



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0411/25'**

March 21, 2025

Hon. Abdullah L. Kamara

CHAIRMAN

Liberia Telecommunications Authority
Liberia Digital Transformation Project
Congo Town Back Road
Republic of Liberia

Dear Hon. Kamara:

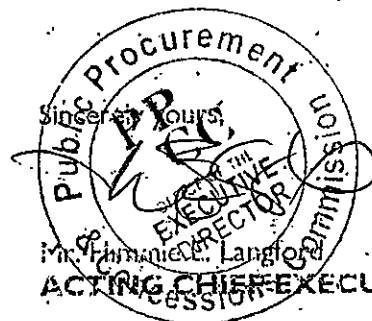
Subj: **RECEIPT AND APPROVAL OF SPECIAL PROJECT (LIBERIA DIGITAL TRANSFORMATION PROJECT) PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the Liberia Telecommunications Authority (LTA) Special Project Procurement Plan. Following a thorough review, the Commission approves the Liberia Telecommunications Authority's special project procurement plan for the Fiscal Year 2025 by **Section 40 (3)** of the PPCA, 2010. The Commission further informs the LTA-LDTP that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that *"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity. As such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and public confidence in our procurement and concessions processes.



ACTING CHIEF EXECUTIVE OFFICER



Liberia Digital Transformation Project

Congo Town Backroad
Tubman Boulevard, Liberia
+231 8811 190 6621 | +231 770 855 2282
info@liberiagoesdigital.org

March 13, 2025

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission (PPCC)
Executive Mansion Grounds
Monrovia, Liberia

Dear Hon. Johnson,

Subject: Submission of Special Project Procurement Plan & Request for Reduction in Lead Time

I extend my highest compliments and have the honor to submit for your approval the Special Project Procurement Plan for the Liberia Digital Transformation Project (LDTP).

On behalf of the LDTP Steering Committee, which includes the Ministry of Education, Ministry of Youth & Sports, Ministry of Post & Telecommunications, and the Liberia Telecommunications Authority (LTA), I wish to express our appreciation for the PPCC's continued support in advancing Liberia's digital development agenda.

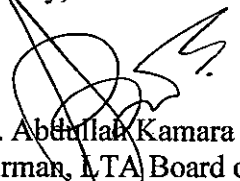
The Liberia Digital Transformation Project, launched by His Excellency Joseph N. Boakai, President of the Republic of Liberia, successfully trained 10K+ young people, raised national awareness to accelerate the adoption of digital services and provided seed funding to stimulate economic growth.

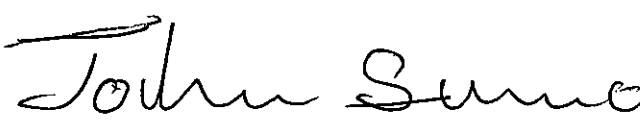
The remaining balance from the procurement and spending account have been transferred to the Liberia Telecommunication Authority for execution of a special project scheduled for to be completed before the end of April. The balance of US\$ 155,000.00 includes the reallocated amount of US\$ 136,000 and a saving of 19,000 from negotiated items.

In light of the above, we seek your approval of the Special Project Procurement Plan and request a reduction in the "Lead Time" from four weeks to two weeks to facilitate the project's successful and timely execution.

Your prompt consideration of this request would significantly contribute to the effective implementation of this transformative initiative. We remain available to provide any necessary clarifications at your convenience.

Sincerely,


Hon. Abdullah Kamara
Chairman, LTA Board of Commissioners
Chairman, LDTP Steering Committee


0776591767
03/17/2025
TIME: 12:30PM

Source of funding: Presidential Project (100 Days) Reallocation

Public Procurement Commission
OFFICE OF THE
EXECUTIVE
DIRECTOR
Date: 11/13/2025

Approved by:

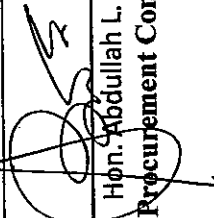
Hon. Abdullah L. Kamara
Chairman- Procurement Committee / Head of Entity

Chairman- Procurement Committee / Head of Entity

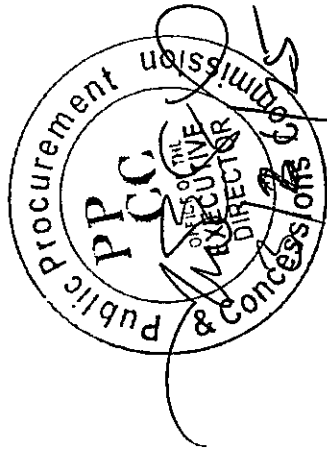
Liberia Telecommunication Authority
(Liberia Digital Transformation Project)
Explanatory Notes (Non-SBA)

S/N	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Detail Description
1	IFB No. LTA/SP/RB/001/25	Web site Hosting	From the budget line creation and hosting of LDTP presidential dashboard and trainee's recruitment database, this contract package is intended to create a presidential dashboard for sectorial and project display and a recruitment porter for LDTP Trainees.
2	IFB No. LTA/SP/RB/002/25	Computer purchase	From the budget line computer/laptops, this contract package is intended to procure assorted high-speed computers for use by LDTP steering committee institutions offices.
3	IFB No. LTA/SP/RB/003/25	Assorted ICT Hardware, software, and peripherals	This contract package is intended for the acquisition of ICT equipment such as: High resolution Television, advance Projector, Multifunction Printer, Smart Tablet, Universal power supply, and Microsoft MTRs (Video Conference solution). This is contract package is drawn from the budget line procurement of assorted office technology equipment.

Prepared by: 
Wonyfe V. Zarwee
Project Manager

Approved by: 
Hon. Abdullah L. Kamara
Chairman- Procurement Committee / Head of Entity

Date: 14/03/2025




03/21/25

Liberia Telecommunication Authority
(Liberia Digital Transformation Project)
Procurement Plan (SBA)

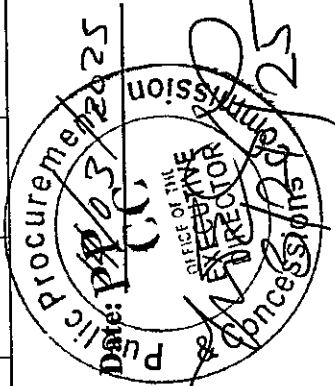
Source of funding: Presidential Project (100 Days) Reallocation

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA						IMPLEMENTATION DATES													
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	Printing and Binding	IFB No. LTA/SP/RB/001/25	C1812	1 Firm	14,000	RB	17/03/25	19/03/25	21/03/25	24/03/25	07/04/25	11/04/25	15/04/25	21/04/25	N/A	27/12/25	27/12/25	
UPDATE																			
ACTUAL																			
PLANNED																			
UPDATE																			
ACTUAL																			
PLANNED																			
UPDATE																			
ACTUAL																			
Sub Total						14,000													
Grand Total						14,000													

Prepared by: 
 Project Manager

Approved by: 
 03/21/25

Hon. Abdullah L. Kamara
 Chairman- Procurement Committee / Head of Entity



Liberia Telecommunication Authority
(Liberia Digital Transformation Project)
Explanatory Notes (SBA)

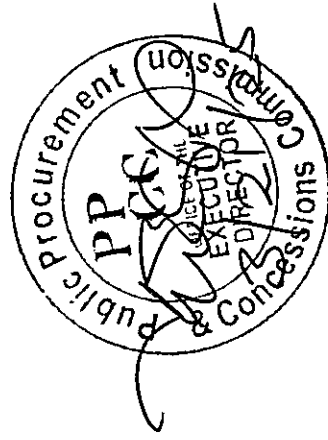
S/N	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Detail Description
1	IFB No. LTA/SP/RB/001/25	Printing and Binding	From the budget line Souvenir book design and printing, this contract package is intended to print Souvenir booklets for Government entities and private partners.

Prepared by: 
Monyie Y. Zarwee
Project Manager

Approved by: 
Hon. Abdullah L. Kamara
Chairman- Procurement Committee / Head of Entity

Date: 14/03/2025

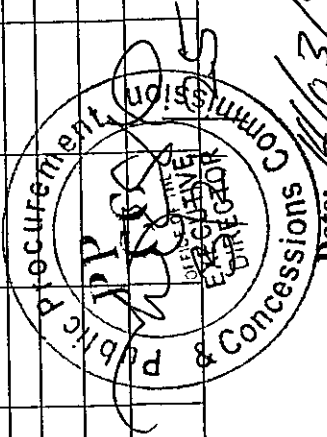

63/21/25



Liberia Telecommunication Authority
(Liberia Digital Transformation Project)
Procurement Plan (Consultancy)

Source of funding: Presidential Project (100 Days) Reallocation

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
BASIC DATA								IMPLEMENTATION DATES												
								REQUEST FOR PROPOSALS AND APPROVAL OF AWARD												
								REQUEST FOR EXPRESSION OF INTEREST, if applicable												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	No. of FIRMS/ PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
1	RFP No. LTA/SP/LCS /001/25	Training Consultant	P8449	1 Firm	17,000	LCS	3/3/2025	17/3/2025	31/3/2025	7/4/2025	14/4/2025	21/4/2025	28/4/2025	5/5/2025	12/5/2025 19/5/25	19/5/2025 28/5/25	28/5/2025 30/5/25	28/5/2025 30/5/25	30/05/2025 06/6/25	12/31/2025
PLANNED																				
UPDATE																				
ACTUAL																				
PLANNED																				
UPDATE																				
ACTUAL																				
PLANNED																				
UPDATE																				
ACTUAL																				
Sub Total					17,000															
Grand Total					17,000															



Date: 11/03/2025

Approved by:
Hqn. Abdullah L. Kamara
Chairman- Procurement Committee / Head of Entity

Prepared by:
Wonye V. Zarwee
Project Manager

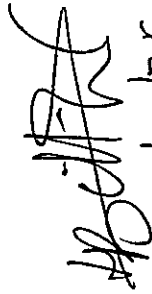
Libera Telecommunication Authority
(Liberia Digital Transformation Project)
Explanatory Notes (Consultancy)

S/N	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Detail Description
1	RFP No. LTA/SP/LCS/001/25	Training Consultant	From the budget line administration of advance TOT Training program, this is intended hire a Firm to train trainers of trainers for at least thirty (30) persons that will be assign in the 15 Counties

Prepared by: 
Wonye V. Zarwee
Project Manager

Approved by: 
Hon. Abdullah L. Kamara
Chairman-Procurement Committee / Head of Entity

Date: 14/03/2025


03/21/25

