



REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0183/25'

January 22, 2025

Dr. Victor Z. Kaizer

**CHIEF EXECUTIVE OFFICER**

Jackson F. Doe Memorial Regional Referral Hospital  
Tappita City, Lower Nimba County  
Republic of Liberia

Dear Dr. Kaizer:

Subj: **APPROVAL OF PUBLIC SECTOR INVESTMENT PLAN (PSIP) PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**


We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Jackson F. Doe Memorial Regional Referral Hospital (JFDMRRH) Public Sector Investment Plan (PSIP) Project Procurement Plan. Following a thorough review, the Commission hereby approves the JFDMRRH special project procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the JFDMRRH that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

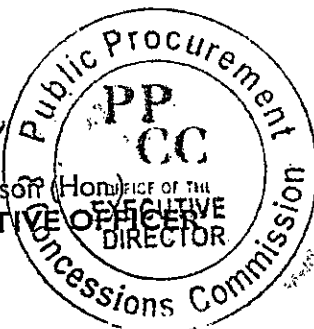
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states *"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours

  
Bodger Scott Johnson  
**CHIEF EXECUTIVE OFFICER**



Regulating Procurement Compliance for National Development



**REPUBLIC OF LIBERIA**  
**Ministry of Health**  
**JACKSON F. DOE MEMORIAL REGIONAL REFERRAL HOSPITAL**  
 TAPPITA CITY, LOWER NIMBA COUNTY



JANUARY 15, 2025

Hon. Bodger Scott Johnson  
 Public Procurement & Concession Commission  
 Executive Mansion Ground  
 Monrovia, Liberia.

With compliments, I herewith submit to your Honorable Office the Draft **PSIP Procurement Plan for the Fiscal Year (FY) 2025** for the smooth operation of the Jackson F. Doe Memorial Regional Referral Hospital. In View of this I present to you the names of the Procurement Committee and Unit Members of the Jackson F. Doe Hospital for your consideration. I highly anticipate your kind response, and extend to you the assurances of my highest esteem.

**Names**

**Positions**

- |                          |                                    |
|--------------------------|------------------------------------|
| 1. Dr. Victor Z. Kaizer  | Chairman---                        |
| 2. Mr. Julius N. Gleekia | Co-chair----- Administrator        |
| 3. Mr. William Kruah     | Member-----Comptroller             |
| 4. Mr. Joseph Woazie     | Member-----Human Resource          |
| 5. Mr. David Lymas       | Member-----Pharmacist              |
| 6. Mr. Edmund L. Holt    | Secretary----- Procurement Officer |

**Names**

**Position**

- |                   |                     |
|-------------------|---------------------|
| 1. Edmund L. Holt | Procurement Officer |
|-------------------|---------------------|

Kind Regards

*Victor Z. Kaizer*  
 Dr. Victor Z. Kaizer

Chief Executive Officer/JFDH

*Received:  
 Theophilus S.B. Kollie  
 JAN. 20, 2025  
 Time: 3:06 PM*

**JACKSON P. JOE REFERRAL REGIONAL MEMORIAL HOSPITAL (JFD)  
 PROCUREMENT PLAN FOR CONSULTANCY  
 SOURCE OF FUNDING: PSIP Budget  
 FISCAL YEAR- 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	No. of FIRMS / PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	REQUEST FOR EXPRESSION OF INTEREST, if applicable				REQUEST FOR PROPOSALS AND APPROVAL OF AWARD								
								PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL-EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	1	RFP NO. JFD/LCS/001/2025	Design & Development-Permit	M-7110	1 Firm	20,000.00	LCS	1/15/25	1/20/25	1/16/25	1/21/25	1/27/25	2/28/25	3/5/25	3/8/25	3/11/25	3/14/25	N/A	03/24/26	04/01/25
UPDATE																				
ACTUAL																				
<b>GRAND TOTAL</b>					20,000.00															

Prepared by: \_\_\_\_\_  
 Procurement Director/Manager

Approved by: \_\_\_\_\_  
 Hon: \_\_\_\_\_  
 Head of Entity/Chairman Proc. Committee

Date: Jan 19 - 2025

*WJG*  
 1/22/25


*J. Johnson*  
 1/22/25




**JACKSON T. DOE REFERRAL REGIONAL MEMORIAL HOSPITAL (JFD)**  
**PROCUREMENT PLAN FOR CONSULTANCY**  
**SOURCE OF FUNDING: PSIP Budget**  
**FISCAL YEAR: 2025**

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	PACKAGE DESCRIPTION
1.	RFP NO. JFD/ LCS/001/2025	Design & Development- Permit	This contract package is funded from the budget line Expansion of ER and New ICU Unit which is intended for the Design & Development- Permit. This will involve the firm who will be hire by the entity to carryout the following services as indicated.

Prepared by:   
 Procurement Director/ Manager

Approved by:   
 Ho. Head of Entity/Chairman Proc. Committee

Date: Jan-15-2025

  
 11/22/25

  
 11/22/25



# JACKSON F. DOE REFFERAL REGIONAL MEMORIAL HOSPITAL

PSIP- PROCUREMENT PLAN- ( Core & SBA-Budget )

Source of Funding: GOL

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1.	IFB NO.JFD/RB/001/2025	Generator	1 Firm – 550 KVA( 1 Piece)	G4659	\$ 75,000.00	RB	1/15/25	1/20/25	1/21/25	1/27/25	2/28/25	3/5/25	3/8/25	3/11/25	N/A	3/17/25	12/31/25		
UPDATE																				
ACTUAL																				
PLANNED	2.	IFB NO.JFD/RB/002/2025	Transformer (500 KVA)	1 piece	G-4665	\$ 25,000.00	RB	1/15/25	1/20/25	1/21/25	1/27/25	2/28/25	3/5/25	3/8/25	3/11/25	N/A	3/17/25	12/31/25		
UPDATE																				
ACTUAL																				
PLANNED	3.	IFB NO.JFD/RB/003/2025	Transformer (250KVA)	1 piece	D-3510	\$ 25,000.00	RB	1/15/25	1/20/25	1/21/25	1/27/25	2/28/25	3/5/25	3/8/25	3/11/25	N/A	3/17/25	12/31/25		
UPDATE																				
ACTUAL																				
<b>SUB TOTAL</b>						\$ 125,000 USD														

Prepared by: *[Signature]*  
**PROCUREMENT OFFICER**

*150/10*  
*1/22/25*

Approved by: *[Signature]* Date: 1/15/25  
 Hon. **HEAD OF ENTITY/ CHAIRMAN PROCUREMENT COMMITTEE**

# JACKSON F. DOE REFFERAL REGIONAL MEMORIAL HOSPITAL

**PSIP- PROCUREMENT PLAN- (Core & SBA budget)**

**Source of Funding: GOL**

**Fiscal year: 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
<b>BASIC DATA</b>								<b>IMPLEMENTATION DATES</b>											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	4.	IFB NO.JFD/NCB/001/2025	Completion of Housing unit	2 building	F-4100	\$ 55,000	NCB												
UPDATE																			
ACTUAL																			
PLANNED	5.	IFB NO.JFD/RB/004/2025	Renovation of staff quarter	1 building	F-4100	\$ 25,000.00	RB												
UPDATE																			
ACTUAL																			
<b>SUB TOTAL</b>						\$ 80,000.00U SD													




Prepared by: 

**PROCUREMENT OFFICER**

Approved by: 

Hon. **HEAD OF ENTITY/ CHAIRMEN PROCUREMENT COMMITTEE**

Date: 1/15/25

  
1/22/25

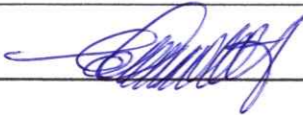
# JACKSON F. DOE REFFERAL REGIONAL MEMORIAL HOSPITAL

PSIP- PROCUREMENT PLAN- ( Core & SBA budget)


Source of Funding: GOL

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
		<b>BASIC DATA</b>						<b>IMPLEMENTATION DATES</b>												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCU REMEN T METHO D	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/P UBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVAN CE PAYME NT (MOBILI ZATION)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETION)	ACCEPTAN CE & FINAL PAYMENT	REMAR KS		
PLANNED	6.	IFB NO: JFD/RB/006/2025	Vehicle Purchase	7 pieces	G-4510	\$ 275,000.00	RB	1/15/25	1/20/25	1/21/25	1/27/25	2/28/25	3/5/25	3/8/25	3/11/25	N/A	3/17/25	12/31/25		
UPDATE																				
ACTUAL																				
<b>SUB TOTAL</b>						\$ 275,000.00 USD														
<b>GRAND TOTAL</b>						\$ 480,000.00 USD														

Prepared by: 

**PROCUREMENT OFFICER**

Approved by:   
Hon.

**HEAD OF ENTITY/ PROCUREMENT COMMITTEE**

Date: 1/15/25

  
1/22/25



# JACKSON F. DOE REFFERAL REGIONAL MEMORIAL HOSPITAL

## PSIP- EXPLANATORY NOTES

FISCAL YEAR- 2025

1.	IFB NO.JFD/RB/001/2025	Generator	This contract package is funded from the budget New Generator which is intended to purchase 550 KVA generator for the hospital in Tappita Nimba County, Jackson F. Doe Referral Memorial Hospital to be used by the entity.
2.	IFB NO.JFD/RB/002/2025	Transformer (500 KVA)	This contract package is funded from the budget line 500 KVA Transformer which is intended to purchase 500KVA transformer for used by the hospital in the County. Therefore, in the Amended and restated Procurement and Concession Acts, Section 50 {a} when the goods, works or services are only available from a limited number of bidders.
4.	IFB NO.JFD/ RB/003/2025	Transformer (250 KVA)	This contract package is funded from the budget line 250KVA transformer which is intended 250KVA transformer including instillation wires to be used within the staff quarter on Compound of the Hospital, Tappita Nimba County, Jackson F. Doe.
5.	IFB NO.JFD/NCB/001/2025	Completion of Housing Unit	This contract package is funded from the budget line Completion of Duplex Housing Unit which is intended for the completion of housing unit on the compound of the hospital in Tappita, Nimba county.
6.	IFB NO.JFD/RB/ 004/2025	Renovation of Staff Quarter	This contract package is funded from the budget line Renovation of Staff Quarter which is intended to purchase cleaning materials for used by the entity.
7.	IFB NO.JFD/RB/005/2025	Design & Development Permit	This contract package is funded from the budget line Design & Development Permit which is intended to be used for Pre- Construction work purpose by the hospital within the county.
8.	IFB NO: JFD/RB/006/2025	Vehicle purchase	This contract package is funded from the budget line ambulance and operational vehicle which is intended to purchase seven pieces for vehicle for the hospital to include; Ambulance, Utility Pick- up, Mini van and Land Cruiser for used by the hospital in the county. Meanwhile, in the Amended and restated Procurement and Concession Acts, Section 50 {a} when the goods, works or services are only available from a limited number of bidders

Prepared by: \_\_\_\_\_

Procurement Director/ Manager

Approved by: \_\_\_\_\_

Hon.

Head of Entity/Chairman Proc. Committee

Date: 1/15/25

  
 1/22/25

