



REPUBLIC OF LIBERIA  
**Ministry Of National Defense**  
MONROVIA, LIBERIA



Office of the Deputy Minister  
for Operations

**MOD/DMO/GJG/017/26-02/'24/RL**

Hon. Bodger Scott Johnson  
**EXECUTIVE DIRECTOR**  
Public Procurement and Concession Commission  
Monrovia, Liberia

February 23, 2024

**Subject: Presentation of Special Project Procurement Plan for Petroleum Products and Rice (Dry Ration) for February, FY-2024 and request "No Objection" to use Sole Source and Restricted Bidding methods of Procurement**

Dear Hon. Johnson,

The Ministry of National Defense extends its sincere greetings and writes to seek the Commission approval of the Ministry of National Defense Special Project Procurement Plan for Petroleum Products and Rice (Dry Ration) for February, FY-2024 in accordance with Section 40(3) of the Public Procurement and Concession Act (PPCA). We seek your esteemed "No Objection" to proceed with the proposed procurement methods outlined below.

**1. Petroleum Products Procurement - Sole Source Method:**

The Ministry has recently received funds from the Ministry of Finance and Development Planning (MFDP) earmarked for the procurement of petroleum products to address the operational needs of the Armed Forces of Liberia. In light of unforeseen circumstances leading to an imminent crisis jeopardizing our armed forces' operational capabilities, we are requesting the utilization of the Sole Source Method in accordance with Section 55 (d) of the Public Procurement and Concession Act, 2010, for the procurement of petroleum products from Aminata and Sons Inc.

*Received:  
Theophilus S.B. Kollie  
Feb. 26, 2024  
Tue: 3:36pm*

The delay in receiving the budget ceiling from MFDP, coupled with the Legislature's decision to send back the budget for recasting, has resulted in a depletion of petroleum product stocks. This critical shortage is causing severe disruptions, immobilizing vehicles, and coast guard boats, impacting border protection, and hindering essential training activities. The urgency of the situation necessitates immediate action to avert a potential national security crisis

Aminata and Sons Inc. have consistently demonstrated reliability, efficiency, and a deep understanding of our unique operational requirements. Their past performance as our supplier for FY-2023 has been exemplary, ensuring timely and quality deliveries. Awarding them the contract will expedite the resolution of the current crisis and leverage their familiarity with our operations to streamline the entire process.

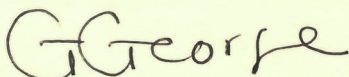
**2. Rice (Dry Ration) Procurement - Restricted Bidding Method:**

Simultaneously, we propose the use of the Restricted Bidding Method for the procurement of Rice (Dry Ration). This method will allow us to invite at least 5 per-qualified suppliers, ensuring competition among a select group of reputable vendors, thereby enhancing transparency and efficiency in the procurement process.

We appreciate your prompt attention to this matter and kindly request the Public Procurement and Concession Commission's "No Objection" for the proposed procurement methods. Our Ministry remains available for any further information or clarification you may require.

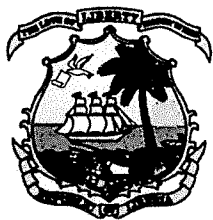
The Ministry of National Defense wishes to renew to the Public Procurement and Concession Commission the assurances of the highest esteem

Regards,



Brig. Gen. Geraldine J. George (Rtd)

**ACTING MINISTER**

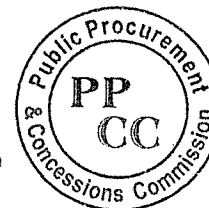


REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/038/24'**

February 29, 2024

Brig. Gen. Geraldine J. George

**ACTING MINISTER**

Ministry of National Defense

Lynch and UN Drive Int.

Monrovia, Liberia

Dear Hon. George:

Subj: **APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2024**

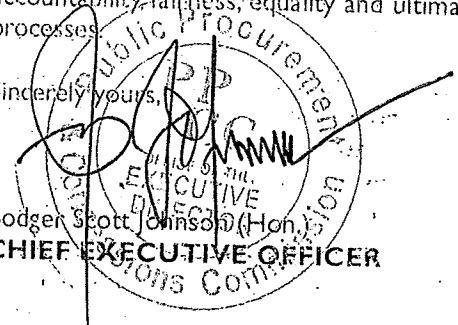
We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Ministry of National Defense Special Project Procurement Plan. Following thorough review, the Commission hereby approves the MoD's special project procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the MoD that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

Regulating Procurement Compliance for National Development

MINISTRY OF NATIONAL DEFENSE  
 SPECIAL PROJECT PROCUREMENT PLAN -PROCUREMENT OF PETROLEUM PRODUCTS AND RICE (DRY RATION)  
 SOURCE OF FUNDING: GOVERNMENT OF LIBERIA  
 FEBRUARY-FISCAL YEAR: 2024

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/BOQ/DR AWINGS		PC APPROVAL BID DOC/TECH SPECS		IMPLEMENTATION DATES			ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANCIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
							PREP OF BID DOCUMENT	DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING				
PLANNED	1	IFB NO. MOD/PROJ/RB/001/24	Rice	12,810 bags @ \$US20.00 per 25kg bag	256,212.00	RB	2/15/24	2/16/24	2/19/24	2/28/24	3/14/24	3/21/24	3/22/24	4/5/24	N/A	4/12/24	12/31/24
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO. MOD/PROJ/SS/001/24	Petroleum Products	37,425.1490 gallons @US\$5.01 per gallon	187,500	SS	2/15/24	2/16/24	2/19/24	2/28/24	2/29/24	3/1/24	3/4/24	3/8/24	N/A	3/12/24	12/31/24
UPDATE																	
ACTUAL																	
					TOTAL												187,500.00

PREPARE BY: *[Signature]*  
 JANUAY E. JACOBS  
 PROCUREMENT DIRECTOR  
 DATE: 02/26/24

APPROVED BY: *[Signature]*  
 BRIG. GEN. GERALDINE J. GEORGE  
 ACTING MINISTER  
 DATE: FEB 26, 2024


*[Handwritten Signature]*  
 FEB. 29, 2024



MINISTRY OF NATIONAL DEFENSE  
 SPECIAL PROJECT PROCUREMENT PLAN NOTES  
 SOURCE OF FUNDING: GOVERNMENT OF LIBERIA  
 FEBRUARY-FISCAL YEAR: 2024

No	Code	Contract Package	Budget Line Description	Draft Budget Amount	Adjustment +/-	Final Budget Amount	Explanatory note
1	IFB NO. MOD/PROJ/R8/001/24	Rice	FOOD AND CATERING SERVICES	256,212.00		256,212.00	This amount will be used to purchase rice (Dry Ration) for personnel of the Armed Forces of Liberia
2	IFB NO. MOD/PROJ/SS/001/24	Petroleum Products	FUEL AND LUBRICANT VEHICLE & GENERATORS	187,500.00		187,500.00	This amount will be used to purchase diesel fuel for MOD/AFL vehicles, boats, and generators.

SIGNED BY:

  
 Janly Jacobs  
 PROCUREMENT DIRECTOR

APPROVED BY:

BRIG. GEN. GERALDINE J. GEORGE (RTD)  
 ACTING MINISTER

*Handwritten signature*  
 FEB. 29, 2024

