PPCA) of 2010**, which mandates approval to facilitate the continuation of LWSC's procurement processes.

We anticipate your favorable response, ensuring LWSC's compliance with the Public Procurement and Concessions Act and supporting the Corporation's operational efficiency.

**Attached Documents:**

- Draft Procurement Plan and Explanatory Notes
- Matrix Procurement Draft Cash Plan
- Approved Budget
- Procurement Committee Meeting Minutes
- Contact List of Procurement Committee Members and Procurement Unit Staff
- Annual Procurement Report for Fiscal Year 2024

Please accept the assurances of our highest consideration as we work collaboratively toward achieving our shared goals.

Sincerely yours,

  
Mohammed Ali  
**MANAGING DIRECTOR**

*John Sino*

*01/08/2025*

*Time: 11:30 AM*



# Liberia Water and Sewer Corporation

King Sao Boso Avenue, Front Street  
Monrovia, Liberia

## Explanatory Notes to the Calendar Year 2025 Procurement Plan of the Liberia Water and Sewer Corporation

***NB: These notes provide detailed explanation for each contract package in relations to the entity's cash plan for calendar year 2025 and PPCC approved matrix.***

**Name of Entity: Liberia Water and Sewer Corporation (LWSC)**  
**Procurement Plan: (Non-SBA Budget)**  
**Explanatory Notes**  
**Calendar YEAR: 2025**

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1.	IFB NO.: LWSC/NCB/001/2025	Pipes and Fittings	<p>This Contract Package is from the Budget line items: Pipes and Fittings, Sewer System Repairs and Water System repairs. It is intended to purchase the below listed items during the calendar year 2025, to facilitate the smooth operations/repairs for both water lines in out of Monrovia and the Sewer lines of the day-to-day activities of the Corporation (LWSC):</p> <ul style="list-style-type: none"> <li>A. UPVC Pipes -----361pcs</li> <li>B. PVC Pipes-----120pcs</li> <li>C. Coupling-----343pcs</li> <li>D. Elbows-----390pcs</li> <li>E. Tee-----75pcs</li> <li>F. Tapping Saddles----- 200pcs</li> <li>G. Repair Sleeve/Clamp-----150 pcs</li> </ul>
2	IFB No.: LWSC/NCB/002/2025	Office Materials Supplies and Stationery	<p>This Contract Package is from the Budget line items: office supplies &amp; Stationery &amp; Office Equipment. It is intended to purchase the below listed items during the calendar year 2025, to enhance the day-to-day activities of the Corporation (LWSC)</p> <ul style="list-style-type: none"> <li>A. A4 sheets-----100 ctns</li> <li>B. Legal sheets-----26 Ctns</li> <li>C. Filing Cabinet-----72pcs</li> <li>D. Printers-----5 pcs</li> <li>E. Ink pens-----158pks</li> <li>F. High Lighters-----234pks</li> <li>G. Perforators-----328pcs</li> <li>H. Correction Fluid Pen-----2 dozens</li> </ul>



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M. Ali



			I. Stick on pad-----40 pcs J. Staple machine-----21 pcs K. Staple Pins Remover-----54pcs L. Record Book-----59 pcs M. Paper Glue-----40pcs N. Cartridges-----10 sets O. Printers-----6 pcs												
3.	IFB No.: LWSC/RB/001/2025	Vehicles Purchase	<p>This Contract Package is from the Budget line items: Vehicles Purchase (Pickup), Vehicles Purchase (SUV). It is intended to purchase Five (5) pickups &amp; two (s) SUVs and three (3) Buses for the calendar year 2025 to facilitate LWSC operational activities.</p> <table><tr><td></td><td>QTY</td><td>TOTAL</td></tr><tr><td>Pickup -----</td><td>5-----</td><td>30,000-----150,000</td></tr><tr><td>Buses-----</td><td>3-----</td><td>30,000-----150,000</td></tr><tr><td>SUV-----</td><td>2-----</td><td>45,000-----90,000</td></tr></table>		QTY	TOTAL	Pickup -----	5-----	30,000-----150,000	Buses-----	3-----	30,000-----150,000	SUV-----	2-----	45,000-----90,000
	QTY	TOTAL													
Pickup -----	5-----	30,000-----150,000													
Buses-----	3-----	30,000-----150,000													
SUV-----	2-----	45,000-----90,000													
4.	IFB No.: LWSC/NCB/003/2025	Safety Materials	<p>This Contract Package is from the Budget line items: Wearing Apparel. It intended to purchase 200 pcs of safety materials, gloves-250pcs, glasses-20pcs, protective gears-300psc, Steel toes Boots-300pcs etc. to be used by LWSC contractors and employees during calendar year 2025.</p>												
5.	IFB No.: LWSC/RB/ 002/2025	Internet Connectivity	<p>This Contract Package is from the Budget line items: Subscription and Periodical. It is intended to hire a firm that will provide internet service within LWSC building for the employees during the calendar year 2025.</p>												
6.	IFB No.: LWSC/RB/003/2025	Water Treatment Chemicals	<p>This Contract Package is from the Budget line item: Water Treatment Chemicals. It is intended to purchase the following items during the calendar year 2025.: Hydrated Lime—19,700 (17kg) bags, Aluminate Sulfate -9,750 bags (50 kg) and High Test Hypochlorite ( HTH ) 2,162 Buckets (45 kg).</p>												
7.	IFB No.: LWSC/RB/004/2025	5 - 10 ton Electric Hoist (lift)	<p>This Contract Package is from the Budget line item: (5 - 10-ton Electric Hoist (lift) It is intended to purchase 5-10 tons Electric Hoist during the calendar year 2025.</p>												
8.	IFB No.: LWSC/RB/005/2025	Welding Machine 5.5 kva	<p>This Contract Package is from the Budget line item: Welding Machine 5.5kva. It is intended to purchase one set of Welding Machine -1 set (Used to weld 36"/16' pipes and all the Water lines in and around Monrovia; during the calendar year 2025.</p>												
9.	IFB No.: LWSC/RB/006/2025	Gen. Sets Maintenance Service	<p>This Contract Package is from the Budget line items: Genset Repair &amp; Maintenance (Gantry, Fiamah and Head office). It is intended to hire a firm who will provide maintenance services for LWSC Gen Set in the areas stated during the calendar year 2025.</p>												
10.	IFB No.: LWSC/RB/007/2025	Genset Spare Parts	<p>This Contract Package is from the Budget line items: Gensets Synchronization &amp; Genset Repair &amp; Maintenance (Gantry, Fiamah and Head office). It is intended to purchase the following items:</p>												

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			Generator spare parts (oil filters -20pcs, fuel filters-12pcs, seloniod head-20 pcs, Radiator hose-25pcs, vibrator Damper-20pcs, Electronic injector Module-21pcs. These items are to be used during the calendar year 2025.-
11.	IFB No.: LWSC/RFD/001/2025	IT Supplies	This Contract Package is from the Budget line items IT Supplies. It is intended to purchase IT materials for all LWSC facilities/computers. (Central office, Fiamah, White Plains etc.), the motherboards 10pcs, Hard Drives 15pcs, Heatsinks & Coolings-12pcs, CPUs 2pcs, Fans -10 pcs, etc., during the calendar year 2025.
12.	IFB No.: LWSC/NCB/004/2025	Vehicles Spare Parts	<p>This Contract Package is from the Budget line-item Vehicles Maintenance &amp; Repair Service. It is intended to purchase the following readily used vehicle parts during the calendar year 2024.</p> <ol style="list-style-type: none"> <li>1 Fuel Filters-----10pcs</li> <li>2 Brake shoes----15pcs</li> <li>3 Oil Filters-----20pcs</li> <li>4 Air Filters-----25pcs</li> <li>5 Water pumps-15pcs</li> <li>6 Injector pumps-25pcs</li> <li>7 Tires-----50pcs....</li> </ol> <p>For Both small vehicles and Heavy-Duty Trucks etc</p>
13.	IFB No.: LWSC/RB/008/2025	Lubricants	<p>This Contract Package is from the Budget line items: Plant Fuel and Lubricant. It is intended to purchase the following items during the calendar year 2025.:</p> <ol style="list-style-type: none"> <li>1. Engine Oil Drum 15W-40, Corporate Vehicles =30 Drums</li> <li>2. Engine Oil Drum 15W-40 CI-4, WTP=30- Drums</li> </ol>
14.	IFB No.: LWSC/RFD/002/2025	Communication Equipment	This Contract Package is from the Budget line item; Hand-held GPS & Communication Equipment. It is intended to procure 40 pieces mobile phones, Desktop phones -28pcs and Hand-held GPs-3pcs - for LWSC customer service officers and meters readers etc., during the calendar year 2025.
15.	IFB No.: LWSC/RB/009/2025	Application/Software Maintenance	This Contract Package is from the Budget line items; Software Maintenance Services & Computer Software-8,000. It is intended to pay for LWSC Website (yearly subscription fee, Software Maintenance service, Cyberoam yearly subscription one user license,) and also its maintenance fees (Utility Master and Quick Book) for the Account Department in during the calendar year 2025.
16.	IFB No.: LWSC/NCB/005/2025	Furniture & Fixtures	This Contract Package is from the Budget line items: Furniture & Fixtures, and Furniture Repairs. It is intended to purchase the following: Office desk - 15pcs, Executive Chairs - 12pcs, Semi-Executive Chairs-15pcs, Visitors Chairs- 10pcs and Rug-50pcs etc., to be used during the calendar year 2025.
17.	IFB No.: LWSC/RFD/003/2025	Air Conditioner	<p>This Contract Package is from the Budget line item Air Conditioner. It is intended to purchase air conditioner for LWSC facilities during the calendar year 2025:</p> <p>Air Conditioners -----10 pcs</p>

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18.	IFB No.: LWSC/NCB/006/2025	Computer Equipment	This Contract Package is from the Budget line items: Computer Equipment. It is intended to purchase Desktop-82 pcs, Laptop-36 pcs, Printer (Mini Size)- 36 pcs , Printer (Giant size)- 4pcs and UPS-83 pcs for employees/management to facilitate their work during the calendar year 2025.
19.	IFB No.: LWSC/RFD/004/2025	Mechanical Equipment/Tools	This Contract Package is from the Budget line items; Mechanical Set/Tools. It is intended to purchase three (3) sets of Mechanical Equipment/ tools for employees to facility their work during the calendar year 2024.
20.	IFB No.: LWSC/RFD/005/2025	Electrical Sets	This Contract Package is from the Budget line item Electrical Sets. It is intended to purchase two (2) sets of Electrical tools for employees to facility their work during the calendar year 2025.
21.	IFB No.: LWSC/NCB/007/2025	Building Materials	This Contract Package is from the Budget line items: Building Maintenance (Plant, Head Office, Fiamah & Boosters) and Tools and Jigs. It is intended to purchase assorted materials to repair and maintain building including purchase of sewer tools etc., during the calendar year 2025.
22.	IFB No.: LWSC/NCB/008/2025	Materials for Plant & Equipment Maintenance	This Contract Package is from the Budget line item: Machinery and Equipment and Plant & Equipment Maintenance. It is intended to purchase assorted materials to repair and maintain all LWSC equipment at the Water Treatment Plant during the calendar year 2024. Assorted air lease valves 300pcs, Universal Clamps -50 pcs, Tapping Saddles 30pcs, Rod Gauges 10 pcs. US\$ 50,000 from this package goes to the Maintenance of Machinery and Equipment.
23.	IFB No.: LWSC/RB/010/2025	Manual Sewer Rods	This Contract Package is from the Budget line items: Manual Sewer Rod (Varieties). It is intended to procure several sewer rods for the maintenance and cleaning of sewers and drains, including emptying and cleaning of cesspools and septic tanks, sinks and pits from sewage; servicing of chemical toilets during the calendar year 2025.
24.	IFB No.: LWSC/RB/011/2024	Accounting and HR Software	This Contract Package is from the Budget line item: Software Maintenance. It is intended to procure an accounting and HR Software System for the Entity etc., in during the calendar year 2025.
25.	IFB No.: LWSC/RB/012/2025	Motor Vehicle (Vehicles, Heavy Duty Trucks and Bikes) Maintenance Services	This Contract Package is from the Budget line item: Vehicles Repair and Maintenance Service-75,000.00. It is intended to hire three firms; one for the light Vehicles Maintenance, one for Heavy Duty Trucks and the other for Motorbikes maintenance during the calendar year 2025.
26.	IFB No.: LWSC/RB/013/2025	Air Tickets	This Contract Package is from the Budget line item; Foreign Travel & International Conference Seminar and Training. It is intended to hire a firm that provide air tickets for LWSC Top Management and employees for oversee trainings and scholarships, during the calendar year 2025. Top Management Tickets-15 persons Mid Managers----- 15 persons
27.	IFB No.: LWSC/RB/ 014/2025	Maintenance of Machinery and Equipment	This Contract Package is from the Budget line item; Equipment Repairs and Maintenance. It is intended to hire the service of a firm that will carry out maintenance service on LWSC High Lift Pumps, Low Lift Pumps and other Equipment during the calendar year 2025. Maintenance of the various satellite stations, booster and the various lift station; (Soul Clinic, New Georgia Estat) etc.

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28.	IFB No.: LWSC/RFQ/ 006/2025	Software License	This Contract Package is from the Budget line item; Software License. It is intended to pay for LWSC users computer licenses for the various departments in during the calendar year 2025.
29.	IFB No.: LWSC/RB/ 015/2025	Kiosk Renovation and Maintenance	This Contract Package is from the Budget line item; Kiosk Maintenance. It is intended to hire a firm that will renovate and maintain LWSC Kiosks around the Country during the calendar year 2025.
30.	IFB No.: LWSC/RB/ 016/2025	Supply of Pumps (High Lifts and Low Lift)	This Contract Package is from the Budget line items; Rotor Assemblies complete for 4 & 8 MGD Pump (Double impeller) and 8 MGD Turban High Service Pump (Double Impeller). It is intended to two sets of 4 & 8 MGD Pump (Double impeller) and two (2) sets of 8 MGD Turban High Service Pump (Double Impeller) and to purchase equipment spare parts to be used on the electric high lift pumps and other heavy equipment's at the water Treatment Plants at White Plains to facilitate the operation during the calendar year 2025.
31	IFB No.: LWSC/RB/ 017/2025	Building & Structures Renovation	This Contract Package is from the Budget line item; Building & Structures. It is intended to hire two separate firms that will renovate LWSC Head Office Building and Fiamah Building during the calendar year 2025.
32	IFB No.: LWSC/RB/ 018/2025	Water Meters	This Contract Package is from the Budget line item; Water Meters. It is intended to hire a firm who will supply and install 27,700 pcs of water meters in Montserrado County and other Counties during the calendar year 2025.
33	IFB No.: LWSC/RB/ 019/25	Solar Power Supply and Installation WTP	This Contract Package is from the Budget line item; Solar Power Supply and Installation WTP. It is intended to hire a firm who will supply and install solar power at the Water Treatment Plant during the calendar year 2025.
34.	IFB No.: LWSC/RB/ 020/2025	Boosters Rehabilitation	This Contract Package is from the Budget line item; Booster Repair and Maintenance. It is intended to hire a firm that will rehabilitate the boosters -Satellite Stations (New Georgia
35	IFB No.: LWSC/RFQ/ 007/2025	Floor Carpet	This Contract Package is from the Budget line items: Floor Carpet in Set. It is intended to purchase floor carpet for the various offices during the calendar year 2025.
36	IFB No.: LWSC/RB/ 021/2025	Rehabilitation of Zwedru Water Supply System	This Contract Package is from the Budget line item; Rehabilitation of Zwedru Water Supply System. It is intended to hire a firm that will Reconstruct the Damage Water System in Zwedru.
37	IFB No.: LWSC/RB/ 022/2025	Construction of Scalable Water System in Pleebo	This Contract Package is from the Budget line item; Construction of Scalable Water System in Pleebo. It is intended to hire a firm that will Construct a Scalable Water System in Pleebo.
38	IFB No.: LWSC/RB/ 023/2025	Construction of Scalable Water System in Fishtown/Greenville	This Contract Package is from the Budget line item; Construction of Scalable Water System in Fish Town. It is intended to hire a firm that will Construct a Scalable Water System in Fish Town.

Prepared by:

Procurement Director/Procurement Manager

Date: 01/06/25

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1/10/25

Approved by:

Head of Entity/Chairman Procurement Committee

Date: Jan. 7, 2025







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**Name of Entity: Liberia Water and Sewer Corporation (LWSC)**  
**Procurement Plan: (NON-SBA)**  
**Explanatory Notes**  
**CALENDAR YEAR: 2025**

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1.	RFP No.: LWSC/ LCS/001/ 2025	Management Consultancy Services	This Contract Package is from the Budget line items; Management Consultancy Fees. It is intended to hire firm to provide public relations and communication services also provide advice and help to LWSC in planning, organization, efficiency and control, management information and Management Strategies Plans/ Business Plan.

Prepared by:   
Procurement Director/Procurement Manager

Date: 01/06/25

Approved by:   
Head of Entity/Chairman Procurement Committee

Date: Jan. 7, 2025



  
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**ADDITIONAL EXPLANATORY NOTES:**

**Notes Electricity (Head Office & White Plains)** – This contract package is from the Budget lines; Electricity (Head Office & White Plains). It is intended to pay for LEC bills for the usage of current at the Water Treatment Plant in White Plains and the LWSC Head Office on Front Street, Monrovia during this calendar year 2025 in the amount of Seven Hundred Forty-Five Thousand United States Dollars (US\$745,000.00). This will be done through the Finance Section.

**Plant Maintenance-** This contract package is from the Budget line Plant Equipment Maintenance, it is intended to pay casual laborers to clean the clear well, cleaning around the compound, maintaining and repairing equipment at the various stations including off-Sheff materials etc., during the calendar year 2024 in the amount of Ten Thousand United States Dollars (US\$50,000.00). Through the finance department.

**Local Training** - This contract package is from the Budget line Local Training - LWSC intends send some of her employees to the Liberia Institute for Public Administration (LIPA) for various Training, Hiring of other individuals or firms to conduct inhouse training etc.-(Human Resources Management, Procurement Management, Management Internal Control and Audit etc.)-US\$50,000.00. It will be done through the Finance Section.

**Local Travel-** This contract package is from the Budget line Domestic Travel DSA, Means & Accommodation -It is intended to provide traveling allowances and means & accommodation through the Finance Section to employees that will be going to the various outstations of LWSC-Buchanan, Sanniquellie, Robertsport, Zwedru, Kakata, Lofa etc.-US\$98,500.00

**Foreign Travel & International Conference Seminar and Training** - This contract package is from the Budget line Foreign Travel & International Conference Seminar and Training -It is intended to provide traveling allowances and DSA, means & accommodation through the Finance Section to employees that will be traveling out of the Country for Seminars, short terms training and or workshops.-US\$70,000.00

**Equipment Rental (Non IT) & Rent (Equipment & Other)** - This contract package is from the Budget line Equipment Rental (Non IT) & Rent (Equipment & Other), it is intended to hire the service of a firm to use crane and remove heavy duty trucks and machinery for repair or transfer it to one of our operational areas others etc. It will be done through the finance section. US\$35,000.00.

**Contractual Services-** This contract package is from the Budget line contractual services, it is intended to hire casual laborers thought the Finance Section to clean the various LWSC sites and to provide short terms contractor service to vocational students, others, etc.-US\$180,000.00.

**Medical Expense-** This contract package is from the Budget line; Medical Expense- It is intended to compensation of medical bills under write by the employee outside of the insurance coverage areas, and it will be done through the Finance Section.-US\$20,000.00.

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**Land-** This contract package is from the Budget line; Land -It is intended to rent or lease the parcel of land LWSC have their various Kiosks in and around Montserrado -US\$75,000

**Vehicles Registration and Licenses-** This contract package is from the Budget line; Vehicles Registration and Licenses- It is to pay for LWSC vehicles and motorbikes registration from the Ministry of Transport through the Finance Section- US\$5,000.00

**White Plains (Electricity) Dedicated Lines-** This Contract Package is from the Budget line-item Electricity Dedicated Line (LEC). The LWSC faces significant power outage at the White Plains Water Treatment Plant. The corporation has decided to, based on discussions and negotiations with the Liberia Electricity Corporation, to construct a dedicated power line from the Mt. Coffee Hydro to the WTP. The LWSC is sole sourcing this to the LEC and it will be paid through the finance section. This construction is intended to be carried out during the year 2025 in the amount of US\$800,000.00. This will be done through the Finance Section.

**Advertising & Public Relations-**This Contract Package is from the Budget line item: Advertising and Public Relations. It is intended to advertise LWSC vacancies announcements, procurement related activities, water and sewer charges and bills etc, during the year 2025 and will be done through the Finance Section-40,000.00

**Public Announcement and Shows Relation-**3 firms:

1. Announcements for Water and Sewer Services
2. Appearing on shows
3. Radio Announcements etc.

**Gender Related Expenses-** This Contract Package is from the Budget line item: Gender Related Expenses- It is intended for the Gender Section at LWSC to make public appearance on gender related issues on radio stations and newspapers, also host events for the gender day etc, during the year 2025 and will be done through the Finance Section-25,000.00

**Legal Services-** This Contract Package is from the Budget line item: Legal Services- It is intended pay for legal charges in court (paying for court filing, legal charges ) etc, during the year 2025 and will be done through the Finance Section-20,000.00.

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**LIBERIA WATER AND SEWER CORPORATION (LWSC)  
PROCUREMENT PLAN (SBA Budget)**

**Source of Funding: Internal Revenue and GOL Subsidy**

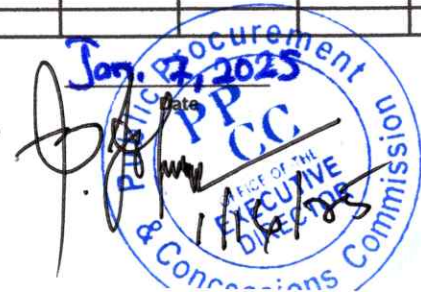
**CALENDAR YEAR: 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA									IMPLEMENTATION								
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No.: LWSC/SBA/RB/ 001/2024	Event Catering	I 5621	One (1) firm	55,000.00	RB	11-Feb-25	18-Feb-25	25-Feb-25	4-Mar-25	1-Apr-25	15-Apr-25	24-Apr-25	15-May-25	N/A	24-Jul-25	21-Aug-25	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No.: LWSC/SBA/RB/ 002/2025	Publication Service	J 5813	One (1) firm	30,000.00	RB	16-Jan-25	23-Jan-25	30-Jan-25	6-Feb-25	6-Mar-25	20-Mar-25	29-Mar-25	19-Apr-25	N/A	28-Jun-25	26-Jul-25	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No.: LWSC/SBA/RB/ 003/2025	Vehicles Rental Services	N 7710	One (1) firm	30,000.00	RB	13-Jan-25	20-Jan-25	27-Jan-25	3-Feb-25	3-Mar-25	17-Mar-25	26-Mar-25	16-Apr-25	N/A	25-Jun-25	23-Jul-25	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No.: LWSC/SBA/RFQ/ /001/2025	Janitorial Supplies	G4773	Assorted	10,000.00	RFQ	13-Dec-24	20-Dec-24	27-Dec-24	3-Jan-25	17-Jan-25	26-Jan-25	2-Feb-25	9-Feb-25	N/A	16-Feb-25	2-Mar-25	
UPDATE																			
ACTUAL																			
PLANNED A21:021	5	IFB No.: LWSC/SBA/RFQ/ /002/2025	Computer Maintenance	S 9511	One (1) firm	8,000.00	RFQ	30-Jan-25	6-Feb-25	13-Feb-25	20-Feb-25	6-Mar-25	13-Mar-25	20-Mar-25	30-Mar-25	N/A	14-Apr-25	28-Apr-25	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.: LWSC/SBA/RB/ 004/2025	Building Repair & Maintenance	F4100	One (1) firm	18,000.00	RB	8-Jan-25	15-Jan-25	22-Jan-25	29-Jan-25	26-Feb-25	12-Mar-25	21-Mar-25	11-Apr-25	N/A	20-Jun-25	18-Jul-25	
UPDATE																			
ACTUAL																			
			Sun-Total			151,000.00													

Prepared By: Melvin D. Richards  
Procurement Director

01/06/25  
Date

Approved By: Mohammed Ali  
Managing Director/Chairman Procurement Committee







**CALENDAR YEAR: 2025**

Approved By: Mohammed Ali  
Managing Director/Chairman Procurement Committee





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UNIVERSITY OF THE PHILIPPINES  
MANILA  
LIBRARY

**Liberia Water and Sewer Corporation**  
**CONSULTANCY PROCUREMENT PLAN (SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
Budget Period year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												
								REQUEST FOR EXPRESSION OF INTEREST					REQUEST FOR PROPOSALS AND APROVAL OF AWARD							
	PACKAG E NUMBER (CODE)	CONTRA CT PACKAGE	NO.of FIRM/P ERSONS	VENDOR S BUSINESS ACTIVITIE S CODE	ESTIMATED COST (USD)	SELECTIO N METHOD	PREP. OF TOR &PC APPROVAL	PUBLICATI ON OF REOI	REOI CLOSING/ OPENING	SUBMISSIO N OF EVALUATIO N REPORT	PC APPROVAL - EVALUATION REPORT/SHO RTLIST	PREPARATIO N & SUBMISSION REP DOCUMENT	PC APPROVAL FINAL TOR/REP DOCUMENT	INVITATIO N OF PROPOSA LS	PROPOSAL SUBMISSIO N AND OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATIO N REPORT	PC APPROVAL-COMBINED EVALUATIO N	CONTRACT AWARD& SIGNING	COMPLETIO N (FINAL REPORT) AND PAYMENT	
PLANN ED	1	RFP No.:LWSC/SBA/LCS/001/25	Audit/Ac countanc y Services	One (1) firm	M6920	20,000.00	LCS	16-Dec-24	23-Dec-24	13-Jan-25	20-Jan-25	27-Jan-25	10-Feb-25	17-Feb-25	3-Mar-25	31-Mar-25	14-Apr-25	21-Apr-25	12-May-25	7-Jul-25
UPDATE																				
ACTUAL																				
TOTAL						20,000.00														

Prepared By: Melvin D. Richards  
Procurement Manager

01/06/25  
Date

Approved By: Mohammed Ail  
Managing Director/chairman procurement Committee

Jan .7, 2025  
Date

11/16/25





CONFIDENTIALITY DISCLOSURE OF PM (1992)  
This document contains information that is classified as CONFIDENTIAL and is to be controlled in accordance with the provisions of the Arms Control and Disarmament Act (ACDA), Public Law 90-381, as amended.

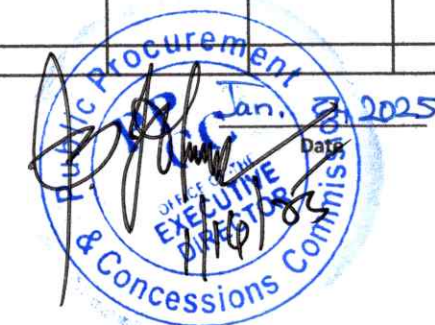
**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN ( NON-SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
Calendar Year: 2025

1	2	3	4	5	6	7	8	9		11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	IMPLEMENTATION DATES								
											BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No.: LWSC/NCB/001/2025	Pipes & Fittings	G 4663	Assorted	480,000.00	NCB	23-Dec-24	30-Dec-24	6-Jan-25	13-Jan-25	10-Feb-25	24-Feb-25	3-Mar-25	24-Mar-25	N/A	2-Jun-25	30-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No.: LWSC/NCB/	Office Materials Supplies & Stationery	G 4761	Assorted	58,600.00	NCB	30-Dec-24	6-Jan-25	13-Jan-25	20-Jan-25	17-Feb-25	3-Mar-25	10-Mar-25	31-Mar-25	N/A	9-Jun-25	7-Jul-25	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No.: LWSC/RB/	Vehicles Purchase	G 4510	10 pcs	390,000.00	RB	13-Feb-25	20-Feb-25	27-Feb-25	6-Mar-25	3-Apr-25	17-Apr-25	24-Apr-25	15-May-25	N/A	24-Jul-25	21-Aug-25	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No.: LWSC/NCB/003/2025	Wearing Apparel	G4771	Assorted	70,000.00	NCB	6-Feb-25	13-Feb-25	20-Feb-25	27-Feb-25	27-Mar-25	10-Apr-25	17-Apr-25	8-May-25	N/A	5-Jun-25	3-Jul-25	
UPDATE																			
ACTUAL																			
Sub-Total						998,600.00													

Prepared By: Melvin D. Richards  
Procurement Manager

01/06/25  
Date

Approved By: Mohammed Ali  
Managing Director/Chairman Procurement Committee





10/10/10



10/10/10

**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN (NON SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
CALENDER YEAR: 2025

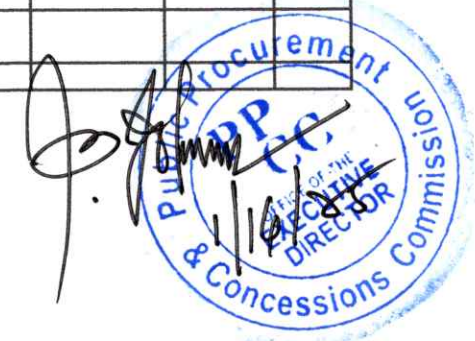
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	BASIC DATA					IMPLEMENTATION DATES									
					QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	5	IFB No.: LWSC/RB/002/2025	Internet Connectivity	J 6120	One (1) firm	16,500.00	RB	30-Dec-24	6-Jan-25	13-Jan-25	20-Jan-25	17-Feb-25	3-Mar-25	10-Mar-25	31-Mar-25	N/A	28-Apr-25	26-May-25	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.: LWSC/RB/003/2025	Water Treatment Chemicals	G 4669	Assorted	1,939,372.00	RB	31-Dec-24	7-Jan-25	14-Jan-25	21-Jan-25	18-Feb-25	4-Mar-25	11-Mar-25	1-Apr-25	N/A	29-Apr-25	27-May-25	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No.: LWSC/RB/004/2025	5 – 10 ton Electric Hoist (lift)	G 4659	4 pcs	30,000.00	RB	20-Jan-25	27-Jan-25	3-Feb-25	10-Feb-25	10-Mar-25	24-Mar-25	31-Mar-25	21-Apr-25	N/A	19-May-25	16-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No.: LWSC/RB/005/2025	Welding Machine 5.5 kva	G 4659	4 pcs	40,000.00	RB	20-Mar-25	27-Mar-25	3-Apr-25	10-Apr-25	8-May-25	22-May-25	29-May-25	19-Jun-25	N/A	17-Jul-25	14-Aug-25	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No.: LWSC/RB/006/2025	Gen. Sets Maintenance Service	C 3314	One (1) firm	20,000.00	RB	8-Jan-25	15-Jan-25	22-Jan-25	29-Jan-25	26-Feb-25	12-Mar-25	19-Mar-25	9-Apr-25	N/A	3-May-25	31-May-25	
UPDATE																			
ACTUAL																			
Sub-Total						2,045,872.00													

Prepared By:   
Melvin D. Richards  
Procurement Manager

01/06/25  
Date

Approved By:   
Mohammed Ali  
Managing Director/Chairman Procurement Committee

Jan. 7, 2025  
Date





**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN (NON SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
Calendar Year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	IMPLEMENTATION DATES								
											BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	10	IFB No.: LWSC/RB/007/ 2025	Genset Spare Parts	G4659	Assorted	22,000.00	RB	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25	4-Mar-25	18-Mar-25	25-Mar-25	15-Apr-25	N/A	13-May-25	10-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB No.: LWSC/RFQ/001/ 2025	IT Supplies	G 4741	Assorted	7,500.00	RFQ	28-Jan-25	4-Feb-25	11-Feb-25	18-Feb-25	25-Feb-25	4-Mar-25	11-Mar-25	18-Mar-25	N/A	25-Mar-25	8-Apr-25	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB No.: LWSC/NCB/004/ 2025	Vehicles Spare Parts	G4530	Assorted	75,000.00	NCB	3-Jan-25	10-Jan-25	17-Jan-25	24-Jan-25	21-Feb-25	7-Mar-25	14-Mar-25	4-Apr-25	N/A	2-May-25	30-May-25	
UPDATE																			
ACTUAL																			
PLANNED	13	IFB No.: LWSC/RB/008/25	Lubricants	G 4661	60 Drums	50,000.00	RB	22-Jan-25	29-Jan-25	5-Feb-25	12-Feb-25	12-Mar-25	26-Mar-25	2-Apr-25	23-Apr-25	N/A	21-May-25	18-Jun-25	
UPDATE																			
ACTUAL																			
Sub-Total						154,500.00													

Prepared By:

*Melvin D. Richards*  
Procurement Manager

Date

01/06/25

Approved By:

*Mohammed Ali*  
Managing Director/Chairman Procurement Committee

Office of the Managing Director

Date

Public Procurement  
07/06/25  
EXECUTIVE DIRECTOR  
Concessions Commission

Handwritten notes in the top left corner, including the word "LAE" and some illegible scribbles.



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**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN ( NON SBA)**  
**Source of Funding: Internal Revenue and GOL Subsidy**  
**Calendar YEAR: 2025**

[illegible]

Prepared By: Melvin D. Richards  
Procurement Director

Approved By: Mohammed Ali  
 Mohammed Ali  
 Managing Director/Chairman Procurement Committee

Jan. 7, 2025  
Date



The stamp is circular with a blue ink border. The text "Public Procurement & Concessions Commission" is written around the perimeter. In the center, there is a smaller circle containing the acronym "PPCC" and the title "EXECUTIVE DIRECTOR". A large, stylized signature in black ink is written across the entire stamp.





**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN ( NON SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
Calendar YEAR: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	IMPLEMENTATION DATES								
											BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	18	IFB No.: LWSC/NCB/006/2025	Computer Equipment	G 4651	241 pcs	163,925.00	NCB	19-Feb-25	26-Feb-25	5-Mar-25	12-Mar-25	9-Apr-25	23-Apr-25	30-Apr-25	21-May-25	N/A	18-Jun-25	16-Jul-25	
UPDATE																			
ACTUAL																			
PLANNED	19	IFB No.: LWSC/RFQ/004/2025	Mechanical Equipment/Tools	G 4659	3 sets	1,000.00	RFQ	5-Feb-25	12-Feb-25	19-Feb-25	26-Feb-25	5-Mar-25	12-Mar-25	19-Mar-25	26-Mar-25	N/A	2-Apr-25	16-Apr-25	
UPDATE																			
ACTUAL																			
PLANNED	20	IFB No.: LWSC/RFQ/005/2025	Electrical Sets	G 4659	2 sets	10,000.00	RFQ	27-May-25	3-Jun-25	10-Jun-25	17-Jun-25	24-Jun-25	1-Jul-25	8-Jul-25	15-Jul-25	N/A	23-Sep-25	21-Oct-25	
UPDATE																			
ACTUAL																			
PLANNED	21	IFB No.: LWSC/NCB/007/2025	Building Materials	G4663	Assorted	102,000.00	NCB	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25	4-Mar-25	18-Mar-25	25-Mar-25	15-Apr-25	N/A	13-May-25	10-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	22	IFB No.: LWSC/NCB/008/2025	Materials for Plant Equipment Repairs and Maintenance	G 4659	Assorted	272,500.00	NCB	16-Jan-25	23-Jan-25	30-Jan-25	6-Feb-25	6-Mar-25	20-Mar-25	27-Mar-25	17-Apr-25	N/A	15-May-25	12-Jun-25	
UPDATE																			
ACTUAL																			
			Sub-Total			549,425.00													

Prepared By:

*Melvin D. Richards*  
Melvin D. Richards  
Procurement Director

Date

Approved By:

*Mohammed Ali*  
Mohammed Ali  
Managing Director/Chairman Procurement Committee







**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN ( NON SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
Calendar YEAR: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	IMPLEMENTATION DATES								
											BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	23	IFB No.: LWSC/RB/010/2025	Manual Sewer Rod	G4773	Assorted	195,222.00	RB	5-Aug-15	12-Aug-25	19-Aug-25	26-Aug-25	23-Sep-25	7-Oct-25	14-Oct-25	4-Nov-25	N/A	2-Dec-25	30-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	24	IFB No.: LWSC/RB/011/2025	Accounting & HR Software	J 6120	One (1) firm	242,000.00	RB	24-Mar-25	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	N/A	21-Jul-25	18-Aug-25	
UPDATE																			
ACTUAL																			
PLANNED	25	IFB No.: LWSC/RB/012/2025	Vehicle Maintenance Services	G 4520	Three (3) Firms	75,000.00	RB	24-Jan-25	31-Jan-25	7-Feb-25	14-Feb-25	14-Mar-25	28-Mar-25	4-Apr-25	25-Apr-25	N/A	23-May-25	20-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	26	IFB No.: LWSC/RB/013/2025	Air Tickets	N7911	three (3) firms	80,000.00	RB	26-Jan-25	2-Feb-25	9-Feb-25	16-Feb-25	16-Mar-25	30-Mar-25	8-Apr-25	29-Apr-25	N/A	8-Jul-25	5-Aug-25	
UPDATE																			
ACTUAL																			
PLANNED	27	IFB No.: LWSC/RB/014/2025	Maintenance of Machinery and Equipment	C 3312	One (1) firm	25,000.00	RB	21-Apr-25	28-Apr-25	5-May-25	12-May-25	9-Jun-25	23-Jun-25	2-Jul-25	23-Jul-25	N/A	1-Oct-25	29-Oct-25	
UPDATE																			
ACTUAL																			
PLANNED	28	IFB No.: LWSC/RFQ/006/2024	Software License	G 4651	Assorted	10,000.00	RFQ	21-Jan-25	28-Jan-25	4-Feb-25	11-Feb-25	18-Feb-25	25-Feb-25	4-Mar-25	11-Mar-25	N/A	20-May-25	17-Jun-25	
UPDATE																			
ACTUAL																			
			Sub-Total			627,222.00													

Prepared By:

Melvin D. Richards  
Procurement Director

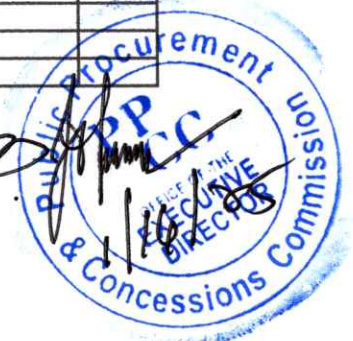
Date

Approved By:

Mohammed Ali  
Managing Director/Chairman Procurement Committee

Date

Jan. 7, 2025



2011

2011



Don't forget to check your email for updates  
and to follow us on Facebook and Twitter  
@Colobation



**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN ( NON SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
Calendar YEAR: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
			BASIC DATA								IMPLEMENTATION DATES								
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	29	IFB No.: LWSC/RB/015/2025	Kiosk Renovation and Maintenance	F 4100	One (1) firm	85,000.00	RB	27-Jan-25	3-Feb-25	10-Feb-25	17-Feb-25	17-Mar-25	31-Mar-25	9-Apr-25	30-Apr-25	N/A	9-Jul-25	6-Aug-25	
UPDATE																			
ACTUAL																			
PLANNED	30	IFB No.: LWSC/RB/016/25	Pumps (High Lifts and Low Lift)	G4659	Assorted	534,000.00	RB	3-Feb-25	10-Feb-25	17-Feb-25	24-Feb-25	24-Mar-25	7-Apr-25	14-Apr-25	5-May-25	N/A	2-Jun-25	30-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	31	IFB No.: LWSC/RB/017/25	Building & Structures Renovation	F4100	Two (2) firms	500,000.00	RB	14-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25	4-Mar-25	18-Mar-25	25-Mar-25	15-Apr-25	N/A	13-May-25	10-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	32	IFB No.: LWSC/RB/018/25	Water Meters (post and prepair)	D3510	One (1) firm	2,354,500.00	RB	4-Feb-25	11-Feb-25	18-Feb-25	25-Feb-25	25-Mar-25	8-Apr-25	15-Apr-25	6-May-25	N/A	3-Jun-25	1-Jul-25	
UPDATE																			
ACTUAL																			
PLANNED	33	IFB No.: LWSC/RB/019/25	Solar Power Supply and Installation WTP	D3510	One (1) firm	2,000,000.00	RB	12-Aug-25	19-Aug-25	26-Aug-25	2-Sep-25	30-Sep-25	14-Oct-25	21-Oct-25	11-Nov-25	N/A	9-Dec-25	6-Jan-26	
UPDATE																			
ACTUAL																			
			Sub-Total			5,473,500.00													

Prepared By:

Melvin D. Richards  
Procurement Director

01/06/25  
Date

Approved By:

Mohammed Ali  
Managing Director/Chairman Procurement Committee

Jan. 7, 2025  
Date



*[Handwritten signature]*  
1/16/25







EXECUTIVE  
OFFICE  
1914

7-1-14

Colborne Lodge, 1914

Lawson, 1914

1914

**LIBERIA WATER AND SEWER CORPORATION (LWSC)**  
**PROCUREMENT PLAN ( NON SBA)**  
Source of Funding: Internal Revenue and GOL Subsidy  
Calendar YEAR: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	IMPLEMENTATION DATES								
											BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	34	IFB No.: LWSC/RB/020/25	Boosters Rehabilitation	F 4100	One (1) Firm	50,000.00	RB	28-Feb-25	7-Mar-25	14-Mar-25	21-Mar-25	18-Apr-25	2-May-25	9-May-25	30-May-25	N/A	27-Jun-25	25-Jul-25	
UPDATE																			
ACTUAL																			
PLANNED	35	IFB No.: LWSC/RFQ/007/25	Floor Carpet	G 4753	5 sets	3,750.00	RFQ	21-Jan-25	28-Jan-25	4-Feb-25	11-Feb-25	18-Feb-25	25-Feb-25	4-Mar-25	11-Mar-25	N/A	20-May-25	17-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	36	IFB No.: LWSC/RB/021/25	Rehabilitation of Zwedru Water Supply System	F 4100	One (1) Firm	200,000.00	RB	3-Jan-25	10-Jan-25	17-Jan-25	24-Jan-25	21-Feb-25	7-Mar-25	14-Mar-25	4-Apr-25	N/A	2-May-25	30-May-25	
UPDATE																			
ACTUAL																			
PLANNED	37	IFB No.: LWSC/RB/022/25	Construction of Scalable Water System In Pleebo	F 4100	One (1) Firm	500,000.00	RB	6-Jan-25	13-Jan-25	20-Jan-25	27-Jan-25	24-Feb-25	10-Mar-25	17-Mar-25	7-Apr-25	N/A	5-May-25	2-Jun-25	
UPDATE																			
ACTUAL																			
PLANNED	38	IFB No.: LWSC/RB/023/25	Construction of Scalable Water System In FishTown/Greenville	F 4100	One (1) Firm	500,000.00	RB	22-Jan-25	29-Jan-25	5-Feb-25	12-Feb-25	12-Mar-25	26-Mar-25	2-Apr-25	23-Apr-25	N/A	21-May-25	18-Jun-25	
UPDATE																			
ACTUAL																			
Sub-Total						1,253,750.00													
Total						11,210,134.00													

Prepared By:

*Melvin D. Richards*  
Melvin D. Richards  
Procurement Director

Date

Approved By:

*Mohammed Ali*  
Mohammed Ali  
Managing Director/Chairman Procurement Committee

Date

*Jan. 7, 2025*







**Liberia Water and Sewer Corporation**  
**CONSULTANCY PROCUREMENT PLAN (NON SBA)**  
**Source of Funding: Internal Revenue and GOL Subsidy**  
**Budget Period year: 2024**

1	2	3	4	5		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES													
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	NO.of FIRM/PERSONS	VENDORS BUSINESS ACTIVITIES CODE	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	REQUEST FOR EXPRESSION OF INTEREST				REQUEST FOR PROPOSALS AND APROVAL OF AWARD								COMPLETION (FINAL REPORT) AND PAYMENT
									PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION REP DOCUMENT	PC APPROVAL FINAL TOR/REP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION AND OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION	CONTRACT AWARD& SIGNING		
PLANNED	1	RFP No.:LWSC / LCS/001/ 2025	Management Consultancy Services	One (1) firm	M 7020	80,000.00	LCS	18-Feb-25	25-Feb-25	18-Mar-25	25-Mar-25	1-Apr-25	15-Apr-25	22-Apr-25	6-May-25	20-May-25	3-Jun-25	10-Jun-25	24-Jun-25	19-Aug-25	
UPDATE																					
ACTUAL																					
TOTAL						80,000.00															

Prepared By:

*[Signature]*  
 Melvin D. Richards  
 Procurement Manager

01/06/25  
 Date

Approved By:

*[Signature]*  
 Mohammed Ali  
 Managing Director/chairman procurement Committee

Jan. 7, 2025  
 Date

*[Signature]*  
11/6/25



*[Signature]*  
11/6/25



10/10/19  
 10/10/19  
 10/10/19

Orders by the Ministry of Health  
 and the Ministry of Education



(AMM) 10/10/19  
 10/10/19  
 10/10/19



# Liberia Water and Sewer Corporation

King Sao Boso Avenue, Front Street

Monrovia, Liberia

## Explanatory Notes to the Calendar Year 2025 Procurement Plan of the Liberia Water and Sewer Corporation

*NB: These notes provide detailed explanation for each contract package in relations to the entity's cash plan for calendar year 2025 and PPCC approved matrix.*



**Name of Entity: Liberia Water and Sewer Corporation (LWSC)**  
**Procurement Plan: (SBA Budget)**  
**Explanatory Notes**  
**CALENDAR YEAR: 2024**

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1.	IFB No.: LWSC/SBA/RB/001/2025	Event Catering	This Contract Package is from the Budget line items; Celebration/Commemoration & Entertainment. It is intended to hire catering services during the following programs during the calendar year 2025: Year End Party-(Hiring Catering services) etc.
2.	IFB No.: LWSC/SBA/RB/002/2025	Publication Services	This Contract Package is from the Budget line item: Advertising & Public Relations. It is intended to advertise LWSC vacancy announcements, procurement related activities, water and sewer charges and bills etc., during the calendar year 2025.: Advertising— 3 Firms (Invitation for Bids, advertisement for water and sewer charges etc) US\$30,000.00.
3.	IFB No.: LWSC/SBA/RB/003/2025	Vehicles Rental Services	This Contract Package is from the Budget line item: Vehicles Rental Services. It is intended to Rent Vehicles during the period when LWSC Top Management or Board Members are going Outstation of Montserrado (Buchanan, Zwedru, Lofa and Nimba etc.) during the calendar year 2025.
4.	IFB No.: LWSC/SBA/RFD/001/2025	Janitorial Supplies	This Contract Package is from the Budget line items: Janitorial Supplies. It is intended to purchase Janitorial materials needed for the maintenance of all LWSC facilities. (Central office, Fiamah, White Plains,etc.), which include: mopping 30pcs, brooms and brushes 20pcs, Buckets 10pcs, trash liners and Containers 50pcs etc., during the calendar year 2025.
5.	IFB No.: LWSC/SBA/RFD/002/2025	Computer Maintenance	This Contract Package is from the Budget line-item Computer Maintenance. It is intended to hire a firm that will service all LWSC computers during the calendar year 2024.
6.	IFB No.: LWSC/SBA/RB/004/2025	Building Repairs & Maintenance	This Contract Package is from the Budget line items: Building Maintenance (Head Office), Plant Building Maintenance, Sewer Building Maintenance & Boosters (Caldwell, Fish Market, New Georgia and Soul Clinic). It is intended to hire a firm that will carry out the repair and maintenance work on those LWSC facilities during the calendar year 2024
7.	IFB No.: LWSC/SBA/RB/005/2025	Communication (Scratch Cards)	This Contract Package is from the Budget line items; Communication (Scratch Cards). It is intended to purchase assorted scratch cards for the employees and board members during the calendar year 2024. Scratch Card; <u>Lonestar</u> —2.331 pcs & <u>Cellcom</u> ---2.331 pcs

*LWSC*  
*1/16/25*



*M. A.*

8.	IFB No.: LWSC/SBA/RFQ/003/2025	Motorbikes	<p>This Contract Package is from the Budget line items: Motorbikes.</p> <p>It is intended to purchase ten (10) pieces of motorbikes during the calendar year 2025 to facilitate LWSC operational activities.</p> <table><tr><td></td><td>QTY</td><td>Cost</td><td>TOTAL</td></tr><tr><td>Motorbikes-----</td><td>10-----</td><td>1,000-----</td><td>10,000</td></tr></table>		QTY	Cost	TOTAL	Motorbikes-----	10-----	1,000-----	10,000
	QTY	Cost	TOTAL								
Motorbikes-----	10-----	1,000-----	10,000								
9.	IFB No.: LWSC/SBA/SS/001/2025	Insurance Coverages (Vehicles & Group/Medical)	<p>This Contract Package is from the Budget line item; Group Insurant and Vehicles Insurance. It is intended to hire the service of an Insurance company to cover contractors and employees insurance and vehicle during the calendar year 2024. The LWSC decided in its procurement committee meeting to Single Source this budget line item to the National Insurance Company of Liberia (NICOL), a public corporation, which Act (Section III a) gives it the sole authority to provide insurance coverage to all government entities including public corporations which the Government of Liberia is a 50% shareholder. The decision is in keeping with the NICOL Act.</p>								
10.	IFB No.: LWSC/SBA/RB/006/2025	Petroleum Products	<p>This Contract Package is from the Budget line items: Head Office Genset (Fuel), Fuel for Generators, Fuel and Gasoline Allowance, Gasoline and Operational Vehicles and Plant Fuel and Lubricant. It is intended to purchase the following items during the Calendar Year 2025:</p> <ol style="list-style-type: none"><li>1. Diesel fuel Bulk- WTP-80,912 gallons</li><li>2. Corporate Vehicles -Fuel Coupons 12,113 gallons</li><li>3. Corporate Vehicles 16,254 gallons</li></ol>								
11.	IFB No.: LWSC/SBA/RB/007/2024	Printing and binding	<p>This Contract Package is from the Budget line item; Printing (Booklets). It is intended to hire a firm that will printing and bind all LWSC receipts and manual bills for customers, during the calendar year 2024.</p> <p>Receipt Books-1500 pcs &amp; Minor Bills-----1500 pcs etc.</p>								
12	IFB No.: LWSC/SBA/RFQ/004/2025	Hall Rental	<p>This Contract Package is from the Budget line item: National Conference Seminar and Training. It is intended to rent a Hall for the facilitation of a quick impact training on LWSC Quick Book System and also to be able to host the World Water Day Program etc., during the calendar year 2025.</p>								

Prepared by:   
Procurement Director/Procurement Manager

Date: 01/06/25

Approved by:   
Head of Entity/Chairman Procurement Committee

Date: Jan. 7, 2025

  
1/16/25





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**Name of Entity: Liberia Water and Sewer Corporation (LWSC)**  
**Consultancy Procurement Plan: (SBA Budget)**  
**Explanatory Notes**  
**CALENDAR YEAR: 2025**

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1.	RFP No.: LWSC/ LCS/001/ 2025	Audit/Accountancy Services	This Contract Package is from the Budget line items Audit/Accountancy Services. It is intended to hire firm to design of accounting methods or procedures, cost accounting programs, budgetary control procedures —advice and help to businesses and public services in planning, organization, efficiency and control, management information etc
2.	RFP No.:LWSC/SS/001/ 2025	Legal Services	This Contract Package is from the Budget line items Legal Services. It is intended to hire firm that will provide Advice and representation in criminal cases, advice and representation in connection with labour disputes, general counselling and advising, preparation of legal documents: articles of incorporation, partnership agreements or similar documents in connection with company formation, preparation of deeds, other activities of notaries public, civil law notaries, arbitrators etc.

Prepared by:   
Procurement Director/Procurement Manager

Date: 01/06/25

  
11/6/25

Approved by:   
Head of Entity/Chairman Procurement Committee

Date: Jan. 7, 2025

  
  
  
OFFICE OF THE  
EXECUTIVE  
DIRECTOR



Water and Sewer

**ADDITIONAL EXPLANATORY NOTES:**

**Notes Electricity (Head Office & White Plains)** – This contract package is from the Budget lines; Electricity (Head Office & White Plains). It is intended to pay for LEC bills for the usage of current at the Water Treatment Plant in White Plains and the LWSC Head Office on Front Street, Monrovia during this calendar year 2025 in the amount of Seven Hundred Forty-Five Thousand United States Dollars (US\$745,000.00). This will be done through the Finance Section.

**Plant Maintenance-** This contract package is from the Budget line Plant Equipment Maintenance, it is intended to pay casual laborers to clean the clear well, cleaning around the compound, maintaining and repairing equipment at the various stations including off-Sheff materials etc., during the calendar year 2024 in the amount of Ten Thousand United States Dollars (US\$50,000.00). Through the finance department.

**Local Training** - This contract package is from the Budget line Local Training - LWSC intends send some of her employees to the Liberia Institute for Public Administration (LIPA) for various Training, Hiring of other individuals or firms to conduct inhouse training etc.-(Human Resources Management, Procurement Management, Management Internal Control and Audit etc.)-US\$50,000.00. It will be done through the Finance Section.

**Local Travel-** This contract package is from the Budget line Domestic Travel DSA, Means & Accommodation -It is intended to provide traveling allowances and means & accommodation through the Finance Section to employees that will be going to the various outstations of LWSC-Buchanan, Sanniquellie, Robertsport, Zwedru, Kakata, Lofa etc.-US\$98,500.00

**Foreign Travel & International Conference Seminar and Training** - This contract package is from the Budget line Foreign Travel & International Conference Seminar and Training -It is intended to provide traveling allowances and DSA, means & accommodation through the Finance Section to employees that will be traveling out of the Country for Seminars, short terms training and or workshops.-US\$70,000.00

**Equipment Rental (Non IT) & Rent (Equipment & Other)** - This contract package is from the Budget line Equipment Rental (Non IT) & Rent (Equipment & Other), it is intended to hire the service of a firm to use crane and remove heavy duty trucks and machinery for repair or transfer it to one of our operational areas others etc. It will be done through the finance section. US\$35,000.00.

**Contractual Services-** This contract package is from the Budget line contractual services, it is intended to hire casual laborers thought the Finance Section to clean the various LWSC sites and to provide short terms contractor service to vocational students, others, etc.-US\$180,000.00.

**Medical Expense-** This contract package is from the Budget line; Medical Expense- It is intended to compensation of medical bills under write by the employee outside of the insurance coverage areas, and it will be done through the Finance Section.-US\$20,000.00.

*11/16/25*

*M. A.*





**Land-** This contract package is from the Budget line; Land -It is intended to rent or lease the parcel of land LWSC have their various Kiosks in and around Montserrado -US\$75,000

**Vehicles Registration and Licenses-** This contract package is from the Budget line; Vehicles Registration and Licenses- It is to pay for LWSC vehicles and motorbikes registration from the Ministry of Transport through the Finance Section- US\$5,000.00

**White Plains (Electricity) Dedicated Lines-** This Contract Package is from the Budget line-item Electricity Dedicated Line (LEC). The LWSC faces significant power outage at the White Plains Water Treatment Plant. The corporation has decided to, based on discussions and negotiations with the Liberia Electricity Corporation, to construct a dedicated power line from the Mt. Coffee Hydro to the WTP. The LWSC is sole sourcing this to the LEC and it will be paid through the finance section. This construction is intended to be carried out during the year 2025 in the amount of US\$800,000.00. This will be done through the Finance Section.

**Advertising & Public Relations-**This Contract Package is from the Budget line item: Advertising and Public Relations. It is intended to advertise LWSC vacancies announcements, procurement related activities, water and sewer charges and bills etc, during the year 2025 and will be done through the Finance Section-40,000.00

**Public Announcement and Shows Relation-**3 firms:

1. Announcements for Water and Sewer Services
2. Appearing on shows
3. Radio Announcements etc.

**Gender Related Expenses-** This Contract Package is from the Budget line item: Gender Related Expenses- It is intended for the Gender Section at LWSC to make public appearance on gender related issues on radio stations and newspapers, also host events for the gender day etc, during the year 2025 and will be done through the Finance Section-25,000.00

**Legal Services-** This Contract Package is from the Budget line item: Legal Services- It is intended pay for legal charges in court (paying for court filing, legal charges ) etc, during the year 2025 and will be done through the Finance Section-20,000.00.

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11/6/25

