



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0539/25'**

May 6, 2025

Hon. P. Garswa Jackson, Sr.

AUDITOR GENERAL

General Auditing Commission

Old Executive Mansion, Ashmun Street

Republic of Liberia

Dear Hon. Jackson:

Subj: **APPROVAL OF ADDENDUM PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the General Auditing Commission (GAC) Addendum Procurement Plan. Following a thorough review, the Commission hereby approves the GAC's addendum procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the GAC that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan. However, the Commission requests that the GAC submit its contract award information report and contract copies for the Fiscal Year 2024.

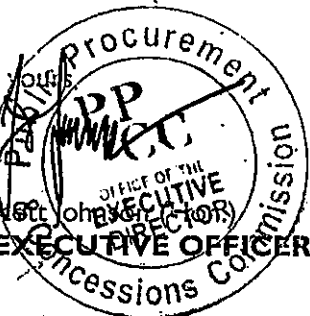
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that *"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger S. Johnson
CHIEF EXECUTIVE OFFICER





Promoting Accountability of Public Resources

Office of the Auditor General
Republic of Liberia

Tel: +231888400929; +231775921658; +231886909508
Email: oag@gac.gov.lr

GAC/OAG/PGJ/384/bsj/PPCC/2025

April 28, 2025

Hon. Bodger Scott Johnson
Chief Executive Office
Public Procurement and Concessions Commission
Capitol Hill
Monrovia, Liberia

Subject: **Submission of Addendum Procurement Plan FY 2025 (Jan. 1 – Dec. 31)**

Dear Hon. Johnson:

We present our compliments and wish to thank the Public Procurement and Concessions Commission (PPCC) for its tireless efforts aimed at strengthening the public procurement sector of Liberia and ensuring that there is value for money in the utilization of public resources.

In compliance with Section 40 (5) of the Public Procurement and Concessions Act (PPCA) of 2005 as amended and restated in 2010, the General Auditing Commission (GAC) has prepared and enclosed with this communication its Updated Procurement Plan for Fiscal Year 2025 (January 1 – December 31), for your review and subsequent approval. In the same vein, we request your expeditious processing of this plan to enable us commence the implementation of crucial activities.

Consistent with the above, we kindly request that you review and grant us approval to proceed as planned.

Thank you as we strive to promote accountability, transparency and good governance across Liberia.

Sincerely,

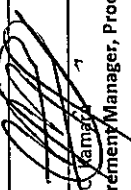


R. Garswa Jackson Sr., FCCA, CFIP, CFC
Auditor General, RL

Received
Theophilus B. Pollie
April 29, 2025
Time: 2:31 PM

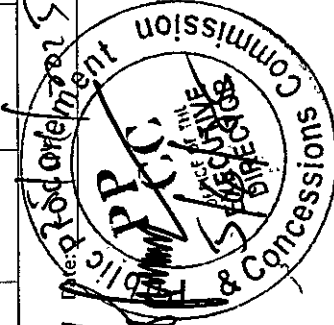
GENERAL AUDITING COMMISSION
ADDENDUM PROCUREMENT PLAN (GENERAL CONSULTANCY)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	IMPLEMENTATION DATES																		
	REQUEST FOR PROPOSALS AND APPROVAL OF AWARD																		
	REQUEST FOR EXPRESSION OF INTEREST, if applicable																		
	PAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF ROEI	ROEI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL-EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
PLANNE D	1	IFP No. GAC/SS/C/00 2/2025	M7020	1 FIRM	30,150.00	SS	05/02/2025	N/A	N/A	N/A	N/A	N/A	05/09/2025	N/A	N/A	N/A	N/A	05/16/2025	06/30/2025
UPDATE																			
ACTUAL																			
PLANNE D	2	IFP No. GAC/SS/C/00 3/2025	M7020	1 FIRM	55,000.00	SS	05/01/2025	N/A	N/A	N/A	N/A	N/A	05/07/2025	N/A	N/A	N/A	N/A	06/30/2025	
UPDATE																			
ACTUAL																			
PLANNE D	3	IFP No. GAC/C/RFP/001/2025	M7110	1 FIRM	9,850.00	RFQ	05/05/2025	N/A	N/A	N/A	N/A	05/12/2025	05/19/2025	05/26/2025	06/02/2025	06/09/2025	06/16/2025	06/23/2025	07/14/2025
UPDATE																			
ACTUAL																			
GRAND TOTAL					\$95,000.00														

Signed: 
Musa C. Sambo
Procurement Manager, Procurement Unit

Date: 4/24/2025

Approved: 
Foday G. Kato, FCCA, CPA(US)
Chairman, Procurement Committee




5/2/25

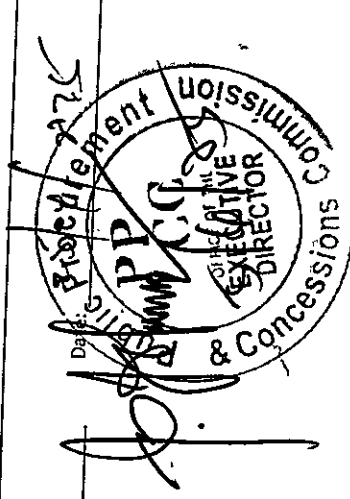
GENERAL AUDITING COMMISSION
ADDENDUM PROCUREMENT PLAN (GENERAL CONSULTANCY)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2025

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	IFP No. GAC/SS/C/002/2025	MANAGEMENT CONSULTING SERVICES	The cost of US \$30,150.00 is derived from the budget line-item Consultancy Services , as indicated in GAC's approved operational budget FY 2025. The procurement of this contract package is intended to cover cost of reviewing the current GAC Five Years Strategic plan (2021 - 2025) and developing the next five years plan from 2026 - 2030. The GAC has decided to use the single source procurement method to hire the services of KPMG Ghana for this purpose. The firm was hired in 2021 to develop the current plan which expires this fiscal year 2025. Therefore, it is prudent to, in line with Section 55(1)(e) of the PPC Act of 2010, which provides that "When the services require that a particular consultant be selected due to his or her unique qualifications, or when it is indispensable to continue with the same consultant." The fact that the current five year strategy was developed by KPMG and the development of the next strategy cannot be done void of the current one, it becomes indispensable to continue with the same consultant. Therefore, the GAC requests the approval of the PPCC to utilize the Single Source procurement method in the selection of the consultant for the development of the GAC Five Year Strategy.
2	IFP No. GAC/SS/C/003/2025	MANAGEMENT CONSULTING SERVICES	The cost of US \$55,000.00 is derived from the budget line-item ICT Infrastructure, Hardware, Networks and Facilities , as indicated in GAC's approved operational budget FY 2025. The procurement of this contract package is intended to cover cost of hiring a consultant to review the current manual system of audit follow-up procedures and processes at the GAC and to develop a module software that will enable automation of the manual system.
3	IFP No. GAC/C/RFQ/C/001/2025	ARCHITECTURAL SERVICES	The cost of US\$9,850.00 is derived from the budget Consultancy Services , as indicated in GAC's approved operational budget FY 2025. The procurement of this contract package is intended to cover cost of hiring an architect to draw the design of the GAC new office building to be constructed with funding from the Government of Liberia. The design will include the drawing from foundation of the building to completion, the measurements and all other aspects of the building. The drawing will be forwarded to the Ministry of Public Works and will be used to obtain approval from the PPCC for the construction of the building.

Signed: 
Musa C. Kamara
Procurement Manager, Procurement Unit

Date: 4/25/2025

Approved: 
Ppday G. Kiazibili, FCCA, CPA(US)
Chairman, Procurement Committee



GENERAL AUDITING COMMISSION
ADDENDUM PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2025

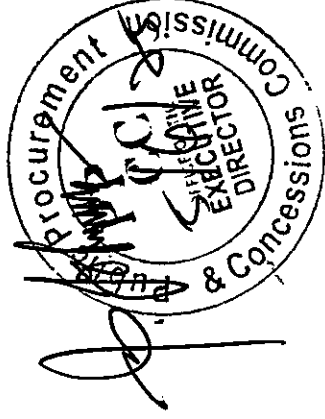
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BASIC DATA										IMPLEMENTATION DATES									
	ITE M NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRAC T AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT	REMAR KS
PLANNED	1	IFB No. GAC/RFQ/008/2025	SECURITY GUARD SERVICES	N8010	1 FIRM	9,900.00	RFQ	05/05/25	05/12/25	05/19/25	05/26/25	06/02/25	06/09/25	06/16/25	06/23/25	N/A	12/31/25	12/31/25	
UPDATE																			
ACTUAL																			
GRANT TOTAL						US \$9,900.00													

Signed: Musa C. Kanyaka
Procurement Manager, Procurement Unit

Date: 4/25/2025

Approved: Foday G. Kiazolu
Foday G. Kiazolu, FCCA, CPA(US)
Chairman, Procurement Committee

Date: 05/14/2025



Musa C. Kanyaka
5/2/25

GENERAL AUDITING COMMISSION
ADDENDUM PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2025

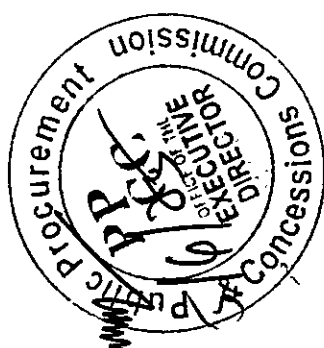
ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	IFB No. GAC/RFQ/008/2025	SECURITY GUARD SERVICE	The cost of US \$9,900.00 is drawn from the budget line-item Operational Expenses as indicated in GAC's Approved Budget FY 2025. This contract package is intended to cover cost for procurement of security guard services for the GAC executives.

Signed: 
Musa C. Kama
Procurement Manager, Procurement Unit

Date: 4/25/2025

Approved: 
Foday G. Kiazolu, FCCA, CPA(ce)
Chairman, Procurement Committee

Date: 5/04/2025




5/2/25