




**JAPAN COUNTERPART VALUE FUND SECRETARIAT**  
**SBA PROCUREMENT PLAN (Wood Workshop Project budget)**  
 Source of Funding: Government of Japan  
 Special Budget year: 2024

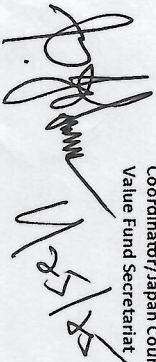
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BASIC DATA										IMPLEMENTATION DATES							
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
1	IFB No: JCVF /SBA/Proj/WWS/NCB/ 001/24	Construction of Show Room	F-4100	2	525,750.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024	
2	IFB No: JCVF /SBA/Proj/WWS/NCB/ 002/24	Construction of Production House	F-4100	1	122,600.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024	
3	IFB No: JCVF /SBA/Proj/WWS/NCB/ 003/24	Construction of P1 Latrine	F-4100	1	60,000.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024	
Sub-total					708,350.00												

Prepared by:   
 Kornema J. Mulbah  
 Procurement Consultant

Approved by:   
 Steve Flaherty  
 Coordinator/Japan Counterpart  
 Value Fund Secretariat

Date: Jan. 05/2024

  
 Jan. 03, 2024

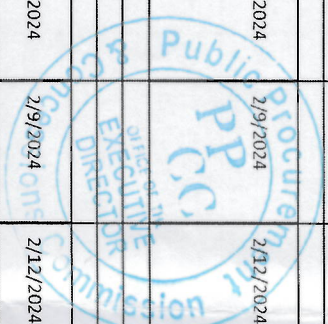
  
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**JAPAN COUNTERPART VALUE FUND SECRETARIAT**  
**SBA PROCUREMENT PLAN (Wood Workshop Project budget)**  
**Source of Funding: Government of Japan**  
**Special Budget year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
<b>BASIC DATA</b>																	
<b>IMPLEMENTATION DATES</b>																	
PLANNED	4	IFB No: JCVF /SBA/Proj/WWS/NCB/ 004/24	Construction of Office Building	F-4100	1	95,300.00	NCB	12/18/2023	12/24/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024
UPDATE																	
ACTUAL																	
Subtotal Total																	
PLANNED	5	IFB No: JCVF /SBA/Proj/WWS/NCB/ 005/24	Construction of Warehouse	F-4100	1	160,000.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024
UPDATE																	
ACTUAL																	
PLANNED	6	IFB No: JCVF /SBA/Proj/WWS/NCB/ 006/24	Construction of Generator House	F-4100	1	15,600.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024
UPDATE																	
ACTUAL																	
PLANNED	7	IFB No: JCVF /SBA/Proj/WWS/NCB/ 007/24	Construction of Site & Fence	F-4100	1	143,000.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024
UPDATE																	
ACTUAL																	
PLANNED	8	IFB No: JCVF /SBA/Proj/WWS/NCB/ 008/24	Generator (30KVA – including accessories, transportation and installation)	1	29,700.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024	
UPDATE																	
ACTUAL																	
PLANNED	9	IFB No: JCVF /SBA/Proj/WWS/NCB/ 009/24	Watson (water – Well)	1	40,200.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024	
UPDATE																	
ACTUAL																	
		Sub-total				483,800.00											


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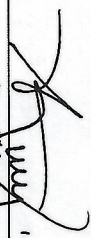


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**JAPAN COUNTERPART VALUE FUND SECRETARIAT**  
**SBA PROCUREMENT PLAN (Wood Workshop Project budget)**  
**Source of Funding: Government of Japan**  
**Special Budget year: 2024**

PLANNED	10	IFB No. JC-VF /SBA/Proj/WWS/NCB/ 010/24	Lighting (light poles, light including accessories)	Lumpsum	1	71,500.00	NCB	12/18/2023	12/21/2023	12/28/2023	1/2/2024	1/29/2024	2/2/2024	2/9/2024	2/12/2024	N/A	8/20/2024
UPDATE																	
ACTUAL																	
<b>Subtotal Total</b>						71,500.00											
<b>Grand Total</b>						1,263,650.00											

Prepared by:   
 Kornema Y. Mulbah  
 Procurement Consultant

Approved by:   
 Steve Fainy  
 Coordinator/Japan Counterpart  
 Value Fund Secretariat

Date: Jan. 05/2024

  
 Jan. 23, 2024




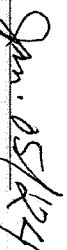


JAPANESE COUNTERPART VALUE FUND SECRETARIAL  
SBA CASH PLAN (Project Budget - (JCVFS))  
CASH PLAN FOR WOOD WORKSHOP PROJECTS - BONG, MONSTERBADO, AND NIMBA COUNTIES BUDGET  
YEAR: 2024

TYPES OF EXPENDITURE DESCRIPTION	TOTAL Project 2021	QUARTER (1-2+3+4)																	
		1st QTR			2nd QTR			3RD QTR			4TH QTR								
Object of Expenditure		JULY	AUG	SEPT	Sub-Total	OCT.	NOV	DEC	Grand Total	JAN	FEB	MAR	Sub-Total	APRIL	MAY	JUNE	Sub-Total	Grand Total	
Project Staff																			
Project Staff/Consultants Stipend	5,048.83	120.74	420.74	420.74	1,362.21	420.74	420.74	420.74	1,362.21	420.74	420.74	420.74	1,362.21	420.74	420.74	420.74	1,362.21	5,048.83	5,048.83
Sub-Total	5,048.83	420.74	420.74	420.74	1,362.21	420.74	420.74	420.74	1,362.21	420.74	420.74	420.74	1,362.21	420.74	420.74	420.74	1,362.21	5,048.83	5,048.83
Projects																			
1 Showroom (2) Buildings	525,750.00	157,725.00	-	-	157,725.00	157,725.00	-	-	157,725.00	157,725.00	-	-	157,725.00	157,725.00	-	-	157,725.00	525,750.00	525,750.00
2 Production House	122,600.00	36,780.00	-	-	36,780.00	36,780.00	-	-	36,780.00	36,780.00	-	-	36,780.00	36,780.00	-	-	36,780.00	122,600.00	122,600.00
3 Fm Latrine	60,000.00	18,000.00	-	-	18,000.00	18,000.00	-	-	18,000.00	18,000.00	-	-	18,000.00	18,000.00	-	-	18,000.00	60,000.00	60,000.00
4 Office Building	95,300.00	28,590.00	-	-	28,590.00	28,590.00	-	-	28,590.00	28,590.00	-	-	28,590.00	28,590.00	-	-	28,590.00	95,300.00	95,300.00
5 Warehouse	160,000.00	48,000.00	-	-	48,000.00	48,000.00	-	-	48,000.00	48,000.00	-	-	48,000.00	48,000.00	-	-	48,000.00	160,000.00	160,000.00
6 Generator House	15,600.00	4,680.00	-	-	4,680.00	4,680.00	-	-	4,680.00	4,680.00	-	-	4,680.00	4,680.00	-	-	4,680.00	15,600.00	15,600.00
Generator (30 KVA including transportation & installation)	29,700.00	8,910.00	-	-	8,910.00	8,910.00	-	-	8,910.00	8,910.00	-	-	8,910.00	8,910.00	-	-	8,910.00	29,700.00	29,700.00
Water (Water - Well)	40,200.00	12,060.00	-	-	12,060.00	12,060.00	-	-	12,060.00	12,060.00	-	-	12,060.00	12,060.00	-	-	12,060.00	40,200.00	40,200.00
Lighting (light poles, light bulbs etc.)	7,500.00	2,250.00	-	-	2,250.00	2,250.00	-	-	2,250.00	2,250.00	-	-	2,250.00	2,250.00	-	-	2,250.00	7,500.00	7,500.00
Steand Fence	143,000.00	42,900.00	-	-	42,900.00	42,900.00	-	-	42,900.00	42,900.00	-	-	42,900.00	42,900.00	-	-	42,900.00	143,000.00	143,000.00
Sub-Total	1,199,650.00	359,895.00	-	-	359,895.00	359,895.00	-	-	359,895.00	359,895.00	-	-	359,895.00	359,895.00	-	-	359,895.00	1,199,650.00	1,199,650.00
Goods & Services																			
1 Public/Media Relations (print & radio)	629.30	157.33	-	-	157.33	157.33	-	-	157.33	157.33	-	-	157.33	157.33	-	-	157.33	629.30	629.30
2 Janitorial Materials (assorted)	629.30	157.33	-	-	157.33	157.33	-	-	157.33	157.33	-	-	157.33	157.33	-	-	157.33	629.30	629.30
3 Vehicle Insurance	629.30	174.81	-	-	174.81	174.81	-	-	174.81	174.81	-	-	174.81	174.81	-	-	174.81	629.30	629.30
4 Stationery & Supplies	1,597.66	399.42	-	-	399.42	399.42	-	-	399.42	399.42	-	-	399.42	399.42	-	-	399.42	1,597.66	1,597.66
5 Repairs & Maintenance (vehicles)	2,546.07	636.52	-	-	636.52	636.52	-	-	636.52	636.52	-	-	636.52	636.52	-	-	636.52	2,546.07	2,546.07
6 Spare Parts (Vehicles)	3,244.35	811.04	-	-	811.04	811.04	-	-	811.04	811.04	-	-	811.04	811.04	-	-	811.04	3,244.35	3,244.35
7 Computer & Accessories (5 sets)	1,048.83	262.21	-	-	262.21	262.21	-	-	262.21	262.21	-	-	262.21	262.21	-	-	262.21	1,048.83	1,048.83
8 Petroleum Product (diesel & gasoline - 4,000 gallons)	4,292.99	1,073.25	-	-	1,073.25	1,073.25	-	-	1,073.25	1,073.25	-	-	1,073.25	1,073.25	-	-	1,073.25	4,292.99	4,292.99
9 Communication (scratch cards, Internet Subscription etc.)	629.30	157.33	-	-	157.33	157.33	-	-	157.33	157.33	-	-	157.33	157.33	-	-	157.33	629.30	629.30
Sub-Total	15,316.82	3,829.21	-	-	3,829.21	3,829.21	-	-	3,829.21	3,829.21	-	-	3,829.21	3,829.21	-	-	3,829.21	15,316.82	15,316.82
Grand Total	1,220,015.65	364,144.94	420.74	420.74	364,986.41	364,986.41	420.74	420.74	364,986.41	364,986.41	420.74	420.74	364,986.41	364,986.41	420.74	420.74	364,986.41	1,220,015.65	1,220,015.65

Prepared By:   
Konefina Y. Mulbah  
Procurement Consultant


Approved By:   
Steve Filmer  
Coordinator


Date:   
Jan. 05/2024


SUMMARY	
Project Staff	Lumpsum 5,048.83
Projects	Lumpsum 1,199,650.00
Goods & Services	Lumpsum 15,316.82
Total Budget	Lumpsum \$1,220,015.65

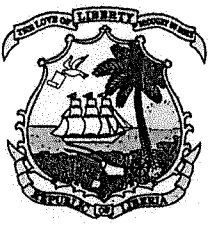
**JAPAN COUNTERPART VALUE FUND SECRETARIAT**  
**SBA PROCUREMENT PLAN (Wood Workshop Project budget)**  
**Source of Funding: Government of Japan**  
**Special Budget year: 2024**

Num ber	PACKAGE CODE	CONTRACT PACKAGE	PACKAGE DESCRIPTION
1.	IFB No: JCVF /SBA/Proj/WWS/NCB/ 001/24	Construction of Show Room	This contract package is funded through a grant received from the Government of Japan for the construction of a modern Wood Workshop, which is divided into seven (7) phases and/or lots. makes specific reference to the construction of six (6) stores show-rooms, which shall be constructed in the following places: Bong, Nimba, and Montserrat. Counties indicated in the attached budget. The Project is divided into three (3) phases depending on the availability of funds, as per the attached works' specification.
2.	IFB No: JCVF /SBA/Proj/WWS/NCB/ 002/24	Construction of Production House	This contract package is funded through a grant received from the Government of Japan for the construction of a modern Wood Workshop, which is divided into seven (7) phases and/or lots. makes specific reference to the construction of a production room, which shall be constructed in the following places: Bong or Nimba County indicated in the attached detailed budget. The Project is divided into three (3) phases depending on the availability of funds, as per the attached works' specification.
3.	IFB No: JCVF /SBA/Proj/WWS/NCB/ 003/24	Construction of Pft Latrine	This contract package is funded through a grant received from the Government of Japan for the construction of a modern Wood Workshop, which is divided into seven (7) phases and/or lots. makes specific reference to the construction of a Pft Latrine, which shall be constructed in the following places: Bong or Nimba County indicated in the attached detailed budget. The Project is divided into three (3) phases depending on the availability of funds, as per the attached works' specification.
4.	IFB No: JCVF /SBA/Proj/WWS/NCB/ 004/24	Construction of Office Building	This contract package is funded through a grant received from the Government of Japan for the construction of a modern Wood Workshop, which is divided into seven (7) phases and/or lots. makes specific reference to the construction of a modern Office Building, which shall be constructed in the following places: Bong or Nimba County indicated in the attached detailed budget. The Project is divided into three (3) phases depending on the availability of funds, as per the attached works' specification.
5.	IFB No: JCVF /SBA/Proj/WWS/NCB/ 005/24	Construction of Warehouse	This contract package is funded through a grant received from the Government of Japan for the construction of a modern Wood Workshop, which is divided into seven (7) phases and/or lots. makes specific reference to the construction of a Ware House, which shall be constructed in the following places: Bong or Nimba County indicated in the attached detailed budget. The Project is divided into three (3) phases depending on the availability of funds, as per the attached works' specification.
6.	IFB No: JCVF /SBA/Proj/WWS/NCB/ 006/24	Construction of Generator House	This contract package is funded through a grant received from the Government of Japan for the construction of a modern Wood Workshop, which is divided into seven (7) phases and/or lots. makes specific reference to the construction of a Generator House, which shall be constructed in the following places: Bong or Nimba County indicated in the attached detailed budget. The Project is divided into three (3) phases depending on the availability of funds, as per the attached works' specification.
7.	IFB No: JCVF /SBA/Proj/WWS/NCB/ 007/24	Construction of Site & Fence	This contract package is funded through a grant received from the Government of Japan for the construction of a modern Wood Workshop, which is divided into seven (7) phases and/or lots. makes specific reference to the construction of a Site & Fence, which shall be constructed in the following places: Bong or Nimba County indicated in the attached detailed budget. The Project is divided into three (3) phases depending on the availability of funds, as per the attached works' specification.

Prepared by:   
**Kornema F. Mulbah**  
 Procurement Consultant

Approved by:   
**Steve Fahh-Raye**  
 Coordinator/ Japan Counterpart  
 Value Fund Secretariat

Date:   
**Jan. 05/24**

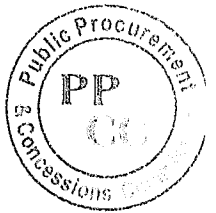


REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/005/24'**

January 25, 2024

**OFFICER-IN-CHARGE**

Ministry of Foreign Affairs  
Monrovia, Liberia

Dear Sir/Madam:

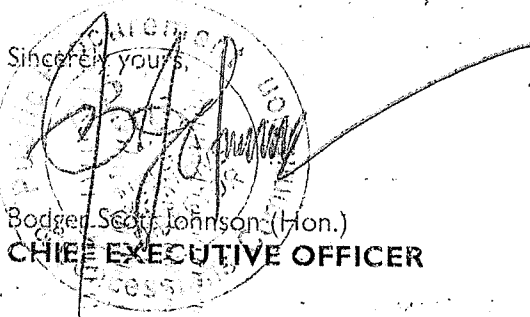
Subj: **APPROVAL OF JAPANESE COUNTERPART VALUE FUND SECRETARIAT (JVCFS)  
SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Ministry of Foreign Affairs (MoFA) Special Project Procurement Plan. Following thorough review, the Commission hereby approves the Ministry's Japanese Counterpart Value Fund Secretariat special procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the Ministry that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "*each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.*"

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,  
  
Rodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

Regulating Procurement Compliance for National Development



REPUBLIC OF LIBERIA  
**MINISTRY OF FOREIGN AFFAIRS**  
MONROVIA, LIBERIA

RL/MFA/2-4/1110/'24

January 5, 2024

**REF.: REQUEST FOR THE USE OF NATIONAL COMPETITIVE BIDDING METHOD OF PROCUREMENT – FOR THE CONSTRUCTION OF LIBERIA-JAPAN MODERN WOOD WORKSHOP AND TRAINING FACILITIES - 2024**

Dear Chief Executive Officer:

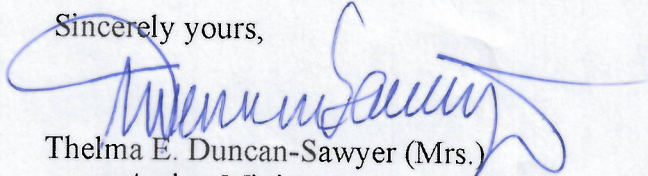
We are pleased to submit for your kind consideration, the attached Procurement Plan, along with a Cash Plan, to allow the Japanese Counterpart Value Fund Secretariat (JCVFS) to use the National Competitive Bidding Method of Procurement for the construction of a Modern Wood Workshop with a grant from the Government of Japan. The project will be implemented in three (3) phases: Phase One (1) of the project will cost **USDS\$ 539,640.95** as contained in the funding proposal already submitted to the Embassy of Japan near Accra, Ghana, by the Japanese Counterpart Value Fund Secretariat, for and on behalf of the Government of the Republic of Liberia. The entire project cost is put at **USDS\$1.7M**; and the source of funding will come from the Japanese Counterpart Value Fund deposited with the Central Bank of Liberia (CBL).

The Government of Japan has continued to support Liberia's economic recovery projects that are not captured in the national budget, and the tremendous works of the Japanese Counterpart Value Fund Secretariat (JCVFS), geared at improving the living standards of the indigent population of Liberia. Furthermore, the JCVFS wishes to utilize the amount purposefully for the construction of Phase One (1) of the Liberia-Japan Wood Workshop, Wood Processing and Training Facilities to be located in Dukpuyee, Nimba county.

In consideration of the above, please find attached hereto detailed Proposal, Budget, Cash Plan, and Procurement Plans for the construction of the above-mentioned project for the issuance of "NO OBJECTION" to use the National Competitive Method of Bidding as requested.

Best regards.

Sincerely yours,

  
Thelma E. Duncan-Sawyer (Mrs.)  
Acting Minister

Hon. Bodger Scott Johnson  
**Chief Executive Officer**  
Public Procurement & Concession Commission  
Monrovia, Liberia

**ATTACHMENTS:**

*Josephine Gelescia*  
*Jan. 18, 2024*  
*1:40 pm*