



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.pccc.gov.lr EMAIL: info@pccc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0329/24'**

June 20, 2024

Hon. Thomas K. Kollie  
**COMMISSIONER**  
Liberia National Commission on Arms  
Executive Mansion Grounds  
Monrovia, Liberia

Dear Hon. Kollie:

Subj: **RECEIPT AND APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Liberia National Commission on Arms (LiNCA) Annual Procurement Plan. Following thorough review, the Commission hereby approves the LiNCA's annual procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the LiNCA that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states **"each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,  
  
Bodger Scott Johnson (Hon).  
**CHIEF EXECUTIVE OFFICER**



REPUBLIC OF LIBERIA  
LIBERIA NATIONAL COMMISSION ON ARMS (LiNCA)

Executive Mansion Grounds  
Capitol Hill, Monrovia, Liberia  
Mobile: +231-777-043-982/ +231-770-196-673/ ~~+231-777-382-497~~  
E-mail: [info@LiNCA.gov.lr](mailto:info@LiNCA.gov.lr) / Website: [www.LiNCA.gov.lr](http://www.LiNCA.gov.lr)



LiNCA/TKK/AC/249/24

May 31, 2024

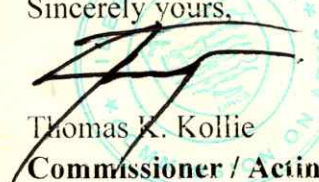
Hon. Bodger Scott Johnson  
Executive Director  
Public Procurement and Concessions Commission (PPCC)  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Johnson:

We extend our compliments and herewith submit to your office the National Budget (January - December, 2024) Cash Plan, Procurement Plan and Explanatory Notes of the Liberia National Commission on Arms (LiNCA) consistent with Section 40(1) & (2) of the Public Procurement and Concessions Commission Act of 2010 as amended and restated for your approval.

Thanks for your usual understanding and kind consideration.

Sincerely yours,

  
Thomas K. Kollie  
Commissioner / Acting Chairman

Received:  
Theophilus S. B. Kollie  
May 31, 2024  
Time: 3:17pm

## Inter-Office Memorandum

Public Procurement and Concessions Commission  
Executive Mansion Grounds,  
Capitol Hill

Thru: Himmie E. Langford  
Director/ CMD/PPCC

From: Serephina L. Fayiah-Johnson  
Compliance Officer

Date: June, 19, 2024

Sub: Submission of Liberia National Commission on Arms FY2024 Procurement Plans for Approval

To: Hon. Bodger Scott Johnson  
Executive Director/ Chief Executive Officer/ PPCC

### Procurement Plan for approval

After a careful review of Liberia National Commission on Arms (LINCA) submissions, the following was observe:

#### Documents presented:

- ✓ Cover Letter
- ✓ Copy of Budget 2024
- ✓ Cash Plan, SBA and Core Budget Procurement Plans
- ✓ List of procurement Unit members
- ✓ List of procurement committee members
- ✓ SBA & NON-SBA Procurement plans
- ✓ Explanatory notes and
- ✓ Appointment letters to the Procurement Committee members and etc
- ✓ Note: According to the acting Procurement Director (Hilary B. Johnson) he is not in possession of previous contracts, draft contracts and quarterly Procurement Report but promised to do his best to present them later if possible.

#### Observations:

- ✓ That Liberia National Commission on Arms submissions meet all acceptable standards of the PPCA in Compliance with section 40 (1 & 2) of the PPCA.

#### Recommendation:

With the aforementioned, I now recommend that the Commission approves Liberia National Commission on Arms Procurement Plans for FY 2024.

Josephina Celescia  
June 19, 2024  
4:35 PM