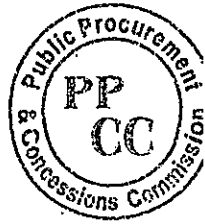




REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: Info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0468/25'

April 8, 2025

Dr. Catherine T. Cooper
ACTING MINISTER
Ministry of Health
Monrovia, Liberia

Dear Dr. Cooper:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication dated April 1, 2025, which sought the approval of the Ministry of Health (MOH)/Bolahun Health Center Annual Core and SBA Procurement Plan for 2025.

Following thorough review, the Commission hereby approves the Ministry of Health (MOH)/Bolahun Health Center Annual Core and SBA Procurement Plan for fiscal year 2025 in accordance with *Section 40 (3) of the PPCA, 2010*, and informs Ministry of Health that the Bolahun Health Center Core and SBA procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010*, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."

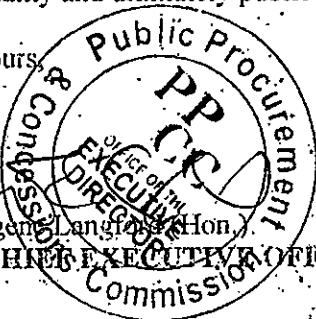
Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

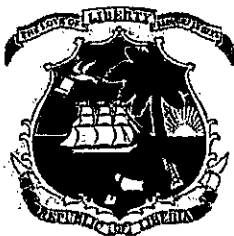
Furthermore, the Commission requests that the Bolahun Health Center kindly submit its Contract Award Information Report for Fiscal Year 2024.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Himmie Eugene Langford (Hon.)
ACTING CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Deputy Minister
Chief Medical Officer
Ref. No.:

MOH/GOL/CTC/CMO/016/'25

April 01, 2025

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol-Hill
Monrovia, Liberia

Dear Hon. Johnson:

Ref: Submission of the Bolahun Health Center GOL Procurement Plan for Fiscal Year 2025

I present warm compliments on behalf of the Ministry of Health and herewith submit the Bolahun Health Center GOL Procurement Plan for the **fiscal year 2025** as required by section 40 of the restated 2010 PPC Acts. The Government of Liberia allotted Seventy-Five Thousand United States Dollars **(\$75,000.00 Budget 264281)** to the BHC for the FY: 2025, However Six-Three Thousand Seven Hundred Fifty United States Dollars **(\$63,750.00)** was allotted towards procurement.

The Ministry of Health through the Bolahun Health Center is requesting the Commission's No Objection to allow the Ministry through the BHC to execute the procurement packages in line with the various thresholds.

Please see below the Procurement Committee listing:

1. Mr. Joe B. Smith- Officer-In-Charge-Chairperson
2. Mr. Joseph S. Kowo- Administrator-Co Chairperson
3. Mr. Jigbe B. Jallah-Logistician-Member
4. Mr. Namu George-Accountant-Member
5. Mr. Alphonso M. Kekula Nurse-Member
6. Mr. Simeon T. Briggs -Procurement Officer-Secretary (Non-Voting Member)

We look forward to your approval as soon as possible.

John Sime

04/02/2025

Time: 2:40pm

Sincerely,

Catherine Cooper, MD

Catherine T. Cooper, MD.

Acting Minister/Chief Medical Officer-RL.

MINISTRY OF HEALTH

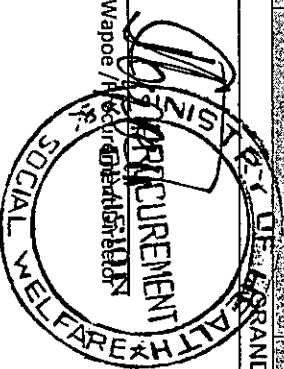
BOLAHUN HEALTH CENTER - PROCUREMENT PLAN (NON-SBA)
Source of Funding: Government of Liberia (January-December)

Operational year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.			BASIC DATA											IMPLEMENTATION DATES					
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/REQ/DRAWING	PREP OF BID DOCUMENT	PC APPROVAL - BID DOCTECH-SPEC	BID INVITATION & RELEASE OF BID DOC	BID OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT MOBILIZATION	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS (S/REVISIONS/REMARKS)
PLANNED	1	MOH/BHC/GOL/RFQ/001/2025	Petroleum Products	G-4661	550 gallons	\$ 3,000.00	RFQ	10-Mar-25	17-Mar-25	24-Mar-25	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	29-Apr-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	2	MOH/BHC/GOL/RFQ/002/2025	Cleaning Materials	J-5629	Assorted	\$ 7,000.00	RFQ	10-Mar-25	17-Mar-25	24-Mar-25	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	29-Apr-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	3	MOH/BHC/GOL/RFQ/003/2025	Computer Supplies & ICT Equipment	G-4761	Assorted	\$ 4,000.00	RFQ	10-Mar-25	17-Mar-25	24-Mar-25	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	29-Apr-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	4	MOH/BHC/GOL/RFQ/004/2025	Construction of Laboratory Building	F-4100	Assorted	\$ 25,000.00	RFQ	11-Mar-25	18-Mar-25	25-Mar-25	1-Apr-25	8-Apr-25	15-Apr-25	22-Apr-25	30-Apr-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																			
ACTUAL																			
PLANNED	5	MOH/BHC/GOL/RFQ/005/2025	Repair & Maintenance - Vehicle	G-4520	Assorted	\$ 5,000.00	RFQ	11-Mar-25	18-Mar-25	25-Mar-25	1-Apr-25	8-Apr-25	15-Apr-25	22-Apr-25	30-Apr-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$ 44,000.00													

Signed by:

Jacob LN Wapoe / *[Signature]*

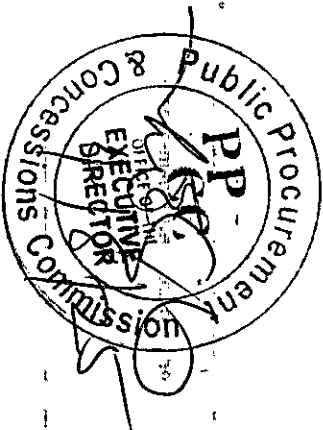


Date:

[Signature]
5/4/25

Approved By:

Dr. Louise M. Kpoto, Minister
Procurement Cttee: Chairperson



BOLAHUN HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES

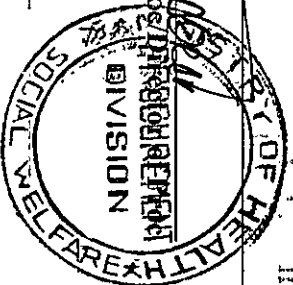
Fiscal Year (January - December 2025)

NON-SBA (GOODS)

Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/BHC/GOL/RFQ/001/2025	Petroleum Product (Diesel, Gas & Lubricant)	This line item refers to the acquisition of Petroleum products and lubricant for Ambulance motorcycles & generator for the health center
2.	IFB No. MOH/BHC/GOL/RFQ/002/2025	Cleaning Materials	550 gallons of fuel @5 dollars and 24 gallons of lubricants
3.	IFB No. MOH/BHC/GOL/RFQ/003/2025	Computer Supplies & ICT Equipment	This line item is intended for the purchase of assorted cleaning materials for County Health Team, health facilities, and district health team within Lofa county. Items to be procure are; bath soap, tissues, laundry soap, alcohol, hand sanitizer, Dettol, Clora, tide soap, broom, float mat, floor mob etc.
4.	IFB NO. MOH/BHC/GOL/RFQ/004/2025	Constriction of Laboratory Building	This contract package is intended to procure 1 pcs of Laptop computers for CHT office.
5.	IFB No. MOH/BHC/GOL/RFQ/005/2025	Repair & Maint. vehicles	This line item is intended for the constriction of modern Laboratory building for the health center.
			This contract package is intended for repair and maintenance of ambulances and county Health Team utilities Vehicles.

Signed By:

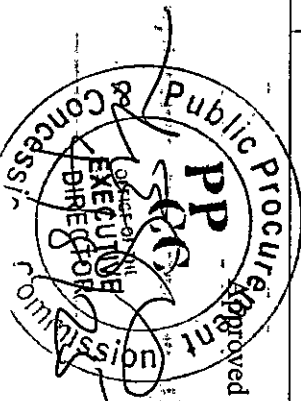
Jacob L.N. Wapoh



04/08/25

Approved by:

Dr. Louise M. Kporo, Minister / Procurement Committee Chairperson



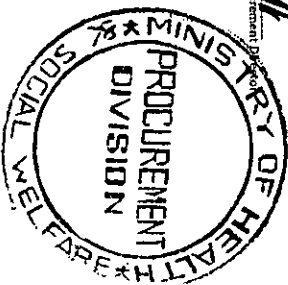
MINISTRY OF HEALTH

VAHUN HEALTH CENTER- PROCUREMENT PLAN (GBA)
Source of Funding: Government of Liberia (January-December)
Operational year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL	BID INVITATION	BID SUBMISSION	SUBMISSION ON BEHALF OF BID EVALUATION	PC APPROVAL	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MORALITY)	DELIVERY, INSPECTION & ACCEPTANCE	REMARKS	
PLANNED	1	IFB No. MOH/WHC/GOL/SBA/RFO/0001/2025	Communication Cards	1-6190 40pcs	\$ 200.00	RFQ	11-Mar-25	18-Mar-25	25-Mar-25	1-Apr-25	8-Apr-25	15-Apr-25	22-Apr-25	30-Apr-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
PLANNED	2	IFB No. MOH/WHC/GOL/SBA/RFO/0002/2025	Repair & Maint. Generator	Assorted	\$ 800.00	RFQ	11-Mar-25	18-Mar-25	25-Mar-25	1-Apr-25	8-Apr-25	15-Apr-25	22-Apr-25	30-Apr-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
PLANNED	3	IFB No. MOH/WHC/GOL/SBA/RFO/0003/2025	Motorbikes Purchase	2 Units	\$ 3,000.00	RFQ	14-Mar-25	21-Mar-25	28-Mar-25	4-Apr-25	11-Apr-25	18-Apr-25	25-Apr-25	2-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
PLANNED	4	IFB No. MOH/WHC/GOL/SBA/RFO/0004/2025	Repair & Maint. Motorbikes	Assorted	\$ 750.00	RFQ	14-Mar-25	21-Mar-25	28-Mar-25	4-Apr-25	11-Apr-25	18-Apr-25	25-Apr-25	2-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
PLANNED	5	IFB No. MOH/WHC/GOL/SBA/RFO/0005/2025	Stationery and Supplies	Assorted	\$ 2,500.00	RFQ	14-Mar-25	21-Mar-25	28-Mar-25	4-Apr-25	11-Apr-25	18-Apr-25	25-Apr-25	2-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
PLANNED	6	IFB No. MOH/WHC/GOL/SBA/RFO/0006/2025	Repair & Maintenance Civil	1 Firm	\$ 12,500.00	RFQ	14-Mar-25	21-Mar-25	28-Mar-25	4-Apr-25	11-Apr-25	18-Apr-25	25-Apr-25	2-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
GRAND TOTAL					\$ 19,750.00													

Signed by:

[Signature]

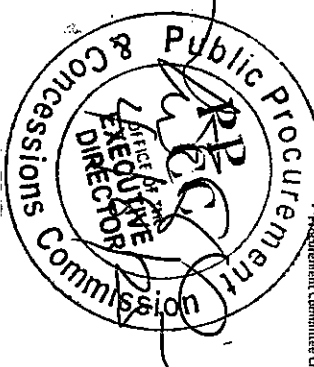


[Signature]
54/05/25

Approved by: Dr. Louise M. Kpodo, Minister

Procurement Committee Chairperson

[Signature]
Lathene Cooper, MD



BOLAHUN HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES

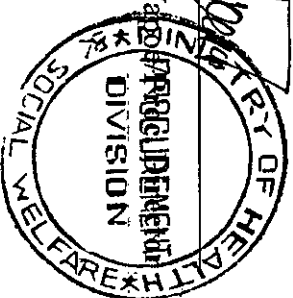
Fiscal Year (January - December 2025)

SBA BUDGET (GOODS)

Item No.	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/BHC/GOL/SBA/RFQ/001/2025	Communication cards	This line is intended to procure 40 pieces assorted communication cards for administrative Staff both orange and lone star @ 5 USD.
2.	IFB No. MOH/BHC/GOL/SBA/RFQ/002/2025	Repair & Maint. Generators	This contract package is intended for repair and maintenance of CHT generators.
3.	IFB No. MOH/BHC/GOL/SBA/RFQ/003/2025	Motorbikes Purchase	This line item is intended for the procurement of two motorbikes for outreach and administrative activities.
4.	IFB No. MOH/BHC/GOL/SBA/RFQ/004/2025	Repair & Maint. Motorbike	This contract package is intended for the repair & maintenance of Supervisors motorcycles with in Lofa County health facilities.
5.	IFB No. MOH/BHC/GOL/SBA/RFQ/005/2025	Cleaning Materials	This line item is intended for the purchase of assorted cleaning materials for County Health Team, health facilities, and district health team within Lofa county. Items to be procure are; bath soap, tissues, laundry soap, alcohol, hand sanitizer, Detol, Clora, tide soap, broom, floor mat, floor mob etc.

Signed by:

Jacob L.N. Ward



64/08/25

Approved by:

Dr. Louise M. Kpoto, Minister

Procurement Committee Chairperson

