

LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
planned	1	IFBNO.LMHRA/NCB/001/2024	Vehicle purchase	G4510	3 units	106,000.00	NCB	05/30/24	06/04/24	06/7/24	06/11/24	07/02/24	07/09/24	07/12/24	07/17/24	N/A	12/18/24	12/31/24	
update																			
Actual																			
Planned	2	IFBNO.LMHRA/RFQ/001/2024	Motorbike Purchase	G4540	1 firms	9,000.00	RFQ	05/30/24	06/04/24	06/07/24	06/10/24	06/17/24	06/18/24	06/19/24	06/21/24	N/A	06/24/24	12/31/24	
Update																			
Actual																			
Planned	3	IFBNO.LMJHRA/NCB/002/2024	Laboratory Consumables	G4669 G4659	Assorted	207,804.89	NCB	05/30/24	06/04/24	06/7/24	06/11/24	07/02/24	07/09/24	07/12/24	07/17/24	N/A	12/18/24	12/31/24	
Update																			
Actual																			
		Sub Total				\$322,804.89													

Submitted By: B. Arzoaquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

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 06/17/24

Date: 06/03/24

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 Procurement
 EXERCISES
 DIRECTOR
 Concessions Commission

Approved: Dr. Luke Bawo
 Managing Director/Chairman Procurement Committee

LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2024

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BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
planned	4	IFBNO.LMHRA/NCB/003/2024	Stationery	G4761	Assorted	20,000.00	NCB	05/30/24	06/04/24	06/7/24	06/11/24	07/02/24	07/09/24	07/12/24	07/17/24	N/A	12/18/24	12/31/24	
update																			
Actual																			
Planned	5	IFBNO.LMHRA/RFQ/002/2024	Network equipment	G4741	Assorted	4,000.00	RFQ	05/30/24	06/04/24	06/07/24	06/10/24	06/17/24	06/18/24	06/19/24	06/21/24	N/A	06/24/24	12/31/24	
Update																			
Actual																			
Planned	6	IFBNO.LMJHRA/RFQ/003/2024	Software and licenses	G4651	Assorted	4,000.00	RFQ	05/30/24	06/04/24	06/07/24	06/10/24	06/17/24	06/18/24	06/19/24	06/21/24	N/A	06/24/24	12/31/24	
Update																			
Actual																			
		Sub Total				\$28,000.00													

Submitted By: *Brenda K. Arzoaquoi-Jones*
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

WESNO
6/17/24

Date: 06/03/24
[Signature]
 & Concessions Committee
 EXECUTIVE DIRECTOR
 6/20/24

Approved: *[Signature]*
 Dr. Luke Sawo
 Managing Director/Chairman Procurement Committee


LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2024

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BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
planned	7	IFBNO.LMHRA/RFQ/004/2024	Cleaning Materials	G4773	Assorted	7,600.00	RFQ	05/30/24	06/04/24	06/07/24	06/10/24	06/17/24	06/18/24	06/19/24	06/21/24	N/A	06/24/24	12/31/24	
update																			
Actual																			
Planned	8	IFBNO.LMHRA/NCB/004/2024	Computer & Accessories	G4741	Assorted	14,925.00	NCB	05/30/24	06/04/24	06/7/24	06/11/24	07/02/24	07/09/24	07/12/24	07/17/24	N/A	12/18/24	12/31/24	
Update																			
Actual																			
Planned	9	IFBNO.LMHRA/SS/001/2024	Office building rental	L6810	1 firm	12,000.00	SS	05/30/24	06/04/24	06/07/24	06/10/24	06/17/24	06/18/24	06/19/24	06/21/24	N/A	06/24/24	12/31/24	
Update																			
Actual																			
		Sub Total				\$34,525.00													

Submitted By: Brenda K. Arzoaquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

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 01/17/24

Date: 06/03/24

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 06/03/24
 Public Procurement & Concessions Commission
 OFFICE OF THE EXECUTIVE DIRECTOR

Approved: _____
 Luke Bawo
 Managing Director/Chairman Procurement Committee



LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2024

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BASIC DATA								IMPLEMENTATION DATES												
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planned	10	IFBNO.LMHRA/RB/001/2024	Air Tickets	N7911	Assorted	24,000.00	RB	05/30/24	06/04/24	06/07/24	06/11/24	07/02/24	07/09/24	07/12/24	07/17/24	N/A	12/18/24	12/31/24		
update																				
Actual																				
Planned	11	IFBNO.LMHRA/RB/005/2024	Drugs and Medical Consumables	G4772	1 Firm	10,000.00	RFQ	05/30/24	06/04/24	06/07/24	06/10/24	06/17/24	06/18/24	06/19/24	06/21/24	N/A	06/24/24	12/31/24		
Update																				
Actual																				
Planned	12	IFBNO.LMHRA/RFQ/006/2024	Vehicle Insurance	K6512	Assorted	10,000.00	RFQ	05/30/24	06/04/24	06/07/24	06/10/24	06/17/24	06/18/24	06/19/24	06/21/24	N/A	06/24/24	12/31/24		
Update																				
Actual																				
		Sub Total																		
		GRAND TOTAL																		
						\$44,000.00														
						429,329.89														

Submitted By: Brenda K. Arzoaquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

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 01/17/24

Date: 06/03/24

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 Director of the Executive Director & Concessions Committee

Approved: Luke Sawo
 Managing Director/Chairman Procurement Committee



LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (NON-SBA)
FY2024

SOURCE OF FUNDING: GOL, Internal Revenue Generation & Partners

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFBNO.LMHRA/NCB/001/2024	Vehicle purchase	This contract package is taken from the budget line Transport Equipment and is intended to procure three (3) SUVs and for the smooth operation of the LMHRA. This is taken from the budget line Transport Equipment $US\$115,000 - 106,000.00 = 9,000.00$
2	IFBNO.LMHRA/RFQ/001/2024	Motorbike purchase	This contract package is taken from the budget line Transport Equipment and is intended to procure two (2) motorbikes for the use of LMHRA's operations. The estimated cost for this contract package is \$9,000.00 .
3	IFBNO.LMHRA/NCB/002/2024	Laboratory Consumables	This contract package is intended to hire a firm / firms to supply assorted laboratory reagents/ chemical & equipment for LMHRA's Quality Control Laboratory. There will be two Lots: Lot 1. Laboratory Reagents/chemical Lot 2. Laboratory Equipment. The estimated contract value for both Lots is US\$297,804.89 and this is funded from the following budget line; Laboratory consumables (\$68,800.00) and Machinery and other equipment (\$139,004.89)
4	IFBNO.LMHRA/NCB/003/2024	Stationery	This contract package is intended to procure assorted stationery materials (A4 Paper, cartridges/ink, staple machine, box files, manila folders, paper glue, Certificate paper, ledgers, pens, etc.) for LMHRA and is taken from the budget line Stationery (\$20,000.00) .
5	IFBNO.LMHRA/RFQ/002/2024	Network Equipment	This contract package is taken from the budget line Information Communication Technology (\$8,000.00- 4,000.00 =4,000.00) and is intended to procure assorted Network equipment for LMHRA ICT Section, (audio equipment, cables, testers, etc.).
6	IFBNO.LMHRA/RFQ/003/2024	Software Licenses	This contract package is intended to procure Software and License for the use of LMHRA IT Section. The estimated cost for this contract package is \$4,000.00 and this is funded from the budget line Information Communication Technology.

Prepared by: Arzoaquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

Arzoaquoi-Jones
 6/17/24

Approved by: _____
 Dr. Luke Sawo
 Chairman/ Procurement Committee



Date: 06/03/24

 Procurement Committee
 Concessions Commission



**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (NON-SBA)
FY2024**

SOURCE OF FUNDING: GOL. Internal Revenue Generation & Partners

7	IFBNO.LMBHRA/RFQ/004/2024	Cleaning Materials	This contract package is funded from the budget Cleaning materials & services (US\$9,600.00- \$7,600.00 = 2,000.00) and intended to procure assorted cleaning materials (toilet tissues, napkins/facial tissues, dusting tower, liquid hand soap, hand sanitizer, powder soap, air freshener, regular bleach, floor mop, soft broom, air freshener, paper towel, Dettol, etc.) for the LMHRA.
8	IFBNO.LMHRA/NCB/004/2024	Computers & Supplies	This contract package is intended to procure assorted computers (desktops and laptops) and accessories for all of the LMHRA offices. It is funded from the budget line Computer Supplies and ICT Services US\$14,925.00.
9	IFBNO.LMHRA/SS/001/2024	Office Building Rental	This contract package is funded from the budget line Office Building rental & lease (US\$12,000.00) and is intended to pay the rent/lease for LMHRA regional offices.
10	IFBNO.LMHRA/RB/001/2024	Air tickets	This contract package is taken from the budget line Foreign Means of travel and it is intended to procure air tickets for LMHRA staffs and guests of LMHRA for the FY 2024. The estimated contract value for this contract package is \$24,000.00.
11	IFBNO.LMHRA/RFQ/005/2024	Drugs and medical consumables	This contract package is funded from the budget line Drugs and Medical consumables and it is intended to procure drugs and medical supplies for the staffs of the LMHRA for the FY2024.
12	IFBNO.LMHRA/RFQ/006/2024	Vehicle Insurance	This contract package is funded from the budget line Vehicle insurance and it is intended to solicit a firm to insure all of LMHRA's vehicles. The estimated cost for this contract package is \$10,000.00.

Prepared by: Brenda K. Alzoaquoi-Jones
Mrs. Brenda K. Alzoaquoi-Jones
Head of Procurement
6/17/24

Approved by: Dr. Luke Bawo
Chairman/ Procurement Committee
Date: 06/03/24
6/20/24



**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
BUDGET NOTES
PROCUREMENT PLAN (NON-SBA)
FY2024**

1	Electricity	This budget line Electricity has the amount of Six Thousand United States Dollars (US\$6,000.00) and it is intended for the payment of the Electricity used at the LMHRA Headquarters to the Liberia Electricity Corporation (LEC). The electricity will be paid for through prepaid LEC Tokens.
2	Land Purchase	This contracted is intended to purchase land in other counties for LMHRA regional offices to be built in various counties and this is from the budget line Land and this budget line has the amount of \$150,000.00 budgeted for this purpose.
3	Cleaning Service	This contract package is intended to hire a sanitation firm to dispose of our garbage / trash from the office ground of the head office of LMHRA. The estimated value for this contract package is US\$2,000.00 and it is funded from the budget line Cleaning Materials and services, \$9,600.00 \$7,600.00 \$2,000.00 .

Prepared by: *B. Arzoaquoi-Jones*
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Approved by: *[Signature]*
Dr. Luke Bawo
Chairman/Procurement Committee

Date: *06/03/24*

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01/17/24

[Handwritten Signature]
Public Procurement & Concessions Committee