



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0298/24'**

June 11, 2024

Hon. Mohammed Ali
MANAGING DIRECTOR
Liberia Water and Sewer Corporation
King Sao Boso, Front Street
Monrovia, Liberia

Dear Hon. Ali:

Subj: **RECEIPT AND APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Liberia Water and Sewer Corporation (LWSC) Annual Procurement Plan. Following thorough review, the Commission hereby approves the LWSC's annual procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the LWSC that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states **"each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Badger Scott Johnson (Hon).
CHIEF EXECUTIVE OFFICER

Memorandum

To: Bodger Scott Johnson
Executive Director

Thru: Himmie E. Langford
Director, Compliance and Monitoring

From: Joseph P. Badio
Compliance Officer

Subject: Liberia Water and Sewer Corporation—Request to approve Procurement Plan for FY 2024

Date: June 10, 2024

The Liberia Water and Sewer Corporation (LWSC) has submitted its Procurement Plan to the Commission for approval for FY2024.

The entity submitted the following documents pertaining to its request

- The entity procurement plan
- The board resolution
- Annual budget
- Copy of cash plan

Finding:

The review of the documents above show that the entity's request is in accordance with Section 40 which requires every procuring entity to undertake procurement planning and Section 72 (a) that allows Entity procurement activity to be duly budgeted for as evidence of the availability of funding consistent with the PPCA of 2010.

Recommendation

In view of the above, it is hereby recommended that the Commission approves the entity procurement plan for FY2024.



**LIBERIA WATER AND SEWER CORPORATION (LWSC)
PROCUREMENT PLAN (NON-SBA)
Source of Funding: Internal Revenue and GOL Subsidy
Calendar Year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDOR S BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUR EMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	IMPLEMENTATION DATES									
										BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANC E PAYMEN T (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTIA L COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNE D	1	IFB No.: LWSC/NCB/001/2024	Pipes & Fittings	G 4663	Assorted	532,000.00	NCB	12-Jul-24	19-Jul-24	26-Jul-24	2-Aug-24	30-Aug-24	13-Sep-24	20-Sep-24	11-Oct-24	N/A	20-Dec-24	17-Jan-25	
UPDATE																			
ACTUAL																			
PLANNE D	2	IFB No.: LWSC/NCB/002/2024	Office Materials Supplies & Stationery	G 4761	Assorted	20,700.00	NCB	22-Jul-24	29-Jul-24	5-Aug-24	12-Aug-24	9-Sep-24	23-Sep-24	30-Sep-24	21-Oct-24	N/A	30-Dec-24	27-Jan-25	
UPDATE																			
ACTUAL																			
PLANNE D	3	IFB No.: LWSC/RB/001/2024	Vehicles Purchase	G 4510	11 pcs	445,000.00	RB	7-May-24	14-May-24	21-May-24	28-May-24	25-Jun-24	9-Jul-24	16-Jul-24	6-Aug-24	N/A	15-Oct-24	12-Nov-24	
UPDATE																			
ACTUAL																			
PLANNE D	4	IFB No.: LWSC/NCB/003/2024	Safety Materials	G4771	Assorted	24,500.00	NCB	22-May-24	29-May-24	5-Jun-24	12-Jun-24	10-Jul-24	24-Jul-24	31-Jul-24	21-Aug-24	N/A	18-Sep-24	16-Oct-24	
UPDATE																			
ACTUAL																			
Sub-Total						1,022,200.00													

Prepared By: J Potter
Judith Potter
Acting Procurement Director

06/10/24
Date

Approved By: Mohammed Ali
Mohammed Ali
Managing Director/Chairman Procurement Committee

10/06/2024
Date
[Signature]
PPCC
EXECUTIVE DIRECTOR
Procurement Concessions Commission

[Signature]
June 10, 2024

LIBERIA WATER AND SEWER CORPORATION (LWSC)
PROCUREMENT PLAN (NON SBA)
Source of Funding: Internal Revenue and GOL Subsidy
CALENDAR YEAR: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	BASIC DATA					IMPLEMENTATION DATES									
					QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	5	IFB No.: LWSC/RB/002/2024	Internet Connectivity	J 6120	One (1) firm	22,000.00	RB	30-May-24	6-Jun-24	13-Jun-24	20-Jun-24	18-Jul-24	1-Aug-24	8-Aug-24	29-Aug-24	N/A	26-Sep-24	24-Oct-24	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.: LWSC/NCB/004/2024	Water Treatment Chemicals	G 4669	Assorted	1,187,000.00	NCB	16-May-24	23-May-24	30-May-24	6-Jun-24	4-Jul-24	18-Jul-24	25-Jul-24	15-Aug-24	N/A	12-Sep-24	10-Oct-24	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No.: LWSC/RFQ/001/2024	5 – 10 ton Electric Hoist (lift)	G 4659	1 pc	7,500.00	RFQ	19-Nov-24	26-Nov-24	3-Dec-24	10-Dec-24	24-Dec-24	31-Dec-24	7-Jan-25	14-Jan-25	N/A	21-Jan-25	4-Feb-25	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No.: LWSC/RFQ/002/2024	Welding Machine 5.5 kva	G 4659	1 pc	10,000.00	RFQ	22-Oct-24	29-Oct-24	5-Nov-24	12-Nov-24	26-Nov-24	3-Dec-24	10-Dec-24	17-Dec-24	N/A	24-Dec-24	7-Jan-25	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No.: LWSC/RB/003/2024	Gen. Sets Maintenance Service	C 3314	One (1) firm	27,000.00	RB	23-Sep-24	30-Sep-24	7-Oct-24	14-Oct-24	11-Nov-24	25-Nov-24	2-Dec-24	23-Dec-24	N/A	16-Jan-25	13-Feb-25	
UPDATE																			
ACTUAL																			
Sub-Total						1,253,500.00													

Prepared By: J Potter
 Judith Potter
 Acting Procurement Director

06/10/24
 Date

Approved By: M. Ali
 Mohammed Ali
 Managing Director/Chairman Procurement Committee

10/06/2024
 Date



Handwritten signature
 June 10, 2024



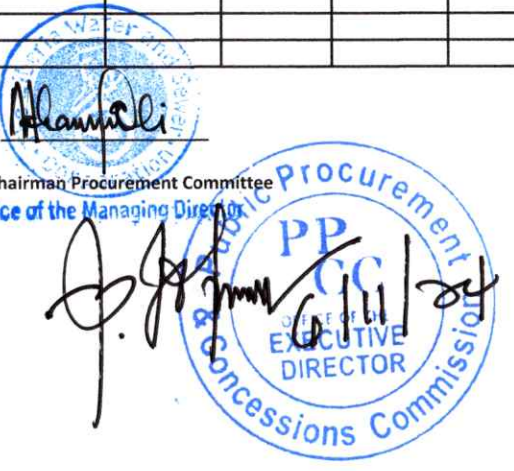
LIBERIA WATER AND SEWER CORPORATION (LWSC)
PROCUREMENT PLAN (NON SBA)
Source of Funding: Internal Revenue and GOL Subsidy
Calendar Year: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	IMPLEMENTATION DATES								
											BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	10	IFB No.: LWSC/RB/004 / 2024	Genset Spare Parts	G4659	Assorted	51,832.00	RB	25-Jul-24	1-Aug-24	8-Aug-24	15-Aug-24	12-Sep-24	26-Sep-24	3-Oct-24	24-Oct-24	N/A	21-Nov-24	19-Dec-24	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB No.: LWSC/RFQ/003 / 2024	IT Supplies	G 4741	Assorted	10,000.00	RFQ	22-Aug-24	29-Aug-24	5-Sep-24	12-Sep-24	19-Sep-24	26-Sep-24	3-Oct-24	10-Oct-24	N/A	17-Oct-24	31-Oct-24	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB No.: LWSC/NCB/005 / 2024	Vehicles Spare Parts	G4530	Assorted	70,000.00	NCB	25-Jun-24	2-Jul-24	9-Jul-24	16-Jul-24	13-Aug-24	27-Aug-24	3-Sep-24	24-Sep-24	N/A	22-Oct-24	19-Nov-24	
UPDATE																			
ACTUAL																			
PLANNED	13	IFB No.: LWSC/NCB/006 / 2024	Tools & Jigs	G4663	Assorted	27,000.00	NCB	30-Jul-24	6-Aug-24	13-Aug-24	20-Aug-24	17-Sep-24	1-Oct-24	8-Oct-24	29-Oct-24	N/A	26-Nov-24	24-Dec-24	
UPDATE																			
ACTUAL																			
PLANNED	14	IFB No.: LWSC/RB/005/24	Lubricants	G 4661	30 Drums	25,000.00	RB	13-May-24	20-May-24	27-May-24	3-Jun-24	1-Jul-24	15-Jul-24	22-Jul-24	12-Aug-24	N/A	9-Sep-24	7-Oct-24	
UPDATE																			
ACTUAL																			
Sub-Total						183,832.00													

Prepared By: J Potter Date: 06/10/24
 Judith potter Acting Procurement Director

Approved By: [Signature] Date: 10/06/2024
 Managing Director/Chairman Procurement Committee
 Office of the Managing Director

[Signature]
 June 10, 2024



LIBERIA WATER AND SEWER CORPORATION (LWSC)
PROCUREMENT PLAN (Core Budget)
Source of Funding: Internal Revenue and GOL Subsidy
Calendar YEAR: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA							IMPLEMENTATION DATES										
			CONTRACT PACKAGE	VENDORS BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	15	IFB No.: LWSC/RFQ/004/2024	Communication Equipment	H 4922	20 pcs	7,850.00	RFQ	29-Jul-24	5-Aug-24	12-Aug-24	19-Aug-24	26-Aug-24	2-Sep-24	9-Sep-24	16-Sep-24	N/A	23-Sep-24	30-Sep-24		
UPDATE																				
ACTUAL																				
PLANNED	16	IFB No.: LWSC/RB/006/2024	Application/Software Maintenance	J 6201	Two (1) firm	27,000.00	RB	22-May-24	29-May-24	5-Jun-24	12-Jun-24	10-Jul-24	24-Jul-24	31-Jul-24	21-Aug-24	N/A	18-Sep-24	16-Oct-24		
UPDATE																				
ACTUAL																				
PLANNED	17	IFB No.: LWSC/NCB/007/2024	Furniture & fixtures	G 4649	102 pcs	23,500.00	NCB	19-Sep-24	26-Sep-24	3-Oct-24	10-Oct-24	7-Nov-24	21-Nov-24	28-Nov-24	19-Dec-24	N/A	16-Jan-25	13-Feb-25		
UPDATE																				
ACTUAL																				
PLANNED	18	IFB No.: LWSC/RFQ/005/2024	Air Conditioner	G4759	10 pcs	4,500.00	RFQ	22-Oct-24	29-Oct-24	5-Nov-24	12-Nov-24	19-Nov-24	26-Nov-24	3-Dec-24	10-Dec-24	N/A	17-Dec-24	31-Dec-24		
UPDATE																				
ACTUAL																				
PLANNED	19	IFB No.: LWSC/NCB/008/2024	Computer Equipment (Desktop & Laptp)	G 4651	20 pcs	24,050.00	NCB	19-Aug-24	26-Aug-24	2-Sep-24	9-Sep-24	7-Oct-24	21-Oct-24	28-Oct-24	18-Nov-24	N/A	16-Dec-24	13-Jan-25		
UPDATE																				
ACTUAL																				
PLANNED	20	IFB No.: LWSC/RFQ/006/2024	Mechanical Equipment/Tools	G 4659	3 sets	10,000.00	RFQ	22-Apr-24	29-Apr-24	6-May-24	13-May-24	20-May-24	27-May-24	3-Jun-24	10-Jun-24	N/A	17-Jun-24	1-Jul-24		
UPDATE																				
ACTUAL																				
PLANNED	21	IFB No.: LWSC/RFQ/007/2024	Electrical Sets	G 4659	2 sets	10,000.00	RFQ	27-May-24	3-Jun-24	10-Jun-24	17-Jun-24	24-Jun-24	1-Jul-24	8-Jul-24	15-Jul-24	N/A	23-Sep-24	21-Oct-24		
UPDATE																				
ACTUAL																				
PLANNED	22	IFB No.: LWSC/NCB/009/2024	Building Materials	G4663	Assorted	177,615.00	NCB	4-Jul-24	11-Jul-24	18-Jul-24	25-Jul-24	22-Aug-24	5-Sep-24	12-Sep-24	3-Oct-24	N/A	31-Oct-24	28-Nov-24		
UPDATE																				
ACTUAL																				
PLANNED	23	IFB No.: LWSC/NCB/010/2024	Materials for Plant Equipment Repairs and Maintenance	G 4659	Assorted	258,500.00	NCB	15-Aug-24	22-Aug-24	29-Aug-24	5-Sep-24	3-Oct-24	17-Oct-24	24-Oct-24	14-Nov-24	N/A	12-Dec-24	9-Jan-25		

WSC
June 10, 2024

[Signature]
 OFFICE OF THE
 EXECUTIVE
 DIRECTOR
 & CONCESSIONS COMMISSION
 6/15/24

UPDATE																		
ACTUAL																		
PLANNED	24	IFB No.: LWSC/RB/007/2024	Manual Sewer Rod	G4773	Assorted	32,537.00	RB	5-Aug-24	12-Aug-24	19-Aug-24	26-Aug-24	23-Sep-24	7-Oct-24	14-Oct-24	4-Nov-24	N/A	2-Dec-24	30-Dec-24
UPDATE																		
ACTUAL																		
PLANNED	25	IFB No.: LWSC/RB/008/2024	Computer Software	J 6120	One (1) firm	99,000.00	RB	29-May-24	5-Jun-24	12-Jun-24	19-Jun-24	26-Jun-24	3-Jul-24	10-Jul-24	17-Jul-24	N/A	25-Sep-24	23-Oct-24
UPDATE																		
ACTUAL																		
PLANNED	26	IFB No.: LWSC/RB/009/2024	Vehicle Maintenance Services	G 4520	Two (2) Firms	25,000.00	RB	5-Jul-24	12-Jul-24	19-Jul-24	26-Jul-24	23-Aug-24	6-Sep-24	13-Sep-24	4-Oct-24	N/A	1-Nov-24	29-Nov-24
UPDATE																		
ACTUAL																		
PLANNED	27	IFB No.: LWSC/RB/010/2024	Air Tickets	N7911	One (1) firm	35,000.00	RB	28-Jun-24	5-Jul-24	12-Jul-24	19-Jul-24	16-Aug-24	30-Aug-24	8-Sep-24	29-Sep-24	N/A	8-Dec-24	5-Jan-25
UPDATE																		
ACTUAL																		
PLANNED	28	IFB No.: LWSC/RFQ/010/2024	Maintenance of Machinery and Equipment	C 3312	One (1) firm	10,000.00	RFQ	21-Apr-24	28-Apr-24	5-May-24	12-May-24	19-May-24	26-May-24	2-Jun-24	9-Jun-24	N/A	18-Aug-24	15-Sep-24
UPDATE																		
ACTUAL																		
PLANNED	29	IFB No.: LWSC/RFQ/011/2024	Materials for furniture Maintenance	G 4649	Assorted	5,000.00	RFQ	21-May-24	28-May-24	4-Jun-24	11-Jun-24	18-Jun-24	25-Jun-24	2-Jul-24	9-Jul-24	N/A	17-Sep-24	15-Oct-24
UPDATE																		
ACTUAL																		
PLANNED	30	IFB No.: LWSC/RB/011/2024	Kiosk Renovation and Maintenance	F 4220	One (1) firm	120,000.00	RB	28-Jun-24	5-Jul-24	12-Jul-24	19-Jul-24	16-Aug-24	30-Aug-24	8-Sep-24	29-Sep-24	N/A	8-Dec-24	5-Jan-25
UPDATE																		
ACTUAL																		
PLANNED	31	IFB No.: LWSC/RB/012/24	Construction of a Stand Alone Mini System	F 4220	One (1) Firm	200,000.00	RB	13-May-24	20-May-24	27-May-24	3-Jun-24	1-Jul-24	15-Jul-24	22-Jul-24	12-Aug-24	N/A	9-Sep-24	7-Oct-24
UPDATE																		
ACTUAL																		
PLANNED	32	IFB No.: LWSC/RB/013/24	Pumps Consumables (High Lifts and Low Lift)	G4659	Assorted	406,000.00	RB	13-Jun-24	20-Jun-24	27-Jun-24	4-Jul-24	1-Aug-24	15-Aug-24	22-Aug-24	12-Sep-24	N/A	10-Oct-24	7-Nov-24
UPDATE																		
ACTUAL																		
PLANNED	33	IFB No.: LWSC/RB/014/24	Boosters Rehabilitation	F 4220	One (1) Firm	117,000.00	RB	28-Jun-24	5-Jul-24	12-Jul-24	19-Jul-24	16-Aug-24	30-Aug-24	6-Sep-24	27-Sep-24	N/A	25-Oct-24	22-Nov-24
UPDATE																		
ACTUAL																		
Sub-Total						1,592,552.00												
Total						4,052,084.00												

Prepared By:

[Signature]

Acting Procurement Director

06/10/24

Date

Approved By:

[Signature]

Managing Director/Chairman Procurement Committee

Office of the Managing Director

10/06/2024

Date

[Signature]

Public Procurement & Concessions Commission
EXECUTIVE DIRECTOR

[Signature]
June 10, 2024

Liberia Water and Sewer Corporation
CONSULTANCY PROCUREMENT PLAN (NON SBA)
Source of Funding: Internal Revenue and GOL Subsidy
Budget Period year: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
1	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	NO. of FIRM/PERSONS	VENDORS BUSINESS ACTIVITIES CODE	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD							
								PREP. OF TOR & PC APPROVAL	PUBLICATION OF REQI	REQI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION REP DOCUMENT	PC APPROVAL FINAL TOR/REP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION AND OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
PLANNED	1	RFP No.:LWSC / LCS/001/ 2024	Management Consultancy Services	One (1) firm	M 7020	90,000.00	LCS	1-Jun-24	8-Jun-24	29-Jun-24	6-Jul-24	13-Jul-24	27-Jul-24	3-Aug-24	17-Aug-24	14-Sep-24	28-Sep-24	5-Oct-24	26-Oct-24	21-Dec-24
UPDATE																				
ACTUAL																				
TOTAL						90,000.00														

Prepared By: J Potter
 Judith Potter
 Acting Procurement Director

06/10/24
 Date

Approved By: Mohammed Ali
 Mohammed Ali
 Managing Director/Chairman Procurement Committee

10/06/2024
 Date

Handwritten: VUE 810
 June 10, 2024

Handwritten: J Potter
 6/11/24