

**MINISTRY OF INTERNAL AFFAIRS**  
**CORE BUDGET PROCUREMENT PLAN(NON SBA)**  
**SOURCE OF FUNDING: GOVERNMENT OF LIBERIA**  
 Fiscal Year :2024

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	BASIC DATA										IMPLEMENTATION DATES									
Item No.	Package Number (CODE)	Contract Package	Business Activities Code	QTY	ESTIMATED COST USD	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL-BID	BID INVITATION & RELEASE	BID SUBMISSION/PUBLIC	BID SUBMISSION OF BID EVALUATION	PC APPROVAL-BID EVALUATION	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTIO N(SUBSTAN	ACCEPTANCE & FINAL PAYMENT	REMARKS		
Planned	1	IFB NO.MIA/RFQ/01/2024	Stationery	G 4761	Assorted	3,000.00	RFQ	04-Jun-24	11-Jun-24	24-Jun-24	01-Jul-24	08-Jul-24	19-Jul-24	26-Jul-24	N/A	30-Aug-24	04-Oct-24			
Update																				
Actual																				
Planned	2	IFB NO.MIA/RFQ/02/2024	ICT Equipment	G 4741	assorted	5,500.00	RFQ	03-Jun-24	10-Jun-24	27-Jun-24	11-Jul-24	25-Jul-24	01-Aug-24	11-Aug-24	N/A	10-Sep-24	10-Oct-24			
Update																				
Actual																				
Planned	2	IFB NO.MIA/RFQ/02/2024	Communication Cards	G 4741	assorted	2,800.00	RFQ	06-Jun-24	10-Jun-24	27-Jun-24	04-Jul-24	11-Jul-24	19-Jul-24	29-Jul-24	N/A	28-Aug-24	27-Sep-24			
Update																				
Actual																				
Planned	2	IFB NO.MIA/RFQ/02/2024	Furniture and Fixture	G 4741	assorted	4,200.00	RFQ	04-Jun-24	11-Jun-24	24-Jun-24	01-Jul-24	08-Jul-24	19-Jul-24	26-Jul-24	N/A	30-Aug-24	04-Oct-24			
Update																				
Actual																				
<b>Grand Total</b>						\$ 15,500.00														

Prepared BY:   
 Helena F. Musa, Director of Procurement

DATE: 31/05/2024

Approved BY:   
 Hon. Francis Sakila Nyumalin Sr. Minister  
 DATE: 03/06/24

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 7/4/24



**MINISTRY OF INTERNAL AFFAIRS**  
**CORE BUDGET PROCUREMENT PLAN (SBA)**  
**SOURCE OF FUNDING: GOVERNMENT OF LIBERIA**  
 Fiscal Year: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
				BASIC DATA				IMPLEMENTATION DATES											
Item No.	Package Number (CODE)	Contract PACKAGE	BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST USD	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL- DOC/TECHSPECS	BID INVITATION N&N RELEASE	BID SUBMISSIO N/PUBLIC EVALUATIO N REPORT	BID SUBMISSIO N OF BID EVALUATIO N REPORT	PC APPROVAL- BID EVALUATIO N	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT MOBILIZAT ION	DELIVERY, INSPECTION (SUBSTANT)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
Planned Update Actual	3	IFB NO.MIA/SBA/RFQ/001/2024	C 1811	Assorted	4,000.00	RFQ	03-Jun-24	07-Jun-24	14-Jun-24	21-Jun-24	28-Jun-24	05-Jul-24	19-Jul-24	29-Jul-24	N/A	12-Aug-24	11-Sep-24		
Planned Update Actual	5	IFB NO.MIA/SBA/RFQ/003/2024	H4922	5	8,400.00	RFQ	05-Jun-24	12-Jun-24	19-Jun-24	20-Jun-24	04-Jul-24	11-Jul-24	18-Jul-24	30-Jul-24	N/A	29-Aug-24	28-Sep-24		
Planned Update Actual	5	IFB NO.MIA/SBA/RFQ/003/2024	H4922		3,600.00	RFQ	03-Jun-24	07-Jun-24	14-Jun-24	21-Jun-24	28-Jun-24	05-Jul-24	19-Jul-24	29-Jul-24	N/A	12-Aug-24	11-Sep-24		
<b>Grand Total</b>					<b>\$ 16,000.00</b>														

Prepared BY:  Helena P. Musa, Director of Procurement

Approved BY:  Hon. Francis Sakila Nyumalin Sr. Minister

DATE: 31/05/2024

DATE: 31/05/24



Handwritten notes: 283500, 7/4/24

**MINISTRY OF INTERNAL AFFAIRS  
CORE BUDGET PROCUREMENT PLAN EXPLANATORY NOTES 2024**

JO.	CONTRACT PACKAGE NUMBER	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB NO. MIA/RFQ/001/2024	Stationery	Stationery includes Legal Sized Manila Folders.....50 pks Laminator(A4 size).....5 pc Ink and Ink Pad.....20 pcs Calculators.....20 pcs Paper Clip Removers.....20 pcs Brown Envelope(envelope).....100 pks Correction Fluid.....20 dozens Extension Cord.....100 pcs Hiflighter.....50 pks Plastic Rulers.....200 pcs Pencil.....50 dozens
2	IFB NO. MIA/RFQ/002/2024	Printing	Banner (pull up and standard banner) T-Shirt/Caps copies of unit brochure
3	IFB NO. MIA/RFQ/003/2024	Vehicle Rental	Flee from Monrovia to other Counties
4	IFB NO. MIA/RFQ/004/2024	Communication Cards	Asorted
5	IFB NO. MIA/RFQ/005/2024	ICT Equipment	Laptop, UPS and Backup
6	IFB NO. MIA/RFQ/006/2024	Office Furniture	Chairs and office Desk
7	IFB NO. MIA/RFQ/007/2024	Catering	Snacks
8	IFB NO. MIA/RFQ/008/2024	Hall rental	Medie covering and Electronic