



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0499/25'**

April 22, 2025

Dr. Louise M. Kpoto

MINISTER

Ministry of Health

Oldest Congo Town

Republic of Liberia

Dear Dr. Kpoto:

Subj: **APPROVAL OF GBARPOLU COUNTY HEALTH TEAM ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the Gbarpolu County Health Team (GCHT) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the Gbarpolu County Health Team annual procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the County Health Team that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan. However, the Commission requests that the Gbarpolu County Health Team submit its contract award information report and contract copies for the Fiscal Year 2024.

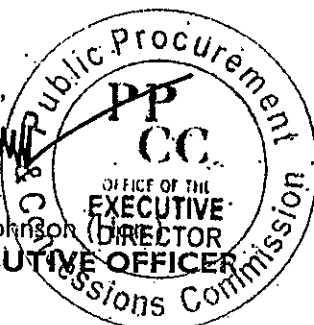
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that **"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality; and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson
CHIEF EXECUTIVE OFFICER





Office of the Minister

REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

MOH/RL/LMK-M/1054'25

April 14, 2025

Dear Hon. Johnson:

Submission of the Gbarpolu County Health Team Procurement Plan with the Explanatory Notes and Budget Summary Under the Government of Liberia Funded Budget for FY- 2025

I am pleased to present my compliments and submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for FY: 2025.

Regarding those procurable items where the Request for Quotations Bid Method is used, it is because of the threshold for each procurable item as indicated in the procurement plan.

Section 53(1a) According to the 2010 Amended Public Procurement & Concessions Acts on Request for Quotation, When the procurement is for readily available commercially standard goods, not specially manufactured to the particular specifications of the Procuring Entity and the estimated contract price does not exceed the applicable Threshold.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

"After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval."

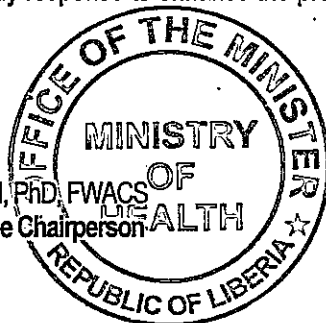
Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

Thank you as I look forward to a speedy response to enhance the process.

Sincerely yours,

Louise M. Kpoto, Md, MPh, MMed-OBGYN, PhD, FWACS
MINISTER & Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Monrovia, Liberia



Received:
Theophilus S. B. Pollie
April 19, 2025
Time = 12:13 PM

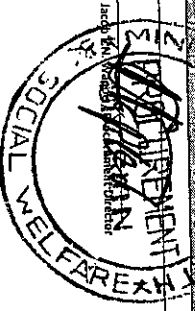
MINISTRY OF HEALTH
GEARPOLU COUNTY HEALTH TEAM PROCUREMENT PLAN (NON-SBA PROCUREMENT PLAN)
FUNDING SOURCE: GOL
FISCAL YEAR: JANUARY - DECEMBER 2025

FISCAL YEAR: JANUARY - DECEMBER 2025																			
BASIC DATA										IMPLEMENTATION DATES									
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL OF BID DOCUMENT	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL OF BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/Response	
PLANNED	1	IFB No. MOH/GCHT/GOL/RFQ/001/2025	Petroleum Products	G-461	1,166 gallon @6.00	\$ 7,000.00	RFQ	16-Apr-25	23-Apr-25	30-Apr-25	7-May-25	14-May-25	28-May-25	4-Jun-25	11-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. MOH/GCHT/GOL/RFQ/002/2025	Stationery & Supplies	G-470	Assorted	\$ 5,000.00	RFQ	16-Apr-25	23-Apr-25	30-Apr-25	7-May-25	14-May-25	28-May-25	4-Jun-25	11-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. MOH/GCHT/GOL/RFQ/003/2025	Cleaning Materials	G-473	Assorted	\$ 5,000.00	RFQ	16-Apr-25	23-Apr-25	30-Apr-25	7-May-25	14-May-25	28-May-25	4-Jun-25	11-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. MOH/GCHT/GOL/RFQ/004/2025	Repair & Maintenance - civil	F-4100	Assorted	\$ 4,000.00	RFQ	16-Apr-25	23-Apr-25	30-Apr-25	7-May-25	14-May-25	28-May-25	4-Jun-25	11-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No. MOH/GCHT/GOL/RFQ/005/2025	Essential Drugs	G-4772	Assorted	\$ 5,000.00	RFQ	16-Apr-25	23-Apr-25	30-Apr-25	7-May-25	14-May-25	28-May-25	4-Jun-25	11-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. MOH/GCHT/GOL/RFQ/006/2025	ICT Equipment (Laptop)	G-4741	2 pcs	\$ 3,000.00	RFQ	16-Apr-25	23-Apr-25	30-Apr-25	7-May-25	14-May-25	28-May-25	4-Jun-25	11-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																			
ACTUAL																			
GRAND TOTAL				5	29,000.00														

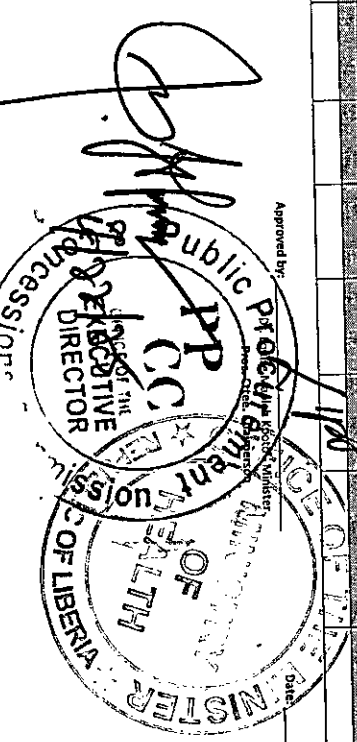
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APR 17 2025

APR 17 2025



Handwritten signature: J. S. S. S. S.



Handwritten date: April 17 2025

MINISTRY OF HEALTH

GBARPOLU COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES (NON-SBA BUDGET)

Fiscal Year: 2025

NON-SBA (GOODS)

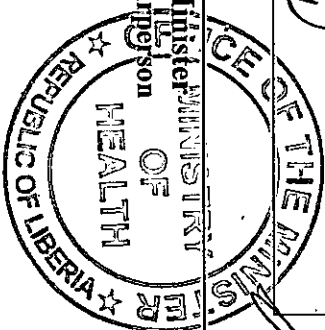
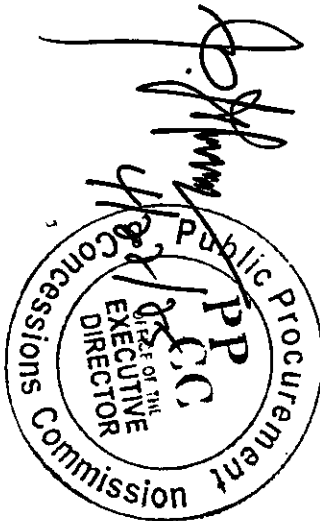
Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/GCHT/GOL/RFQ/001/2025	Petroleum Product (Diesel, Gas & Lubricant)	This line item refers to the acquisition of Petroleum products and lubricant for the Gbarpolu County Health Team (GCHT) vehicles, motorcycles & generators. US\$7,000.00 is apportioned to the procurement of petroleum products (1,166.6 gallons) @ (6.00 USD per gallons). The reason for selecting restricted bid is that there is limited supplier for petroleum product.
2.	IFB No. MOH/GCHT/GOL/RFQ/002/2025	Stationery & Office Supplies	This line item is intended for the acquisition of assorted stationery & office supplies for use by the County Health Team.
3.	IFB No. MOH/GCHT/GOL/RFQ/003/2025	Cleaning Materials	This line item is intended for the acquisition of assorted cleaning materials for use by the County Health Team.
4.	IFB No. MOH/GCHT/GOL/RFQ/004/2025	Repair & Maintenance -Civil	This line item is intended for the acquisition of assorted building materials for use by the County Health Team.
5.	IFB No. MOH/GCHT/GOL/RFQ/005/2025	Essential Drugs	This line item is intended for the acquisition of assorted essential drugs for use by the County Health Team.
6.	IFB No. MOH/GCHT/GOL/RFQ/006/2025	ICT Equipment	This line item is intended for the acquisition of two laptops for use by the County Health Team.

Signed by: 
Jacob E. N. Mapleh Kpoto
Procurement Director
DIVISION


4/22/25

Approved by:

Dr. Louise Mapleh Kpoto - Minister of Health
Procurement Committee Chairperson



MINISTRY OF HEALTH
GBARPOLU COUNTY HEALTH TEAM PROCUREMENT PLAN (SBA BUDGET)
FUNDING SOURCE: GOL

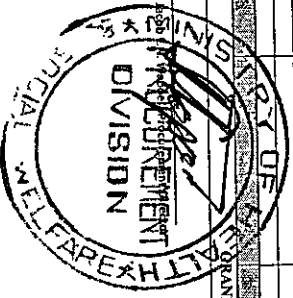
FISCAL YEAR: JANUARY 2025 - DECEMBER 2025

FISCAL YEAR: JANUARY 2025 - DECEMBER 2025																		
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA			ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES										REMARKS/REASON if person
			BUSINESS ACTIVITY CODE	QTY				TECHNICAL SPECIFICATIONS (BID/RFQ)	PREP. OF BID DOCUMENT	PC APPROVAL OF BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	1	IFB No. MOH /GC/HT/GO/LSBA/RPQ/001/2025	Motorbike Purchase (TVS Motorbike)	G-4540	2 Units	\$ 2,400.00	RFQ	15-Apr-25	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	N/A	28-Nov-25	29-Dec-25
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. MOH /GC/HT/GO/LSBA/RPQ/002/2025	Repair & Maintenance - Motorbike (Spare Parts)	G-4540	Assorted	\$ 3,000.00	RFQ	15-Apr-25	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	N/A	28-Nov-25	29-Dec-25
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. MOH /GC/HT/GO/LSBA/RPQ/003/2025	Repair & Maintenance - Generator (Spare Parts)	C-3514	Assorted	\$ 1,000.00	RFQ	15-Apr-25	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	N/A	28-Nov-25	29-Dec-25
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. MOH /GC/HT/GO/LSBA/RPQ/004/2025	Repair & Maintenance - Vehicles (Spare Parts)	G-4520	Assorted	\$ 4,500.00	RFQ	15-Apr-25	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	N/A	28-Nov-25	29-Dec-25
UPDATE																		
ACTUAL																		
GRAND TOTAL					\$	10,900.00												

OFFICE OF THE JUDGE

APR 17 2025

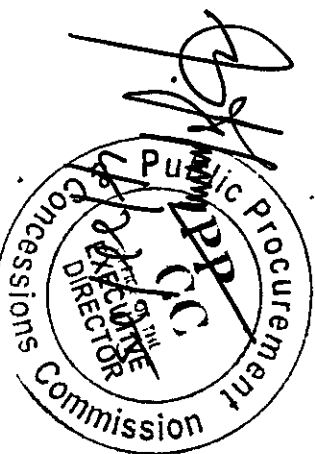
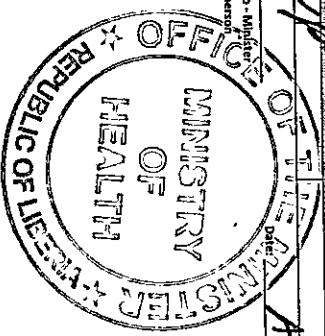
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Approved by:

Dr. Louise Kaplan Kodo - Minister
Proc. Chief, Chairperson



April 17 2025

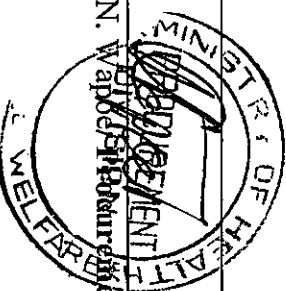
MINISTRY OF HEALTH
GBARPOLU COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES (SBA BUDGET)

Fiscal Year: 2025

SBA BUDGET (GOODS)

Item No.	Package Code	Contract Package	Description of Package
1	IFB No. MOH/GCHT/GOL/SBA/RFQ/001/2025	Motorbike Purchase (TVS Motorbike)	This contract package refers to the purchase of two units of TVS 150cc motorbike for use by the Gbarpolu County Health Team for fiscal year 2025.
2	IFB No. MOH/GCHT/GOL/SBA/RFQ/002/2025	Repair & Maintenance - Motorbike (Spare Parts)	This line item is intended for the acquisition of assorted motorbike spare parts for use by the County Health Team.
3	IFB No. MOH/GCHT/GOL/SBA/RFQ/003/2025	Repair & Maintenance - Generator (Spare Parts)	This line item is intended for the acquisition of assorted generator spare parts for use by the County Health Team.
4	IFB No. MOH/GCHT/GOL/SBA/RFQ/004/2025	Repair & Maintenance - Vehicle (Spare Parts)	This line item is intended for the acquisition of assorted vehicle spare parts for use by the County Health Team.

Signed by: 
Jacob L.N. Wapole, Procurement Director




4/22/25

Approved by:

Dr. Louise Mapfen Kpoto, Minister
Procurement Committee Chairperson

