



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: Info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref: PPCC/RL/CEO/003/'25

January 7, 2025

Hon. Elijah F. Rufus
ACTING COMMISSIONAL GENERAL
Liberia Immigration Service
Monrovia, Liberia

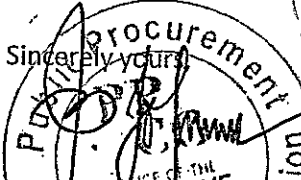
Subj.: REQUEST TO SOLE SOURCE SECURITY UNIFORMS, GEARS & NON-LETHAL WEAPONS FROM HB GROUP INCORPORATED

Hon. Rufus:

The Commission presents its compliments and wishes to inform that your request to sole source uniforms, gears and non-lethal weapons for the Immigration Service is approved in line with your 2024 special project Procurement Plan at a cost of \$172,500.00 (One Hundred, seventy-two thousand, five hundred United States dollars) in line with Section 40 of the PPGA 2010.

The Commission also asserts that you remain resolute in your efforts to remain in compliance with the PPGA 2010 by ensuring that all procurement structures, processes and procedures are adhered to and that the IIS continue to submit its procurement plans as well as its quarterly reports as stipulated in Section 27(g) and 40(5) of the 2010 Act.

Sincerely yours,


ROGER SCOTT JOHNSON
CHIEF EXECUTIVE OFFICE



OFFICE OF THE DEPUTY COMMISSIONER GENERAL
/ ADMINISTRATION

REPUBLIC OF LIBERIA
LIBERIA IMMIGRATION SERVICE (LIS)
MINISTRY OF JUSTICE
MONROVIA



Ref: 158/EF/ACG/LIS/MOJ/RL/12/24

December 30, 2024

Hon. Bodger Scott Johnson
Executive Director
Public Procurement Concession Commission
Republic of Liberia

Request for Sole Source

Dear Hon. Executive Director,

I present my compliments and wish to extend appreciation to your honorable office for the level of work done in ensuring that all public procurement and concession are in consonance with the set regulation to enhance government transactions integrity.

The Liberia Immigration Services (LIS) in its efforts to ensure that our borders are well secure and regulated, have made a case with central government on the need to address urgent logistical issues such as Handcuff, High Beam Lights, Pepper Spray and Extendable Batons.

Due to the urgency of the matter, the government has made available an allotment of \$172,500 (One Hundred Seventy Two Thousand Five United States Dollars) to purchase these equipment's that are urgently needed. Following a rigorous search for these items due to the urgency, we have identify a Vendor (HIB Group Inc.) who had shown us that they have all the quality and quantity that are needed.

In view of the aforementioned and in consonance with section 55.1(a) and (d) of the Amended and Restatement of the Public Procurement and Concession Act of 2010, which states;

Techn Sam

01/02/2025

TIME: 7:38AM

LIBERIA IMMIGRATION SERVICE

Special Procurement Plan
Source of Funding: Government of Liberia (GOL)

Fiscal year 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA										IMPLEMENTATION DATES										
	Item No.	Code	Cont. Package	Business Activity Code	Qty	Est. Cost(USD)	Procure, Avert	Tech. Specs	Prepare Bid Document t/	Entity/P C Appr.	Advertise /LOI /RFQ	Bid/Quot Sub./Pub. Opening	Bid Eva. Report	Entity Pc App.11	Cont. Award/ Signature	Advance Payment /LC	Delivery	Acceptance & Final Payment	Remarks	
Planned	7		Non Lethal Equipment	E 3700	4500 pcs	172,500.00	SS	14-Jan-24	28-Jan-24	4-Feb-24	10-Feb-24	9-Mar-24	16-Mar-24	23-Mar-24	6-Apr-24	Dec. 27-31;2024	NIL	Dec. 31,2024	Dec. 31,2024	
Update																				
Actual																				
Sub Total						172,500.00														
Grand Total						172,500.00														

Prepared by:

Chief of Procurement

Approved by:

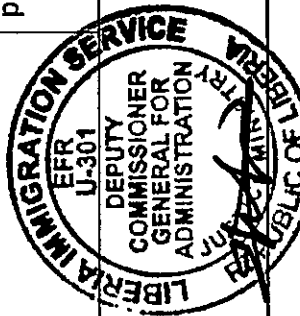
Hon. Elijah F. Rufus
Acting Commissioner General/ LIS

Date: 30-12-24

LIBERIA IMMIGRATION SERVICE
PROCUREMENT PLAN
EXPLANATORY NOTES
FISCAL YEAR: 2024

1	IFB No: LIS/SS/002/24 SS/001/24	Non Lethal Equipment	This contract package is intended to procure the items below: Handcuff, Night High Beam Flash Light rechargeable, Pepper Spray/ OC Spray and Batons , using a sole source method in favor of H B GROUP INC, who has proven to have all the quantity and quality of said equipment.
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Prepared by: 
Samuel Y. Mulbah
Procurement Director



Approved by: 
Hon. Elijah F. Rufus
Acting Commissioner General
Procurement Chairman

Date: 12-27-24




1/7/25