

MINISTRY OF MINES AND ENERGY
NOTES TO THE UPDATED & FINAL PROCUREMENT PLAN (CORE BUDGET)
Fiscal Year: January 1, 2024 – December 31, 2024

ITEM NO.	CONTRACT PACKAGE	CONTRACT CODE	PACKAGE DESCRIPTION
1.	Stationery Supplies	IFB NO. MME/NCB/001/2024	The amount of 21,980.00 USD will be used to procure Stationeries. Stationery items to be procured include and not limited to: Papers, Cartridges, Ink, Folders, Envelopes, Pen, Files, Stapler, Pins, paper clips, Ledger, Note pads, Stick pads, Glue, Record books, Bold clips, Desk tray, Markers, Postal sheet, Flash drive, Carbon sheet, Pin remover, and etc.
		IFB NO. MME/NCB/002/2024	The contract Package comes from the Budget Line Computer Supplies and ICT Services. The amount of 15,000.00 USD will be used to procure laptops and desktops, Printers, other related accessories for the Ministry.
2.	Computer (Laptops/Desktops)	IFB NO. MME/NCB/002/2024	The contract Package comes from the Budget Line Computer Supplies and ICT Services. The amount of 59,500.00 USD was added to the initial amount of 15,000.00 USD to sum up to 74,500.00 USD to be used to procure laptops and desktops, Printers, other related accessories for the Ministry.
3	Cleaning Materials	IFB NO. MME/RB/001/2024	The amount of 11,100.00 USD will be used to procure assorted Cleaning Materials for the Ministry. This contract package comes from the Budget Line, Cleaning Materials and Services.

Prepared by: 
 James T. Snowea
 Procurement Director/ Manager


 Ce/13/24

Approved by: 
 Wilmot J.M. Payne
 Head of Entity/Chairman Proc. Cmtee



Date: 11/06/2024



MINISTRY OF MINES AND ENERGY
UPDATED & FINAL PROCUREMENT PLAN (Core budget)
 Source of Funding: Government of Liberia
 Fiscal Year: January 1, 2024 – December 31, 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE(S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLAN NED	4	IFB NO. MME/RB/O 02/2024	Motorbikes	Assorted	126,000.00	RB	DD/MM/YY 20/03/24	DD/MM/YY 21/03/24	DD/MM/YY 25/03/24	DD/MM/YY 23/04/24	DD/MM/YY 21/05/24	DD/MM/YY 28/05/24	DD/MM/YY 31/05/24	DD/MM/YY 21/06/24	DD/MM/YY N/A	DD/MM/YY 03/07/24	DD/MM/YY 31/12/24		
UPDATE		IFB NO. MME/RB/O 02/2024	Motorbikes	Assorted	78,000.00	RB	DD/MM/YY 20/03/24	DD/MM/YY 21/03/24	DD/MM/YY 25/03/24	DD/MM/YY 16/04/24	DD/MM/YY 15/05/24	DD/MM/YY 20/05/24	DD/MM/YY 22/05/24	DD/MM/YY 05/06/24	DD/MM/YY N/A	DD/MM/YY 19/06/24	DD/MM/YY 31/12/24		
ACTUAL																			
PLAN NED	5	IFB NO. MME/RB/O 03/2024	Vehicles	1 Firm	114,000.00	RB	DD/MM/YY 20/03/24	DD/MM/YY 21/03/24	DD/MM/YY 25/03/24	DD/MM/YY 23/04/24	DD/MM/YY 21/05/24	DD/MM/YY 28/05/24	DD/MM/YY 31/05/24	DD/MM/YY 21/06/24	DD/MM/YY N/A	DD/MM/YY 03/07/24	DD/MM/YY 31/12/24		
UPDATE		IFB NO. MME/RB/O 03/2024	Vehicles	1 Firm	241,900.00	RB	DD/MM/YY 20/03/24	DD/MM/YY 21/03/24	DD/MM/YY 25/03/24	DD/MM/YY 16/04/24	DD/MM/YY 27/05/24	DD/MM/YY 30/05/24	DD/MM/YY 03/06/24	DD/MM/YY 05/06/24	DD/MM/YY N/A	DD/MM/YY 19/06/24	DD/MM/YY 31/12/24		
ACTUAL																			
PLAN NED	6	RFP NO. MME/RB/O 001/2024	Camera	Assorted	1,600.00	RFQ	DD/MM/YY 20/03/24	DD/MM/YY 21/03/24	DD/MM/YY 25/03/24	DD/MM/YY 23/04/24	DD/MM/YY 07/05/24	DD/MM/YY 15/05/24	DD/MM/YY 22/05/24	DD/MM/YY 29/05/24	DD/MM/YY N/A	DD/MM/YY 12/06/24	DD/MM/YY 31/12/24		
UPDATE																			
ACTUAL																			
UPDATED GRAND TOTAL:					429,080.00														

Prepared by:  James T. Snowea
 Procurement Director/ Manager

Approved by:  Wilmot J.M. Paye
 Head of Entity/Chairman Proc. Cmtee.



 06/13/24

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ITEM NO.	CONTRACT PACKAGE	CONTRACT CODE	PACKAGE DESCRIPTION
4.	Motorbikes	IFB NO. MME/RB/002/2024	This contract package comes from the Budget Line, Transfer to Revenue Enhancement Initiative. This budget is intended for the Ministry to strengthen and increase its revenue generating capacity for Fiscal Year 2024. The ministry intends to use \$126,000.00 USD out of this budget line to procure thirty (30) motorbikes for special task force operations to curtail illegal mining activities in the fifteen (15) geographical sub divisions of Liberia; to ensure mining companies are fully tax compliance and to ensure that mining activities are carry out accordingly as per the Mining Laws of Liberia. This package comes from the Budget Line Transfer to Revenue Enhancement Initiative in the amount of \$570,301.00 USD . The Ministry has decided to utilize \$78,000.00 USD from the budget line towards the procurement of Motorbikes instead of the initial amount of \$26,000.00 USD.
5.	Vehicles	IFB NO. MME/RB/003/2024	This contract package comes from the Budget Line, Transfer to Revenue Enhancement Initiative. This budget is intended for the Ministry to strengthen and increase its revenue generating capacity for Fiscal Year 2024. The ministry intends to use \$114,000.00 USD out of this budget line to procure five (5) vehicles for special task force operations to curtail illegal mining activities in the fifteen (15) geographical sub divisions of Liberia; to ensure mining companies are fully tax compliance and to ensure that mining activities are carry out accordingly as per the Mining Laws of Liberia. This package comes from the Budget Line Transfer to Revenue Enhancement Initiative in the amount of \$570,301.00 USD . The Ministry has decided to utilize \$241,900.00 USD from said Budget Line towards the procurement of vehicles (Pickups & SUVs).
6.	Camera	IFB NO. MME/RFQ/001/2024	This contract package comes from the Budget Line Transfer to Revenue Enhancement Initiative and is intended to procure a High Definition camera in the amount of \$1,600.00 USD for the Public Relations Office of the Ministry in conducting compliance related operation in the fifteen (15) geographical sub division of Liberia in the mining sector.
7.	Internet Connectivity	-	This contract package comes from the Budget line Internet Provider Services. 2,500 USD will be used to foot the bill of Internet services provided by the Liberia Telecommunication Corporation to the Ministry of Mines and Energy.

Prepared by: 
James T. Snowea
Procurement Director/ Manager


Ce/13/24

Approved by: 
Wilmot J.M. Paye
Head of Entity/Chairman Proc. Committee



Date: 1/16/2024