

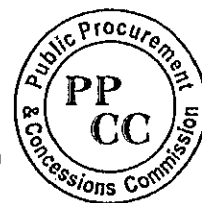


REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0251/25'**

February 5, 2025

Dr. Alfredson W. Taikerweyah

PRESIDENT

Bong County Technical College

Gbovel Hill, Bong County

Republic of Liberia

Dear Dr. Taikerweyah:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Bong County Technical College (BCTC) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the BCTC annual procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the BCTC that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

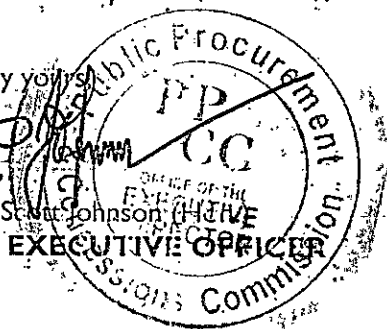
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson
CHIEF EXECUTIVE OFFICER





Bong County Technical College

Gboveh Hill, Gbarnga City
Bong County-Liberia
Email: alfredson@yahoo.com
Cell #: 0776-065747/0555-884663

Office of the President

Ref. PRESIDENT/BCTC/001/01-27-2025

January 27, 2025

Honorable Budger Scott Johnson
Executive Director
Public Procurement and Concession Commission (PPCC)
Executive Mansion Ground, Capitol Hill
Monrovia, Liberia

Dear Sir:

With compliment extended, I write to submit Bong County Technical College Draft Procurement Plan along with its spending plan for Fiscal Year 2025 for your approval.

The Bong County Technical College was established by an Act of Legislation in 2010 by the 52nd National Legislature to provide Technical Higher Education in Liberia. The College has been accredited by the National Commission Higher Education since 2012 to grant Bachelor's Degrees in five (5) distinct disciplines.

Additionally, I would like to introduced the members of our Procurement Committee who will oversee the implementation of the plan:

1. Dr. Alfredson W. Taikerweyah- **President/Chairperson**
2. Mr. James K. Saybay- **Vice President for Administration, Member**
3. Prof. George F. Gbakolay-**Vice President for Academic Affairs, Member**
4. Lawrence N. Yallah- **Procurement Director, Secretary**
5. Mr. Tom S. Nyanwapolu-**Director of Human Resource, Member**
6. Mr. Molley O. K. Tokpah, **Acting Comptroller, Member**

The Member of the Procurement Unit include:

1. Lawrence N. Yallah-Director of Procurement
2. P. Christopher Clarke- Procurement Officer

Sincerely yours,

Dr. Alfredson W. Taikerweyah

President and Chair of the Procurement committee



John Suro
01/29/2025
TIME: 10:05
AM



Bong County Technical College

Gboveh Hill, Gbarnga City
Bong County-Liberia

Email: alfredson@yahoo.com

Cell #: 0776-065747/0555-884663

Office of the President

Ref. PRESIDENT/BCTC/001/01-27-2025

January 27, 2025

Honorable Budger Scott Johnson
Executive Director
Public Procurement and Concession Commission (PPCC)
Executive Mansion Ground, Capitol Hill
Monrovia, Liberia

January 27, 2025

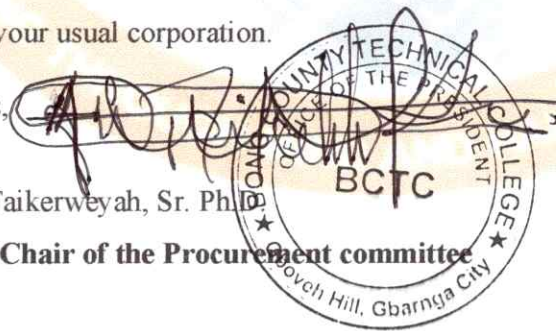
Dear Sir:

With compliment extended, I write introducing Mr. Lawrence N. Yallah, who has been appointed as the New Procurement Director of Bong County Technical College, effective October 2024. He replaces Mr. Tom S. Nyanwapolu, who has transitioned to the role of Director of Human Resources.

Mr. Yallah was selected through a competitive vetting process and brings valuable expertise to our procurement operations. We are confident in his ability to uphold the standards of excellence in our collaborations with the Public Procurement and Concession Commission.

Thank you for your usual corporation.

Sincerely yours,



Alfredson W. Taikerweyah, Sr. Ph.D.

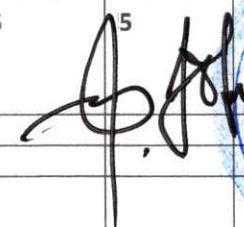

President and Chair of the Procurement committee

John Suro
01/29/2025
TIME: 10:05AM



Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES													REMARKS
		CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1	IFB No. BCTC/SBA/NCB/001/25	Cleaning Materials	G-4773	Assorted	25,000.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No. BCTC/SBA/NCB/002/25	Stationery & Supplies	G-4761	Assorted	30,000.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No. BCTC/NCB/003/25	Repair & maint - Civil	F-4100	1Firm	210,000.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
PLANNED	4	IFB No. BCTC/SBA/NCB/004/25	Education Materials & Supplies	G-4761	Assorted	186,619.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
SUB TOTAL						451,619.00														



 PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 EXECUTIVE DIRECTOR

Prepared by:


BCTC
Lawrence N. Yallah
Director of Procurement
Director


 2/5/25

Approved by:


Dr. Alfredson W. Talkenwah
President/Proc. Committee Head
BCTC

Date:

24 Jan 2025

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Director
Bioscience
C I C



Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2025

1	2	3	4	5	6	7	8	9	11	12	13	14	15	16	17	18	19	20		
ITEM NO	PACKAGE NUMBER (CODE)	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	5	IFB No. BCTC/SBA/RFQ /001/25	Scratch Cards	J-6190	1920 pcs	9,600.00	RFQ	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB No. BCTC/SBA/NCB /005/25	Drugs and Medical Supplies	G-4772	Assorted	23,000.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
PLANNED	7	IFB No. BCTC/SBA/NCB/06/25	Printing & Binding	C-1812	1 Firm	25,398.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
PLANNED	8	IFB No. BCTC/NCB/007/25	Laboratory Consumables	G-4773	Assorted	20,806.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25		
UPDATE																				
ACTUAL																				
SUB TOTAL						78,804.00														



BCTC Procurement Director
 Lawrence N. Yallah
 Director of Procurement

Handwritten signature and date: 2/5/25

Approved by:
 Dr. Fredson W. Yarkerweyah
 President/Proc. Committee Head

Date: 24/Jan/2025



Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2025

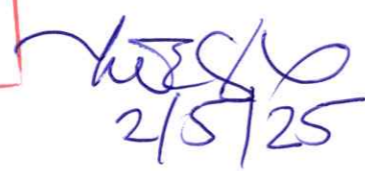
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES													REMARKS
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PLANNED	9	IFB No. BCTC/RFQ/002/25	Hall rental, catering, vehicle lease or rental	F-4100	1Firm	5,000.00	RFQ	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25			
UPDATE																					
ACTUAL																					
PLANNED	10	IFB No. BCTC/NCB/008/25	Vehicles	G-4761	Assorted	75,000.00	NCB	01/27/25	02/04/25	02/12/25	02/19/25	03/19/25	03/26/25	03/31/25	04/11/25	05/30/25	06/15/25	07/22/25			
UPDATE																					
ACTUAL																					
		SUB TOTAL				89,000.00															
		GRAND TOTAL				610,423.00															




Prepared by:

Lawrence N. Yallah
 Director of Procurement





Approved by:

Dr. Alfredson W. Taike
 President/Proc. Committee Head




Date:

24/Jan/2025

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Director
Bioscience
BCIC



Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2025

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. BCTC/SBA/NCB/001/25	Cleaning materials	This is intended to purchase tide soap, disinfectants, tissue, napkins, brooms, commode brushes, cleaning towels, air freshener, insect spray, etc.
2.	IFB No. BCTC/SBA/NCB/002/25	Stationary & supplies	The following items to be procure include: Assorted A4 Sheets, Legal sheets, Ball pen, steno pad, Manila Folder, Brown envelopes, Box files, Assorted cartridges etc.
3.	IFB No. BCTC/NCB/003/25	Repair & Maint. –Civil	This package is intended to underwrite the cost of additional architectural works on the College complex intended to complete the structure and bring it to its standard of design according to the architectural plans.
4.	IFB No. BCTC/SBA/NCB/004/25	Educational Materials & supplies	This contract package is intended to procure needed learning materials for use in the library along with student record books, teacher Roll book and teacher Plan books, white board, white board markers, projectors, laptops, desktop for teacher lounge, arm chairs, stool, drawing tables, etc
5.	IFB No. BCTC/SBA/RFQ /001/25	Scratch Cards	This budget line is intended to provide communication service to staff of the College and to provide internet service to run the internet connectivity of the College.
6.	IFB No. BCTC/SBA/NCB /005/25	Drugs and Medical Supplies	This budget package is intended to procure drugs for the mini clinic and medical supplies to aid to the students doing nursing and who are also doing internship or affiliation.
7.	IFB No. BCTC/SBA/NCB/006/25	Printing and binding	This package will defray the cost assorted printing and binding materials and publication to include, staff handbooks for 100 staff and faculty, call cards, LPO books, receipt books and printing and binding of bid documents etc.

Prepared by:

Lawrence N. Vallah
 Lawrence N. Vallah
 Director of Procurement



Approved by:



Dr. Alfredson W. Talkerwah
 President/Proc. Committee Head

2/5/25

Date:

24/Jan/2025






Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2025

8	IFB No. BCTC/NCB/007/25	Laboratory Consumables	For the procurement of laboratory materials and equipment for use by the various laboratories of the College.
9	IFB No. BCTC/RFQ/002/25	Hall rental, catering, vehicle lease or rental	This contract package is been funded from workshop, conference and symposium.
10	IFB No. BCTC/NCB/008/25	Vehicles	This line is funded from the budget line transport equipment.

Prepared by: 
Lawrence N. Yallah
Director of Procurement

BCTC
Procurement
Director

Approved by: 
Dr. Alfredson W. Taikerwah
President/Proc. Committee Head



Date: 24/Jan/2025


2/5/25


2/5/25





Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO	PACKAGE NUMBER (CODE)	BASIC DATA			QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	Remarks	
		PLANNED	1	IFB No. BCTC/RB/001/25																Petroleum Products
UPDATE																				
ACTUAL																				
SUB TOTAL						47,376.20														

Prepared by:

Lawrence N. Yallah
Lawrence N. Yallah
 Director of Procurement



WESNO
 2/5/25

Approved by:

Dr. Alfredson W. Taiberweyah
Dr. Alfredson W. Taiberweyah
 President/Proc. Committee Head



Dr. Alfredson W. Taiberweyah
 2/5/25

Date:

24 Jan 2025





Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2025

Item NO.	Contract Package Code	Contract Package	
			Content of Contract Package
1.	IFB No. BCTC/RB/001/25	Petroleum Products	This contract package will allow the College to procure 9,475.20 gallons of petroleum products at the cost of US5.00 per gallon for use by the vehicles and the only generator of the College. This quite insufficient to run the College for a calendar year.

Prepared by:

Lawrence N. Yallah
Lawrence N. Yallah
Director of Procurement

BCTC
Procurement
Director

Approved by:

Dr. Alfredson W. Takerweyah
Dr. Alfredson W. Takerweyah
President/Proc. Committee Head



Date:

24/Jan/2025

2/5/25

