



Republic of Liberia  
National Social Security and Welfare Corporation  
**NASSCORP**



Office of the Director General

February 7, 2024

Hon. Bodger Scott Johnson  
**Officer-In-Charge**  
Public Procurement & Concession Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Johnson:

**Subject: Approval of Procurement Plan for Fiscal Year 2024**

I wish to extend my sincere compliments and herewith submit the Procurement Plan of the National Social Security & Welfare Corporation (NASSCORP) for the fiscal period January 1 to December 31, 2024, for your approval.

The Plan is a combination of three categories: The Core Budget Plan; the SBA Plan, and the Plan for Consulting Services. It is accompanied by a copy of the Corporation's approved budget for the fiscal period, the Cash Plan, and notes that provide explanations for your ease of reference as to what are contained within the Plan.

If you should require additional information or clarification on issues arising from the Plan, please do not hesitate to contact my office.

Kind regards.

Dewitt vonBallmoos

Received:  
Theophilus B. Kollie  
Feb. 13, 2024  
Time: 11:22 AM

*We secure your financial future.*



nasscorp | [www.nasscorp.org.lr](http://www.nasscorp.org.lr)

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P. O. Box 10-2888, 1000 Monrovia, 10 Liberia  
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REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/DFA/001/24'**

February 19, 2024

Hon. Dewitt vonBallmoos  
**DIRECTOR GENERAL**  
National Social Security and Welfare Corporation  
Monrovia, Liberia

Dear Hon. vonBallmoos:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

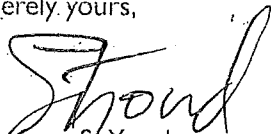
We present our compliments and wish to acknowledged receipt of your communication which sought the approval of the Commission for the National Social Security and Welfare Corporation (NASSCORP) Annual Procurement Plan. Following thorough review, the Commission hereby approves the NASSCORP annual procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs NASSCORP that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Stevenson S. Yond  
**DIRECTOR OF FINANCE & ADM.**

Regulating Procurement Compliance for National Development

MASSCORP PROCUREMENT PLAN 2024: GOODS, WORKS AND NON-CONSULTING SERVICES

NATIONAL SOCIAL SECURITY & WELFARE CORPORATION

PROCUREMENT PLAN (NON-SBA)

SOURCE OF FUNDING: MASSCORP Internal Revenue

FISCAL PERIOD JANUARY TO DECEMBER 2024

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOI/DRA WINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/ PUBLIC OPENING	IMPLEMENTATION DATES						REMARKS
											12	13	14	15	16	17	
1	MASSCORP/RB/001/2024	Vehicles Purchase	G-4510	420,000.00	RB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/27/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024	
2	MASSCORP/NCB/001/2024	Office Equipment Maintenance	C-3312	28,296.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/27/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024	
3	NO.MASSCORP/SS/01/2024	Vehicle Maintenance	G-4520	193,800.00	SS	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/27/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024	
				Sub Total													

Prepared by: 

Bartoun C. George  
Coordinator, General Services



Approved by



Lewitt B. vonBalmans  
Director General

Date: 07/02/24

  
Feb. 16, 2024

  
Feb. 16, 2024


MASSCORP PROCUREMENT PLAN 2024: GOODS, WORKS AND NON-CONSULTING SERVICES  
 NATIONAL SOCIAL SECURITY & WELFARE CORPORATION  
 PROCUREMENT PLAN (NH-SBA)

SOURCE OF FUNDING: MASSCORP Internal Revenue  
 FISCAL PERIOD: JANUARY TO DECEMBER 2024

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOD/DRA WINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/PJ BLOC OPENING	IMPLEMENTATION DATES				ACCEPTANCE & FINAL PAYMENT	REMARKS	
												SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)			DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
4	MASSCORP/MCB/002/2024	Generator Maintenance	1 Firm	C-334	82,500.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/27/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/30/2024	
5	MASSCORP/MCB/003/2024	Server Maintenance	1 Firm	J-632	96,000.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/27/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/30/2024	
6	MASSCORP/SS/002/2024	Internet Subscription Fee	1 Firm	J-620	39,000.00	SS	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/27/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/30/2024	
Sub Total																		
\$277,500.00																		

Approved by:   
 Gerissa C. George  
 Coordinator, General Services



Approved by:   
 Dwight B. vanBullness  
 Director General

Date: 07/02/24

  
 Feb 16, 2024

  
 Feb. 16, 2024

MASSCORP PROCUREMENT PLAN 2024: GOODS, WORKS AND NON-CONSULTING SERVICES  
 NATIONAL SOCIAL SECURITY & WELFARE CORPORATION

PROCUREMENT PLAN (NON-SBA)


SOURCE OF FUNDING: MASSCORP Internal Revenue

FISCAL PERIOD: JANUARY TO DECEMBER 2024

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA			ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOO/OR AWINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/PU BLOC OPENING	IMPLEMENTATION DATES						REMARKS			
			QUANTITY	BUSINESS ACTIVITY CODE	IFB NO.								7	8	9	10	11	12		13	14	15
ED	7	MASSCORP/ICB/001/2024	Medical Lab Equip	Assorted	6-4659	1,000,000.00	ICB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/29/2024	4/12/2024	4/19/2024	5/10/2024	N/A	12/27/2024	12/31/2024				
E																						
ED	8	MASSCORP/NCB/004/2024	Land Purchase	5000 acres	L-6810	1,600,000.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024				
E																						
ED	9	MASSCORP/NCB/005/2024	JAHMALE EXPANSION	1 Firm	L-6810	3,500,000.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024				
E																						
ED	10	MASSCORP/SS/03/2024	GENERATOR PURCHASE	4 UNITS	6-4659	140,000.00	SS	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024				
E																						
ED	11	MASSCORP/RB/02/2024	AIR TICKET	FIRMS	N-7911	108,144.40	RB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024				
E																						
						SUB-TOTAL																
						GRAND TOTAL																
						6,348,144.40																
						\$7,207,741.36																

ed by:   
 Garoun C. George  
 Coordinator, General Services



Approved by:   
 Dewitt B. vonBallmoos  
 Director-General

Date: 07/02/24

*WES*  
 Feb. 16, 2024

*Edward*  
 Feb. 16, 2024

National Social Security & Welfare Corporation

General Services Department

Notes to Procurement Plan, FISCAL PERIOD - JANUARY - DECEMBER 2024

NON-SBA

No	Contract Package Code	Contract Package	Description of Contract Package	Qty	P. Plan Type	Source	Budget
1	IFB NO. NASSCORP/RB/001/2024	Vehicles Purchase	A total of 17 vehicles have been budgeted for the total amount of US\$420,000.00. Vehicles are intended for Coordinators under the "own your own" vehicle ownership scheme and Operations.	17	Item 1 of Core Budget Procurement Plan, US\$420,000.00	Page xii of Budget. Item 2 under Fixed Assets and Investment Expenditure	
2	IFB NO. NASSCORP/NCB/001/2024 4	Office Equipment Maintenance	Repair and maintenance of IT equipment such as computers, printers, scanners, UPS, and other computing machinery and peripheral equipment	1 firm	Item 2 of Core Budget Procurement Plan US \$28,296.00	Page 3, item 29 of budget.	
3	IFB NO. NASSCORP/SS/001/2024	Vehicle Maintenance	Maintenance services of a total of 110 vehicles at various garages on a sole source basis. The sole source method is used in accordance with Section 55 (b) of the law. The method sole source is necessary for warranty issues and the authenticity of parts. Vendors have manufacturers' authorizations and are expected to have the capacity to respond to warranty issues, ensure the availability of authentic spare parts and provide specialized repair and maintenance services.	110	Item 4 of the Core Budget and item 3 on the Procurement Plan, US\$193,800.00	Page 3 item 30 of budget	

*[Signature]*  
Feb. 16, 2024

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Feb. 16, 2024

4	IFB NO. NASSCORP/NCB/002/202 4	Generator Maintenance	Maintenance of generators supplying electric power to the Central Office and Region 1 in Monrovia, as well as those in the various regional offices in the leeward counties. Generators assigned to executive management employees are included. Advertisement will be done by lots and contracts awarded to suppliers having genuine parts.	1 firm	Item 4 of Core Budget Procurement Plan, US\$82,500.96;	Page 3 item 32 of budget
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 Feb. 16, 2024

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5	IFB NO. NASSCORP/NCB/003/20/ 24	Network & Server Maintenance	Cost for the daily as well as ad hoc maintenance of the Server and entire computer network at NASSCORP Complex, 15th Street, Sinkor. This is an annual maintenance contract fee which involves regular proactive maintenance and updates of our entire network system as well as on demand repairs and support services. A firm was hired to upgrade the servers at NASSCORP to meet the current capacity. Hence, for the security of the system and for the protection of proprietary data.	1 firm	Item 5 of Core Budget Procurement Plan, US\$96,000.00; Item 34 of Cash Plan	Page 3, item 34 of budget, labelled as System Maintenance Fees.
6	IFB NO. NASSCORP/SS/002/2024	Internet Subscription	This takes into account Internet Connectivity activities by Fixed Fiber Optic Internet service provided under contract from LIBTELCO. LIBTELCO is the sole provider of this service; hence, the need for sole source in line with Section (55) (a) of the PPCA.	1 Firm	Item 6 of Core Budget Procurement Plan, US\$39,000.00	Page 3, item 39 of budget.


Prepared by:

  
 Gartoun C. George



Head, Procurement Unit

  
 FEB. 16, 2024

  
 Feb. 16, 2024



National Social Security & Welfare Corporation

General Services Department

Notes to Procurement Plan, FISCAL PERIOD JANUARY TO DECEMBER 2024

NON-SBA

No	Contract Package Code	Contract Package	Description of Contract Package	Qty	P. Plan Type	Source	
						Budget	Budget
7	IFB NO. NASSCORP/ICB/001/2024	Medical Lab Equipment	Amount placed in budget for the purchase of diagnostic equipment for JAHMALE DIAGNOSTIC CENTER	Assorted	Item in core budget plan for US\$ 1,000,000.00		Page XII under Summary of Fixed Assets - Investment Expenditure.
8	IFB NO. NASSCORP/NCB/004/2024	Land Purchase	Funds allocated for the acquisition of 5000 acres of land for the expansion of the Borni Property.	Assorted	Item in core budget plan for US\$ 1,600,000.00		Page XII under Summary of Fixed Assets - Investment Expenditure.

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Feb. 16, 2024

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Feb. 16, 2024

9	IFB NO. MASSCORP/NCB/005/2024	Jahmale Expansion	This amount represent the expansion of Jahmale Medical Center in Tubmanburg.	1 firm	Item in core budget plan for 3,500,000.00	page XII under Summary of Fixed Assets - Investment Expenditure
10	IFB NO. MASSCORP/SS/003/2024	Generator Purchase	Funds allocated for the replacement of one of the 3 units of 350 KVA generators deployed at the Corporation's 24 th Street Sinkor Headquarters. The sole source method of procurement will be employ consistent with Section 55 (b) of the PPCA.	1UNIT	Item in core budget plan for US\$ 140,000.00	Supplementary of Fixed Assets budget.
11	IFB NO. MASSCORP/RB/002/2024	Air Ticket	This amount is drawn from the budget line Foreign Travel (\$216,288.80). \$108,144.40 is intended for the procurement of air tickets, while the remnants of \$ 108,144.40 will be used for Staff DSA.	Firms	Item in core budget plan for \$108,144.40	Page 3, Item 35

*Approved*  
*Feb. 16, 2024*

*Approved*  
*Feb. 16, 2024*



Prepared by:

Gartoun C. George



Head, Procurement Unit

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*FEB-16, 2024*

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Feb. 16, 2024*

# CONSULTANCY PLAN

NATIONAL SOCIAL SECURITY & WELFARE CORPORATION (NASSCORP)  
PROCUREMENT PLAN (Core Budget) CONSULTANCY

Source of Funding: NASSCORP Internal Revenue  
FISCAL PERIOD: JANUARY TO DECEMBER 2024

M PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PE RSDNS	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR/ PC APPROVAL	PUBLICATION OF REDI	REQUEST FOR EXPRESSION OF INTEREST, if applicable				IMPLEMENTATION DATES				COMPLETION (FINAL REPORT) AND PAYMENT		
								REQ FOR EXPRESSION OF INTEREST	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORT LIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION		PC APPROVAL - COMBINED EVALUATION	CONTRACT AWARD & SIGNING
RFP NO. NASSCORP/OCBS /001/2024	Legal Services	1 Firm	M-6910	\$ 198,662.70	OCBS	1/2/2024	2/2/2024	2/23/2024	2/29/2024	3/6/2024	3/13/2024	3/20/2024	4/25/2024	5/28/2024	6/4/2024	6/11/2024	6/25/2024	12/31/2024
RFP NO. NASSCORP/OCBS /002/2024	Actuarial Studies	1 Firm	M7020	\$ 235,000.00	OCBS	1/2/2024	2/2/2024	2/23/2024	2/29/2024	3/6/2024	3/13/2024	3/20/2024	4/25/2024	5/28/2024	6/4/2024	6/11/2024	6/25/2024	12/31/2024
RFP NO. NASSCORP/OCBS /003/2024	Audit Service	1 Firm	M 6920	\$ 130,000.00	OCBS	1/2/2024	2/2/2024	2/23/2024	2/29/2024	3/6/2024	3/13/2024	3/20/2024	4/25/2024	5/28/2024	6/4/2024	6/11/2024	6/25/2024	12/31/2024
RFP NO. NASSCORP/OCBS /004/2024	H R Data Consultancy	1 Firm	M 7020	\$ 68,668.67	OCBS	1/2/2024	2/2/2024	2/23/2024	2/29/2024	3/6/2024	3/13/2024	3/20/2024	4/25/2024	5/28/2024	6/4/2024	6/11/2024	6/25/2024	12/31/2024
RFP NO. NASSCORP/OCBS /005/2024	Asset Registry Consultancy	1 Firm	M-7020	\$ 63,668.67	OCBS	1/2/2024	2/2/2024	2/23/2024	2/29/2024	3/6/2024	3/13/2024	3/20/2024	4/25/2024	5/28/2024	6/4/2024	6/11/2024	6/25/2024	12/31/2024
RFP NO. NASSCORP/OCBS /006/2024	Fire Safety Consultancy	1 Firm	M7020	\$ 83,668.66	OCBS	1/2/2024	2/2/2024	2/23/2024	2/29/2024	3/6/2024	3/13/2024	3/20/2024	4/25/2024	5/28/2024	6/4/2024	6/11/2024	6/25/2024	12/31/2024

*Approved Feb. 16, 2024*

*Approved Feb. 16, 2024*

CONSULTANCY GRAND TOTAL: US

\$ 779,668.70



Prepared by:

Gartoun C. George  
Coordinator, General Services



Approved by:



Dewitt B. vonBallmoos  
Director-General

Date: 07/02/24

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Feb - 16, 2024

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Feb. 16, 2024

National Social Security & Welfare Corporation  
General Services Department

Notes to Procurement Plan, FISCAL PERIOD JANUARY TO DECEMBER 2024

No	Contract Package Code	Contract Package	Description of Contract Package	Qty	P. Plan Type	Source
1	RFP NO. NASSCORP/QCBS/001/2024	Legal Services	This package is intended to provide funding to underwrite the cost for legal case assignment as they arise over the fiscal period. This amount encompass Legal Retainership and Probation.	1	Item 1 of the Consultancy Plan @ US 198,662.70	Amalgam of items 12, 26 and 27, page 3 of the Budget.
2	RFP NO. NASSCORP/QCBS/002/2024	Actuarial Study	Funding to secure a firm to conduct a series of studies to ascertain the viability and sustainability of the core functions of the Corporation.	1	Item 2 on the consultancy plan for US\$ 235,000.00	Page viii of the budet item 2 of Extraordinary Expenditure
3	RFP NO. NASSCORP/QCBS/003/2024	Audit Services	Funds provided to conduct annual external Corporation audit.	1	Item 3 of Consultancy Procurement Plan for \$130,000.00	Page 3, item 13 of budget
4	RFP NO. NASSCORP/QCBS/004/2024	HR DATA	Funding to secure HR Consitancy firm to complete HR Data software	1	Item 4 on Consultancy Plan for \$68,668.67.00	Decomposed from Consitancy; item 11 of page 3 in the budget
5	RFP NO. NASSCORP/QCBS/005/2024	Asset Registry	Funding to acquire firm to set and commission a new Asset Registry	1 Firm	Item 5 of Consultancy Procurement Plan for \$63,668.67	Decomposed from Consitancy; item 11 of page 3 in the budget

*Approved  
Feb. 16, 2024*

*Approved  
Feb. 16, 2024*

6	RFP NO. NASSEORP/QEBS/006/2024	Fire Safety Consultancy and Training	Funding to acquire firm to conduct safety training and awareness corporation wide.	1 Firm	Item 6 of Consultancy Procurement Plan for \$83,668.66	
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Decomposed from  
Constancy; item 11 of  
page 3 in the budget



Gartoun C. George  
Head, Procurement Unit



February 2024

Prepared by:

*YBS*  
Feb. 16, 2024

*Edward*  
*Feb 16, 2024*



NATIONAL SOCIAL SECURITY & WELFARE CORPORATION  
DRAFT PROCUREMENT PLAN (SBA)

SOURCE OF FUNDING: MASSCORP Internal Revenue  
FISCAL PERIOD: JANUARY TO DECEMBER 2024

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA			ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOB/DRAWINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/PUBLIC OPENING	IMPLEMENTATION DATES						REMARKS
			QUANTITY	BUSINESS ACTIVITY CODE									12	13	14	15	16	17	
NED	IFB NO. MASSCORP/SBA/NC B/001/2024	Security Guard Services	1 Firm	N-810	431,365.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024		
NED	IFB NO. MASSCORP/SBA/NC B/002/2024	Janitorial Services	1 Firm	N-810	176,316.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024		
NED	IFB NO. MASSCORP/SBA/RB /001/2024	Fumigation Services	1 Firm	N-821	43,116.00	RB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024		
NED	IFB NO. MASSCORP/SBA/NC B/003/2024	Media and Publication Services	Firms	M-7310	1,030,003.92	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024		
NED	IFB NO. MASSCORP/SBA/NC B/004/2024	Stationery & Supplies	Assorted	G-4761	126,685.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024		
<b>SUB TOTAL: US</b>					<b>1,807,485.92</b>														

Prepared by:   
Garraun C. George  
Coordinator, General Services



Approved by:   
Dewitt B vonBallmoos  
Director General

Date: 07/02/24

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Feb. 16, 2024

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MASSCORP PROCUREMENT PLAN 2024: GOODS, WORKS AND NON-CONSULTING SERVICES  
 NATIONAL SOCIAL SECURITY & WELFARE CORPORATION

PROCUREMENT PLAN (SBA)  
 SOURCE OF FUNDING: MASSCORP Internal Revenue  
 FISCAL PERIOD: JANUARY TO DECEMBER 2024

1	2	3			4			5			6			7			8			9			10			11			12			13			14			15			16			17			18			19		
		ITEM NO.	PACKAGE NUMBER (CODE)	IFB NO.	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOB/DR AWINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL OF BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS																															
PLANNED	6	MASSCORP/SBA/NCB/O	05/2024	Vehicle Rental & Lease	1 Firm	N-7710	165,000.04	NCB	1/2/2024	2/19/2024	2/19/2024	3/18/2024	3/25/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024																																		
UPDATE ACTUAL																																																				
PLANNED	7	MASSCORP/SBA/NCB/O	06/2024	Printing & Binding Services	1 Firm	C-1811	426,500.00	NCB	1/2/2024	2/19/2024	2/19/2024	3/18/2024	3/25/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024																																		
UPDATE ACTUAL																																																				
PLANNED	8	MASSCORP/SBA/NCB/O	07/2024	Scratch Cards	37332 pcs	J-6190	166,660.00	NCB	1/2/2024	2/19/2024	2/19/2024	3/18/2024	3/25/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024																																		
UPDATE ACTUAL																																																				
PLANNED	9	MASSCORP/SBA/NCB/O	08/2024	Uniforms	Assorted	G-4771	45,000.00	NCB	1/2/2024	2/19/2024	2/19/2024	3/18/2024	3/25/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024																																		
UPDATE ACTUAL																																																				
												SUB TOTAL: US			\$823,160.04																																					

*[Signature]*  
 Bertoun C. George  
 Coordinator, General Services



Approved by:

*[Signature]*  
 Dewitt B. vonBallmaas  
 Director-General

Date: 07/02/24

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 FEB 16, 2024

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 Feb. 16, 2024

NATIONAL SOCIAL SECURITY & WELFARE CORPORATION

PROCUREMENT PLAN (SBA)

SOURCE OF FUNDING: MASSCORP Internal Revenue

FISCAL PERIOD: JANUARY TO DECEMBER 2024

1	2	3	4	5 BASIC DATA				6	7	8	9	10	11	12 IMPLEMENTATION DATES				16	17	18	19
				ITEM PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE							ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOD/DRA WINGS	PREPARATION OF BID DOCUMENTS				
PLANNED	10	MASSCORP/SBA/NCB/009/2024	Repair & Maintenance (Non Residential Buildings)	Firms	F-4100	257,428.88	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	11	MASSCORP/SBA/NCB/010/2024	Catering	1 Firm	F-5621	130,010.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	12	MASSCORP/SBA/RB/002/2024	Office Furniture & Fixtures Maintenance	1 Firm	S-9524	15,000.00	RB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	13	MASSCORP/SBA/RB/003/2024	ID Card Machine and Accessories	Assorted	G-4741	165,080.88	RB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024			
UPDATE																					
ACTUAL																					
SUB-TOTAL: US																567,519.76					

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Gertoun C. George  
Coordinator, General Services

*[Signature]*

Dewitt B. vonBallmoos  
Director General



07/02/24

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Feb 16, 2024


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Feb. 16, 2024

MASSCORP PROCUREMENT PLAN 2024: GOODS, WORKS AND NON-CONSULTING SERVICES  
 NATIONAL SOCIAL SECURITY & WELFARE CORPORATION


PROCUREMENT PLAN (SBA)

SOURCE OF FUNDING: MASSCORP Internal Revenue  
 FISCAL PERIOD: JANUARY TO DECEMBER 2024

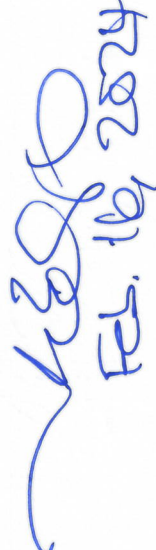
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOB/DRAWINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/ PUBLIC OPENING	IMPLEMENTATION DATES			ACCEPTANCE & FINAL PAYMENT	REMARKS
												SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING		
ED 14	MASSCORP/SBA/NCB/011/2024	Network Connectivity Project	1 Firm	J-6202	130,000.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/19/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	12/31/2024	
ED 15	MASSCORP/SBA/RB/004/2024	Petroleum Products (Diesel & Gasoline)	AG0 - 132,840 Gallons PMS - 167,940 Gallons	G-4661	1,034,329.80	RB	1/2/2024	2/2/2024	2/9/2024	2/19/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	12/31/2024	
ED 16	MASSCORP/SBA/RB/005/2024	Vehicle Insurance Coverage	1 Firm	K-5512	250,000.08	RB	1/2/2024	2/2/2024	2/9/2024	2/19/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	12/31/2024	
ED 17	MASSCORP/SBA/RB/006/2024	Building Insurance	1 Firm	K-5512	280,020.00	RB	1/2/2024	2/2/2024	2/9/2024	2/19/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	12/31/2024	
ED 18	MASSCORP/SBA/RB/007/2024	Safe Drinking Water	16140 GALLONS	E-3600	15,183.96	RB	1/2/2024	2/2/2024	2/9/2024	2/19/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	12/31/2024	
ED 19	NO.MASSCORP/SBA/RFD/001/2024	Newspaper Supplies	Assorted	J-5813	4,200.00	RFD	1/2/2024	2/2/2024	2/9/2024	2/19/2024	3/18/2024	3/22/2024	4/1/2024	4/15/2024	12/31/2024	
SUB-TOTAL: US																
1,713,733.84																

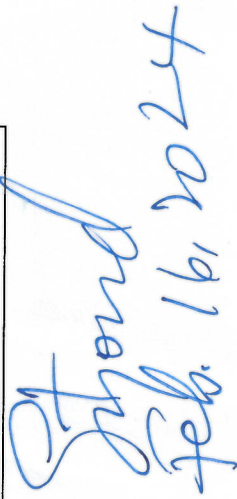
ed by:   
 Gertoun C. George  
 Coordinator/General Services



Approved by:   
 Dennis B. vanBaldams  
 Director General

Date: 07/02/24

  
 Feb. 16, 2024

  
 Feb. 16, 2024



NATIONAL SOCIAL SECURITY & WELFARE CORPORATION  
 PROCUREMENT PLAN (SBA)  
 SOURCE OF FUNDING: MASSCORP Internal Revenue  
 FISCAL PERIOD: JANUARY TO DECEMBER 2024

1	2	3	4	5 BASIC DATA			7	8	9	10	11	12 IMPLEMENTATION DATES				14	15	16	17	18	19		
				ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE						QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD							TECHNICAL SPECS/BIDDING	PREPARATION OF BID DOCUMENTS
PLANNED	25	IFB NO. MASSCORP/SBA/NC B/014/2024	Elevator Maintenance	1 Firm	F-4329	34,200.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024					
UPDATE																							
ACTUAL																							
PLANNED	26	IFB NO. MASSCORP/SBA/NC B/015/2024	EDUCATIONAL/PROMOTIONAL ITEMS	1 Firm	C-1811	252,000.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024					
UPDATE																							
ACTUAL																							
PLANNED	27	IFB NO. MASSCORP/SBA/NC B/016/2024	SOLAR SYSTEM MAINTENANCE	1 Firm	C-3312	150,000.00	NCB	1/2/2024	2/2/2024	2/9/2024	2/16/2024	3/15/2024	3/22/2024	4/1/2024	4/15/2024	N/A	12/27/2024	12/31/2024					
UPDATE																							
ACTUAL																							
												SUB-TOTAL		436,200.00									
												GRAND TOTAL SBA: USS 5,908,099.56											

Prepared by:  Garoum C. George  
 Coordinator, General Services

Approved by:  Dewitt B. vonBallmoos  
 Director, General

Date: 02/07/24



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 Feb. 16, 2024

National Social Security & Welfare Corporation General Services Department						
Notes to SBA Procurement Plan, FISCAL PERIOD JANUARY TO DECEMBER 2024						
No	Contract Package Code	Contract Package	Description of Contract Package			
			Qty			
			P. Plan Type			
			Source			
			Budget			
1	IFB NO. NASSCORP/SBA/NCB/001/2024	Security Guard Services	To hire a firm for the provision of Security Guard Services for NASSCORP Offices in Monrovia, Regional Offices and Top Management residences. US\$431,365.00	1 Firm	Item 1 of SBA Procurement Plan for US\$431,365.00	Page 3 of Budget. Item 5
2	IFB NO. NASSCORP/SBA/NCB/002/2024	Janitorial Services	Cleaning services for all NASSCORP's offices in Monrovia for one year. Deaggregate unit of Contractual & Related Services. US\$176,316.00 for Janitorial services the new HQ on 24th Street and the Monrovia Regional office on 15th St.	1 Firm	Item 2 of SBA Procurement Plan, decomposed from Contractual and related services.	Item 6, Page 3 of Budget.
3	IFB NO. NASSCORP/SBA/RB/001/2024	Fumigation Services	To hire a firm for the provision of Fumigation Services on NASSCORP premises and residents of Top Management. Deaggregate unit of Contractual & Other Services (\$9,000.00) and Repairs and Maint. (3,000).	1 Firm	Item 3 of Procurement Plan; Item 6 of decomposed from Contractual and related services in the budget.	Decomposed from Contractual Services in the budget. Page 3 of budget.
4	IFB NO. NASSCORP/SBA/NCB/003/2024	Media & Publication Services	Publication of newspaper supplements, Advertisement and Publicity, In-house NASSCORP Newsletter, sending congratulatory messages. This amount also includes \$150,000.00 decomposed from Reform Expenditure for Media service, 20,001.96 from Quarterly Press Conf., \$840,000 from Ad/publicity, and \$20,001.96 from congratulatory Message budget lines.	Firms	SBA Procurement Plan, Item 4. @ US\$1,030,003.92	A combination of Advertisement & Publicity, Congratulatory messages, Quarterly press conference, and \$150,000.00 decomposed from Reform Expenditure for Media services.
5	IFB NO. NASSCORP/SBA/NCB/004/2024	Stationery & Supplies	Supply of Stationery & Ink Supplies for 12 months.	Assorted	Item 5 of Procurement Plan; Item 10 of Cash Plan; US \$126,685.00	Page 3, Item 10 of budget.
6	IFB NO. NASSCORP/SBA/NCB/005/2024	Vehicle Rental & Lease	The rental of vehicles for travel to Regional offices, ad hoc "in town" travels and other incidental vehicle needs to conduct corporation business.	1	Item 6 of SBA Procurement Plan. US\$65,000.00,04 vehicle Rental; US\$100,000.04 decomposed from Reform Expenditure. Item 7 of SBA Procurement Plan.	Page 3, Item 19 of budget, labelled as vehicle rental.
7	IFB NO. NASSCORP/SBA/NCB/006/2024	Printing & Binding Services	Printing corporate documents, including brochures, pamphlets, booklets, calendars, greetings/christmas cards, Strategic Plans. It's drawn from the budget line printing. Inclusive is budget binding and printing of Annual report (9,000). This also includes a decomposed amount of \$125,000.00 from Reform Expenditure and UD\$ 3,500 from binding.	Assorted	US\$426,500.00. An amalgam of Regular printing (289,000), budget binding (3,500), annual report (9,000), and a decomposed amount of US\$125,000.00 from Reform Expenditure representing amounts for binding, annual report and reform expenditure reduction.	Item 21 of SBA Procurement Plan.
8	IFB NO. NASSCORP/SBA/NCB/007/2024	Scratch Cards	Provision of scratch cards to facilitate communications between Staff members and to conduct corporate business	37333 pcs	Item 8 of SBA Procurement Plan; US\$186,660.00	Page 3, Item 23 of budget.
9	IFB NO. NASSCORP/SBA/NCB/008/2024	Uniforms	Uniforms for drivers and personnel of the Inspections Division.	Assorted	Item 9 of SBA Procurement Plan; US\$18,750.00	Page 3, Item 57 of budget.
10	IFB NO. NASSCORP/SBA/NCB/009/2024	Repairs & Maintenance - Office Buildings	Repair of physical plant facilities at NASSCORP Complex, Region 1, Annex in Monrovia and seven regional offices.	9 bldgs.	Item 10 of SBA Procurement Plan, US\$ 257,428.88; \$75,000.00 was decomposed from the original amount of US\$398,744.88 towards hygiene and cleaning supplies. And, \$10,200.00 towards Janitorial (3,000.00) and Elevator (\$7,200.00) Services.	Labelled as Office Maintenance, Page 3, item 33 of budget.

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Feb. 16, 2024



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Feb 16, 2024

11	IFB NO. NASSCORP/SBA/NCB/010/2024	Catering	Funds allocated for entertainment during celebrations and meetings. This is in relations to the line item "Entertainment" in the budget. Package is intended to select reputable caterer to provide catering services.	Assorted	Item 11 of SBA Procurement Plan, US\$130,010.00. \$50,000.00 was decomposed from Reform Expenditure in addition to the original US\$80,010.00.	Page 3, item 28 of budget labelled as Entertainment.
12	IFB NO. NASSCORP/SBA/RB/002/2024	Office Furniture & Fixtures Maintenance	Maintenance/repair/refurbishing of existing office furniture and fixtures to ensure continued functionality.	Assorted	Item 12 of SBA Procurement Plan, US\$15,000.00	Items 31, Page 3 of budget.
13	IFB NO. NASSCORP/SBA/RB/003/2024	I.D. Card Machines & Accessories	This package is intended to procure two (2) ID Card Machines and accessories including 250 pieces of printer ribbons, 200 pieces of printer films, 50 pieces of printer heads, 100 boxes of PVC cards to produce ID Cards for employees, enrollees and beneficiaries. There is an	2 pcs	Item 13 of SBA Procurement Plan, US\$165,080.80. 50,000 from the original budget line and 115,080.80 decomposed from reform expenditure.	Located on Page xii of budget, item 1 Summary of Fixed Assets and Investment Expenditure.
14	IFB NO. NASSCORP/SBA/NCB/011/2024	Network Connectivity Project (Information Technology)	Package intended to fund the process of connecting all the Regional offices with the HQ	1 Firm	Item 15 of SBA Procurement Plan, US\$130,000.00	Located on Page xii of budget, under the caption Fixed Assets and Investment Expenditure.
15	IFB NO. NASSCORP/SBA/RB/004/2024	Petroleum Products	Diesel and gasoline allotments to support operations, top management residential generators and benefit allotment to eligible employees. Updated to conform with single source request.	1 Firm	Item 16 of SBA Procurement Plan for US\$1,034,329.80.	Items 8 & 9 combined on Page 3 of budget. Labelled as Fuel & Lubricants and Residential Fuel, respectively.
16	IFB NO. NASSCORP/SBA/RB/005/2024	Vehicle Insurance Coverage	Comprehensive Insurance coverage of 110 Corporate vehicles.	1 Firm	Item 17 of SBA Procurement Plan, US\$ 250,000.08	Item 22, page 3 of Budget
17	IFB NO. NASSCORP/SBA/RB/006/2024	Building Insurance	Insurance premium for NASSCORP Investment properties; NASSCORP House at the ELWA Junction in Monrovia and two non-residential buildings in Buchanan, Grand Bassa County. A total of three buildings.	1 Firm	Item 18 of SBA Procurement Plan; US\$280,020.00.	Page 3, item 53 of budget.
18	IFB NO. NASSCORP/SBA/RB/007/2024	Safe Drinking Water	Drinking water for staff at 15th and 24th St offices.	Assorted	Item 19 of Procurement Plan, US\$15,000.00	Decomposed from Contractual services, item 6 of the budget.
19	IFB NO. NASSCORP/SBA/RFQ/001/2024	Newspapers & Journals	Purchase of daily newspapers and subscription for journals and periodicals from the International Social Security Association (ISSA) on an annual basis.	Assorted	SBA Procurement Plan, Item 20 for US\$ 4,200.00.	Page 3, item 18 of budget, labelled as Newspaper Supplies/Local & Foreign.
20	IFB NO. NASSCORP/SBA/RB/008/2024	Hygiene and Safety Products	Decomposed from Office maintenance on page 3, item 33 of the budget earmarked the purchase of hygiene supplies in the wake of the COVID pandemic.	1 Firm	\$100,000.00 decomposed from item 33 (Office Maintenance) in the budget	Page 3, item 33 of the budget
21	IFB NO. NASSCORP/SBA/RB/009/2024	Replacement of Office Furniture	This package is intended to procure assorted quantities of locally made furnitures to replace damaged, irreparable furnitures and fixtures. Furniture will comprise of office desk chairs, visitors chairs, office desks, computer desks, etc.	Assorted	Item 22 of SBA Procurement Plan, US\$50,000.00	Located on page xii, item 3 under Summary of Fixed Assets and Investment Expenditure
22	IFB NO. NASSCORP/SBA/NCB/012/2024	Signs and Billboards	Directional signs and billboards for offices in and around the country	1 Firm	SBA Procurement Plan, item 23 @ \$305,000.00	Item 14, Page 3 of the budget for \$305,000.00
23	IFB NO NASSCORP/SBA/RB/010/2024	REPLACEMENT OF BENEFICIARY ID CARDS	Package intended for the replacement of beneficiary identification cards.	1 Firm	SBA Procurement Plan item 24 @ US\$ 45,000.00	Item 51, Page 3 of budget.

*Approved Feb. 16, 2024*

*Approved Feb. 16, 2024*



24	IFB NO NASSCORP/SBA/NCB 013/2024	Hall/Space Rental	Decomposed from Reform Expenditure for the purpose conducting awareness for the reform socialization project around the country.	1 Firm	SBA Procurement Plan @ US\$ 60,000 Item 25	Item 59, Page 4 (Reform Expenditure)
25	IFB NO NASSCORP/SBA/NCB/014/2024	ELEVATOR MAINTENANCE	Package for the provision of maintenance of the elevator at the 24th Street HQ. \$US27,000 decomposed from contracture and other services and 7,200 from Repairs and Maint.	1 Firm	SBA Procurement Plan Item 26 @ US\$ 34,200.00	Decomposed from item 6, page 3 of the budget.
26	NCBIFB NO NASSCORP/SBA/NCB/015/2024	Educational and Promotional Items	Corporation Rebranding. Taken from the budget line Stickers.	1 Firm	SBA Procurement Plan item 27 @ US\$ 252,000.00	Item 56, Page 3 of budget
27	IFB NO. NASSCORP/SBA/NCB/016/2024	SOLAR SYSTEM MAINTENANCE		1 FIRM		
Prepared by:		 Gartoun C. George Head, Procurement Unit				
						
						February 2024

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Feb. 16, 2024

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Feb. 16, 2024

**NATIONAL SOCIAL SECURITY AND WELFARE CORPORATION  
 ADDITIONAL BUDGET EXPLANATORY BREAKDOWN  
 FISCAL PERIOD: JANUARY TO DECEMBER 2024**

NO	BUDGET ITEM	AMOUNT	SUB ITEMS	AMOUNT	REMARKS
1	REFORM EXPENDITURE	\$ 600,080.89	a. Food and Catering	\$ 50,000.00	
			b. Media	\$ 150,000.00	
			c. Printing	\$ 125,000.00	
			d. Vehicle Rental	\$ 100,000.04	
			e. Space/Hall Rental	\$ 60,000.00	
			f. Equipment/ID Card Machine	\$ 115,080.85	
2	Consultancy Service	\$ 216,006.00	a. Human Resources Data Upgrade	\$ 68,668.67	
			b. Asset Registry	\$ 63,668.67	
			c. Fire Safety	\$ 83,668.66	
3	Contractual and other Services	\$ 227,499.96	a. Drinking Water	\$ 15,183.96	
			b. Fumigation	\$ 9,000.00	
			c. Janitorial Service	\$ 176,316.00	
			e. Elevator Maintenance	\$ 27,000.00	
				\$ 227,499.96	
4	Extraordinary Expenditures	\$ 11,510,080.91	Actuarial Studies	\$ 235,000.00	
			NASSCORP National Initiative	\$ 4,500,000.00	
			NASSCORP Special Project	\$ 45,000.00	
			Reform Expenditure	\$ 600,080.88	
			Community Initiative Project	\$ 3,400,000.00	
			Economic Crisis	\$ 2,500,000.03	
			Investment Expense Maintenance	\$ 230,000.00	
5	Repairs and Maintenance Building	\$ 398,744.88	Fumigation	\$ 34,116.00	
			Elevator Maint.	\$ 7,200.00	
			Hygiene Productts	\$ 100,000.00	
			R&M Office Bld	\$ 257,428.88	




# CASH PLAN

NATIONAL SOCIAL SECURITY & WELFARE CORPORATION

CASH PLAN

FISCAL PERIOD: JANUARY TO DECEMBER 2024

Item Center	FISCAL PERIOD: JANUARY TO DECEMBER 2024			
	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
STAFF AND RELATED EXPENSES	\$ 888,746.08	\$ 888,746.08	\$ 888,746.08	\$ 888,746.08
BOARD & RELATED EXPENSES	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65
LOCAL TRAVEL	\$ 14,666.67	\$ 14,666.67	\$ 14,666.67	\$ 14,666.67
TRAINING	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
SECURITY SERVICES FEES	\$ 35,847.08	\$ 35,847.08	\$ 35,847.08	\$ 35,847.08
CONTRACTUAL & OTHER SERVICES	\$ 18,958.33	\$ 18,958.33	\$ 18,958.33	\$ 18,958.33
UNIONS	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42
FUEL & LUBRICANTS	\$ 71,975.50	\$ 71,975.50	\$ 71,975.50	\$ 71,975.50
RESIDENTIAL RENT	\$ 12,587.50	\$ 12,587.50	\$ 12,587.50	\$ 12,587.50
STATIONERY/SUPPLIES	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25
CONSULTANCY	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50
RETIREE BENEFITS - JONES & JONES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
AUDIT & PROFESSIONAL FEES	\$ 10,833.33	\$ 10,833.33	\$ 10,833.33	\$ 10,833.33
SERIES B BUILDING - REBIDS	\$ 25,416.71	\$ 25,416.71	\$ 25,416.71	\$ 25,416.71
QUARTERLY PRESS CONFERENCE	\$ 10,000.50	\$ 10,000.50	\$ 10,000.50	\$ 10,000.50
ADVERTISEMENTS & PUBLICITY	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00
COMBINAUTARY/CONFERENCE MESSAGES	\$ 1,666.83	\$ 1,666.83	\$ 1,666.83	\$ 1,666.83
NEWS PAPER SUPPLIES/DIGITAL & PRINT	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
VEHICLE RENTAL	\$ 16,250.00	\$ 16,250.00	\$ 16,250.00	\$ 16,250.00
SPORTING ACTIVITIES	\$ 833.00	\$ 833.00	\$ 833.00	\$ 833.00
PRINTING	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33
VEHICLE INSURANCE	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34
SCRATCH CARD	\$ 14,805.00	\$ 14,805.00	\$ 14,805.00	\$ 14,805.00
BANK SERVICE CHARGE	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
MISCELLANEOUS	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12
LEGAL ASSIGNMENT - CAUSE	\$ 12,388.56	\$ 12,388.56	\$ 12,388.56	\$ 12,388.56
PROBATION	\$ 1,666.67	\$ 1,666.67	\$ 1,666.67	\$ 1,666.67
ENTERTAINMENT	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66
OFFICE EQUIPMENT MAINTENANCE	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00
VEHICLE MAINTENANCE	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00
OFFICE FURNITURE & FIXTURE MAINTENANCE	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00
GENERATOR MAINT.	\$ 6,875.08	\$ 6,875.08	\$ 6,875.08	\$ 6,875.08
SOLAR PANEL MAINT.				
OFFICE MAINTENANCE	\$ 7,382.00	\$ 7,382.00	\$ 7,382.00	\$ 7,382.00
SYSTEM MAINT. FEES	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
FOREIGN TRAVEL	\$ 18,024.07	\$ 18,024.07	\$ 18,024.07	\$ 18,024.07
BINDING BUDGET	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
I-405 BONDS	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00
ANNUAL REPORT	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
INTERNET SUBSCRIPTION FEES	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00
ISRA FEES	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00
HO/ OUTSTANDING RENT	\$ 100,431.25	\$ 100,431.25	\$ 100,431.25	\$ 100,431.25
RETIREE BONDING PROGRAM	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00

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NATIONAL SOCIAL SECURITY & WELFARE CORPORATION  
CASH PLAN (NON-PROCURABLES)

FOR THE PERIOD JANUARY TO DECEMBER 2024

Cost Center	First Quarter			Second Quarter			Third Quarter			Fourth Quarter			Grand Total		
	January	February	March	Total	April	May	June	July	August	September	October	November		December	Total
F AND RELATED EXPENSES	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 2,666,238.20	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 888,748.00	\$ 2,666,238.20	\$ 11,223,020.48
JARO RELATED EXPENSE	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 213,874.95	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 71,291.65	\$ 213,874.95	\$ 855,458.01
LOCAL TRAVEL	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 39,731.01	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 13,243.87	\$ 39,731.01	\$ 158,924.04
TRAINING	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 48,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 48,000.00	\$ 192,000.00
UTILITIES	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 21,226.26	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 7,075.42	\$ 21,226.26	\$ 84,905.04
SPORTING ACTIVITIES	\$ 2,489.00			\$ 2,489.00	\$ 2,489.00						\$ 2,489.00			\$ 2,489.00	\$ 9,956.00
BANK SERVICE CHARGE	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 29,700.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 29,700.00	\$ 119,960.00
MISCELLANEOUS	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 55,083.36	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 18,381.12	\$ 55,083.36	\$ 220,935.44
X-HAS IDUINS															\$ 600,000.00
ISSA FEES													A		\$ 34,800.00
Q / OUTSTATIONS RENT															\$ 1,205,175.00
ING 9 HONORING PROGRAM															\$ 90,000.00
REAL AUDIT REGIONAL AUDIT	\$ 5,000.01			\$ 5,000.01	\$ 5,000.01			\$ 5,000.01		\$ 5,000.01				\$ 5,000.01	\$ 20,000.04
TORATE REGIONAL INSPECTION	\$ 5,000.01			\$ 5,000.01	\$ 5,000.01			\$ 5,000.01		\$ 5,000.01				\$ 5,000.01	\$ 20,000.04
TRAVEL-REGIONAL AFFAIRS	\$ 3,300.00			\$ 3,300.00	\$ 3,300.00			\$ 3,300.00		\$ 3,300.00				\$ 3,300.00	\$ 13,200.00
REGISTRATION ASSET EXPENSE															\$ 19,833.32
EFT AND CLAIMS PAYMENT	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 5,692,738.20	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 1,897,578.40	\$ 5,692,738.20	\$ 20,250,963.00
HOUSING ASSISTANCE	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 16,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 16,500.00	\$ 68,000.00
COMMISSION															\$ 8,400.00
SCRP NATIONAL INITIATIVE	\$ 2,510,000.00														\$ 4,500,000.00
RENT EXPENSE (MAINTENANCE)															\$ 250,000.00
COMMUNITY INITIATIVES															\$ 3,400,000.00
FINANCE FIRST GLOBAL ECON															\$ 2,500,000.00
SCRP SPECIAL PROJECT															\$ 45,000.00
VEHICLE LICENSE															\$ 26,688.68
LOCATION & INFORMATION PROG.															\$ 500,080.88
FOREIGN TRAVEL (OSA)															\$ 103,144.40
OTHER INVESTMENT															\$ 1,000,000.00
ISSA PROGRAM															\$ 130,000.00
															\$ 47,734,741.28



Approved by: *[Signature]*  
Bernard C. George  
Coordinator General Services

Date: 07/02/24

*[Signature]*  
Katherine Field, II  
Controller

Total Non-Procureable Cash Plan

NATIONAL SOCIAL SECURITY & WELFARE CORPORATION  
CASH PLAN (PROCURABLES)

FOR THE PERIOD JANUARY TO DECEMBER 31, 2024

Line	Cost Center	First Quarter			Second Quarter			Third Quarter			Fourth Quarter			Total	Grand Total
		January	February	March	April	May	June	July	August	September	October	November	December		
1	SECURITY SERVICES FEES	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 35,947.00	\$ 107,841.24	\$ 431,365.00	
2	CONTRACTUAL & OTHER SERVICES	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 18,441.66	\$ 55,324.98	\$ 227,493.96	
3	FUEL & LUBRICANTS	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 94,527.50	\$ 283,582.50	\$ 1,034,329.00	
4	STATIONERY/SUPPLIES	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 31,671.25	\$ 95,013.75	\$ 366,656.00	
5	CONSULTANCY	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 18,000.50	\$ 54,001.50	\$ 216,006.00	
6	Advertisement & Publicity	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 210,000.00	\$ 840,000.00	
7	CONGREGATORY/COMM-FE MESSAGES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 12,000.00	
8	NEWS AND BULLETIN	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 25,487.71	\$ 76,463.13	\$ 305,852.00	
9	NEWS PAPER SUPPLIES/LEGAL & PUBL.	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 233.33	\$ 700.00	\$ 2,800.00	
10	VEHICLE RENTAL	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 54,750.00	\$ 219,000.00	
11	PRINTING	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 24,083.33	\$ 72,249.99	\$ 289,000.00	
12	VEHICLE INSURANCE	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 20,833.34	\$ 62,500.02	\$ 250,000.00	
13	SCRATCH CARD	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 15,555.00	\$ 46,665.00	\$ 186,660.00	
14	RETAINER	\$ 38,000.00											\$ 38,000.00	\$ 151,200.00	
15	PROBATION	\$ 14,000.04											\$ 14,000.04	\$ 56,000.16	
16	ENTERTAINMENT	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 18,000.00	\$ 72,000.00	
17	VEHICLE MAINTENANCE	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 16,150.00	\$ 48,450.00	\$ 193,800.00	
18	OFFICE FURNITURE & FUTURE MAINTENANCE	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 54,000.00	\$ 216,000.00	
19	GENERATOR MAINT.	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 8,875.08	\$ 26,625.24	\$ 106,500.96	
20	OFFICE MAINTENANCE	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 10,500.00	\$ 42,000.00	
21	ENDING BUDGET	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 24,000.00	\$ 96,000.00	
22	SYSTEM MAINT. FEES	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 11,250.00	\$ 45,000.00	
23	REPLACEMENT OF GENERATOR IN CARD	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 11,250.00	\$ 45,000.00	
24	INTERNET SUBSCRIPTION FEES	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 9,750.00	\$ 39,000.00	
25	BUILDING INSURANCE	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 135,000.00	\$ 540,000.00	
26	UNIFORMS	\$ 50,000.00											\$ 50,000.00	\$ 200,000.00	
27	ID CARD MACHINES & ACCESSORIES	\$ 420,000.00											\$ 420,000.00	\$ 1,680,000.00	
28	VEHICLES PURCHASE	\$ 420,000.00											\$ 420,000.00	\$ 1,680,000.00	
29	Sickery/Educational/Promotional Items														
30	OFFICE FURNITURE REPLACEMENT	\$ 600,000.00											\$ 600,000.00	\$ 2,400,000.00	
31	REFORM EXPENDITURES	\$ 140,000.00											\$ 140,000.00	\$ 560,000.00	
32	GENERATOR PURCHASE	\$ 1,600,000.00											\$ 1,600,000.00	\$ 6,400,000.00	
33	INFORMATION TECHNOLOGY PROJECT	\$ 3,500,000.00											\$ 3,500,000.00	\$ 14,000,000.00	
34	HOME PROPERTY EXPANSION	\$ 150,000.00											\$ 150,000.00	\$ 600,000.00	
35	JANUARY EXPANSION	\$ 150,000.00											\$ 150,000.00	\$ 600,000.00	
36	SOLAR PANEL MAINT.														
37	LEGAL SERVICES														
38	ACTUARIAL STUDIES														
39	AUDIT AND PROFESSIONAL FEES														
40	MEDICAL LAB														
41	ANNUAL REPORT	\$ 8,000.00											\$ 8,000.00	\$ 32,000.00	
42	QUARTERLY PRESS CONFERENCE	\$ 8,000.50											\$ 8,000.50	\$ 32,002.00	
43	OFFICE EQUIPMENT MAINTENANCE	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 2,358.00	\$ 7,074.00	\$ 28,296.00	
44	Air Ticket (Foreign Travel)	\$ 100,144.40											\$ 100,144.40	\$ 400,577.60	

Date: 07/02/24

Approved by: *[Signature]*  
W. Benjamin Fitchell  
Comptroller



Prepared by: *[Signature]*  
Estimote G. George  
Coordinator/General Services

\$ 13,895,599.67