



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.pccc.gov.lr EMAIL: info@pccc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0233/25'**

January 31, 2025

Hon. G. Warsuwah Barvoul, Sr.
DIRECTOR
Liberia National Fire Service
Capitol Hill
Republic of Liberia

Dear Hon. Barvoul:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Liberia National Fire Service (LNFS) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the LNFS annual procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PCCA, 2010. The Commission further informs the LNFS that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

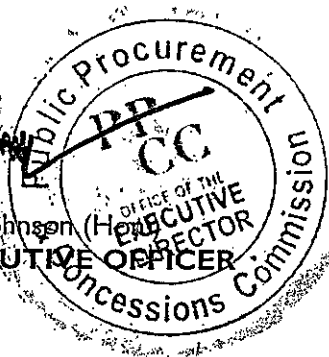
The Commission counsels that you observe **Section 40 (5) of the PCCA, 2010**, which states *"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PCCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Scott Johnson (Hon)
CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
LIBERIA NATIONAL FIRE SERVICE



Office of the Director

MINISTRY OF JUSTICE
NEWPORT STREET
MONROVIA

+231777801031
lnfs.u600@gmail.com

LNFS/GWB-D/012/"/2025

January 28, 2025

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concession Commission (PPCC)
Executive Mansion Ground, Capitol Hill
Monrovia, Liberia

Hon. Johnson:

We present our compliments and herewith submit to your good office the Final Procurement Plan for the SBA Code Budget and Non SBA Code Budget for the Liberia National Fire service for your review and approval for the fiscal year January-December 31, 2025.

Please see attached.

Thanks for your support to the Liberia National Fire service as we work to ensure accountability and value for money in the public sector.

Kind regards.

Sincerely,

G. Warsuwah Barvoul, Sr.
DIRECTOR



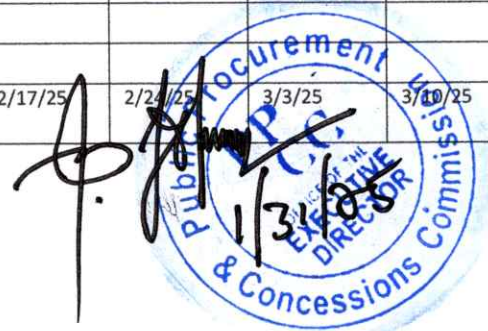
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Theophilus S.B. Kollie
Jan. 29, 2025
Time: 10:55 AM

PROTECT LIFE & PROPERTY FROM FIRE

LIBERIA NATIONAL FIRE SERVICE (LNFS)
FINAL PROCUREMENT PLAN (SBA CODE BUDGET)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
CALENDAR YEAR: JANUARY – DECEMBER 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA						IMPLEMENTATION DATES												Remarks
		CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1	IFB NO. LNFS/SBA/RB/001/25	Petroleum Products (Diesel & Gasoline)	G4661		305,200.00	RB	01/06/25	01/13/25	1/20/25	2/10/25	2/24/25	3/3/25	3/3/25	3/17/25	N/A	12/17/25	12\31\25		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO. LNFS/SBA/NCB/001/25	Stationery & Supplies	G4761	Assorted	17,032.00	NCB	01/06/25	01/13/25	1/20/25	2/10/25	3/10/25	3/17/25	3/24/25	4/7/25	N/A	12/17/25	12\31\25		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO. LNFS/SBA/RFQ/001/25	Printing Binding Services	C1812	1Firm	5,000.00	RFQ	01/06/25	01/13/25	1/20/25	2/10/25	2/17/25	2/24/25	3/3/25	3/10/25	N/A	12/17/25	12\31\25		
UPDATE																				
ACTUAL																				
PLANNED	4	IFB NO. LNFS/SBA/	Publication Services	M7310	2 Firms	5,000.00	RFQ	01/06/25	01/13/25	1/20/25	2/10/25	2/17/25	2/24/25	3/3/25	3/10/25	N/A	12/17/25	12\31\25		

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 1/31/25



		RFQ/002/25																
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO. LNFS/SBA/RFQ/003/25	Repairs & Maintenance Non-Residential Buildings	F4100	1 Firm	30,000.00	RFQ	01/06/25	01/13/25	1/20/25	2/10/25	2/17/25	2/24/25	3/3/25	3/10/25	N/A	12/17/25	12\31\25
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO. LNFS/SBA/NCB/002/25	Publication of General Announcements	M7310	1 Firm	75,000.00	NCB	01/06/25	01/13/25	1/20/25	2/10/25	3/10/25	3/17/25	3/24/25	4/7/25	N/A	12/17/25	12\31\25
UPDATE																		
ACTUAL																		
GRAND TOTAL						437,232.00												

Prepared by:

K. Morris
 Col. Korpo S. Morris
 Chief of Procurement

Col. Korpo S. Morris
 Chief of Procurement

Approved by:

[Signature]
 Hon. G. Warsayah Barvoul, Sr.
 Chairman Procurement Committee/Head of Entity

Date:

29/01/25

[Signature]
 1/27/25



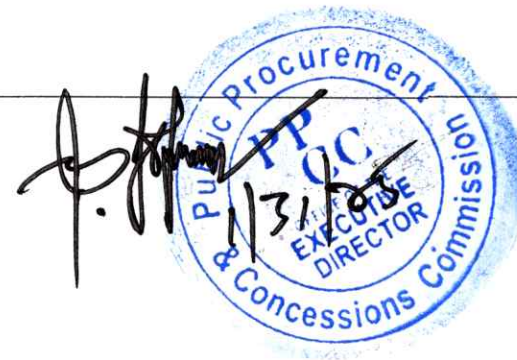
Republic of Liberia
Liberia National Fire Service
Ministry of Justice
Monrovia, Liberia

January 27, 2025

LIBERIA NATIONAL FIRE SERVICE (LNFS)
EXPLANATION NOTES TO THE SMALL BUSINESS ACT – (SBA CODE BUDGET)
PROCUREMENT PLAN JANUARY – DECEMBER 2025.

No.	IFB CODE	CONTRACT PACKAGE	EXPLANATION
1	IFB NO. LNFS/SBA/RB/001/25	Petroleum Product/Gasoline X Diesel Fuel ---- 4000@ 4.51 Gas ----- 4000@ 4.13	This contract package is drawn from the budget line Petroleum Product and it is intended to procure Fuel & Gasoline for vehicles & generators through purchase orders in coupons for use by the Liberia National Fire Service Operation.

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1/31/25



LIBERIA NATIONAL FIRE SERVICE (LNFS)
FINAL PROCUREMENT PLAN (NON-SBA CODE BUDGET)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
CALENDAR YEAR: JANUARY – DECEMBER 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES												Remarks
			CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB NO.LNFS/NCB/001/25	Repairs & Maintenance Vehicle	G4520	1 Firm	100,000.00	NCB	01/06/25	01/13/25	1/20/25	2/10/25	3/10/25	3/17/25	3/24/25	4/7/25	N/A	12/17/25	12\31\25		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO.LNFS/NCB/002/25	Uniform & Accessories	G4771	Assorted	100,000.00	NCB	01/06/25	01/13/25	1/20/25	2/10/25	3/10/25	3/17/25	3/24/25	4/7/25	N/A	12/17/25	12\31\25		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO. LNFS/NCB/003/25	Computer Supplies & Accessories	G4761	Assorted	100,000.00	NCB	01/06/25	01/13/25	1/20/25	2/10/25	3/10/25	3/17/25	3/24/25	4/7/25	N/A	12/17/25	12\31\25		
UPDATE																				
ACTUAL																				
PLANNED	4	IFB NO. LNFS/NCB/004/25	Drugs & Medical Consumables	G4772	Assorted	25,000.00	NCB	01/06/25	01/13/25	1/20/25	2/10/25	3/10/25	3/17/25	3/24/25	4/7/25	N/A	12/17/25	12\31\25		
UPDATE																				
ACTUAL																				

1/31/25




PLANNED	5	IFB NO. LNFS/NCB/ 005 /25	Office Furniture & Fixtures	G4659	Assorted	90,875.00	NCB	01/06/25	01/13/25	1/20/25	2/10/25	3/10/25	3/17/25	3/24/25	4/7/25	N/A	12/17/25	12\31\25
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO. LNFS/RFQ/ 001/25	Air Tickets	N7911	Assorted	10,000.00	RFQ	01/06/25	01/13/25	1/20/25	2/10/25	2/17/25	2/24/25	3/3/25	3/10/25	N/A	12/17/25	12\31\25
UPDATE																		
ACTUAL																		
GRAND TOTAL						425,875.00												

Prepared by:




Col. Korpo S. Morris
Chief of Procurement

Approved by:




Hon. G. Waruwah Barvoul, Sr.
Chairman Procurement Committee/Head of Entity

Date:



29/01/25


1/31/25



2	IFB NO. LNFS/SBA/NCB/001/25	Stationery & Supplies	This contract package is drawn from the budget line Stationery and it is intended to procure assorted Stationery, Printer cartridges, Pens Double "A" paper, and A – 4 paper. Etc. and is processed through Purchase order. for use by the Liberia National Fire Service Operation
3	IFB NO. LNFS/SBA/RFQ/002/25	Printing Binding Services 	This contract package is drawn from the budget line Printing Binding Services and it is intended to print -Bureau's letter – heads, printing of Fire Certificate of Clearance, Vehicles certificate of Clearance, Stamp, Fire Safety Inspection form building and premises etc. and is processed through Purchase order.
4	IFB.NO.NFS/SBA/RFQ/003/25 	Publication Services	This contract package is drawn from the budget line Publication Services and it is intended to published Bid in new papers, printing of flyers and stickers etc. and is processed through Purchase order.

5	IFB.NO.NFS/SBA/Rfq/004/25	Education Material & Supplies	<p>This contract package is drawn from the budget line Education Material & Supplies and it is intended to procure assorted Stationery, Printer cartridges, Pens Double "A" paper, and A – 4 paper. Etc. and is processed through Purchase order. for use by the Liberia National Fire Service Operation</p>
6	IFB.NO.NFS/SBA/Rfq/005/25	Repairs & Maintenance Civil 	<p>This contract package is drawn from the budget line Repairs & Maintenance Civil and it is intended to construct of fire stations in and out of Monrovia and its environs, water facilities for fire engines</p>
7	IFB.NO.NFS/SBA/NCB/006/25	Publication of General Announcement 	<p>This contract package is drawn from the budget line Publication of General Announcement and it is intended to construct Billboards across the fifteen counties, awareness, Jingo at various</p>

			<p>radios station across the country in various dialects</p> <p>Inspection of all public and private buildings and institutions across the country</p> <p>printing of flyers and stickers</p>
8		<p>Electricity</p> 	<p>This contract package is drawn from the budget line Electricity it's non – procurement related; it is the sole responsibility of the Finance Division to processed by direct Voucher preparation This contract estimated cost of (4,000)</p>
9		<p>Liberia Water & Sewer Corporation</p>	<p>This contract package is drawn from the budget line Water & Sewer it's non – procurement related; it is the sole responsibility of the Finance Division processed by direct Voucher preparation This contract estimated cost of (9,300)</p>
10		<p>Internet, Connectivity</p> 	<p>This contract package is drawn from the budget line Internet Connectivity it's non – procurement related; it is the sole responsibility of the Finance Division to pay for internet subscription from LIBTELCO for the fiscal period It is processed by</p>

			direct Voucher preparation This contract estimated cost of (10,000)
11		Office Building Rental	This contract package is drawn from the budget line Office Building Rental it intended One building in Monrovia, seated on Newport Street it's non – procurement related; it is the sole responsibility of the Finance Division processed by direct Voucher preparation commencing from the 1 st day of January 2025 up to and including the 31 st day of December A.D. 2025. This contract estimated cost of (45,000)
12		Staff Training Local	This contract package is drawn from the budget line Staff Training Local it intended to training local staff, routine training of fire fighters, in service training for employees it's non – procurement related; it is the sole responsibility of the Finance Division processed by direct Voucher preparation This contract estimated cost of (100,000)

Signed:


 Col. Korpo S. Morris
 Chief of Procurement




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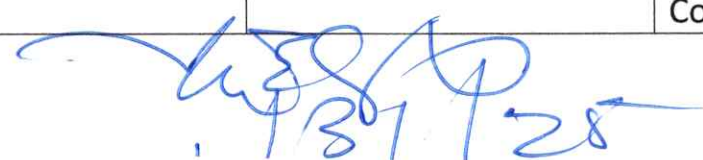


Republic of Liberia
Liberia National Fire Service
 Ministry of Justice
 Monrovia, Liberia

January 27, 2025

LIBERIA NATIONAL FIRE SERVICE (LNFS)
 EXPLANATION NOTES TO THE NON – SBA CORE BUDGET
 PROCUREMENT PLAN JANUARY– DECEMBER 2025

No.	IFB CODE	CONTRACT PACKAGE	EXPLANATION
1	IFB NO.LNFS/NCB/001/25	Repair & Maintenance Vehicles	This contract package is drawn from the budget line Repair & Maintenance Vehicles and it is intended to hire a service provider for the repair of both Heavy Duty and Light Duty Vehicles for use by the Liberia National Fire Service.
2	IFB NO.LNFS/NCB/002/25	Uniform & Accessories	This contract package is drawn from the budget line Uniform and Specialized Clothing and it is intended to procure the supply of Uniform (Regular and Specialized firefighting protection suits and all accessories for use by employees of the Liberia National Fire Service.
3	IFB NO.LNFS/NCB/003/25	Computer Supplies & Accessories	This contract package is drawn from the budget line Computer Supplies Parts and Cables and it is intended to procure through purchase orders; items include Desktop Computers with all Accessories Laptop Computer such as


 1/31/25

			printers, stabilizers, extension cords, uninterruptible power supply (UPS) photo copy machine, etc.
4	IFB.NO.NFS/NCB/004/25	Drugs & Medical Consumables	This contract package is drawn from the budget line Drugs & Medical Consumables and it is intended to procure assorted drugs and medical supplies through purchase orders; items include: medical bed, medical tools kids, drugs, etc.
5	IFB.NO.NFS/NCB/005/25	Office Furniture & Fixtures	This contract package is drawn from the budget line Office Furniture & Fixtures and it is intended to procure assorted furniture and fixtures through purchase orders; items include: conference table, chairs, desks, etc.
6	IFB.NO.NFS/RFQ/001/25	Air Tickets	This contract package is drawn from the budget line Foreign Means Travel and it is intended to procure air tickets for the LNFS' officials and staff foreign trips.

Signed:

K. Morris

Col. Korpo S. Morris
Chief of Procurement



ASCP
11/31/25

J. Johnson

