


**LIBERIA MARITIME AUTHORITY**  
**NON-SBA CONSULTANCY PROCUREMENT PLAN**  
**Source of Funding: Corporate Budget/ Internally Generated Revenue**  
**FISCAL YEAR: (JANUARY 2024-DECEMBER 31,2024)**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA													IMPLEMENTATION DATES							
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS /PERSONS	ESTIMATED COST 90(USD)	SELECTION METHOD	Business Activity Code	PREP OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHOR TLIST	PREPARATION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	1	Financial Consultancy Service (Reality valuator)	1 Person	20,000.00	LCS	J6202	5/14/24	5/24/24	6/24/24	7/10/2024	7/21/2024	8/8/24	8/22/24	8/30/22	9/16/24	9/30/2024	10/18/24	10/30/24	11/15/24	
UPDATE																				
ACTUAL																				
PLANNED	2	IT Consultancy Service	1 Firm	4,000.00	LCS	M7020	5/14/24	5/24/24	6/24/24	7/10/2024	7/21/2024	8/8/24	8/22/24	8/30/22	9/16/24	9/30/2024	10/18/24	10/30/24	11/15/24	
UPDATE																				
ACTUAL																				
PLANNED	3	Public Relation Consultancy Service	1 Firm	48,000.00	FBS	M7020	5/14/24	5/24/24	6/24/24	7/10/2024	7/21/2024	8/8/24	8/22/24	8/30/22	9/16/24	9/30/2024	10/18/24	10/30/24	11/15/24	
UPDATE																				
ACTUAL																				
	<b>SUB-TOTAL</b>				72,000.00															

Prepared by:   
**Mandela Mangull Porson**  
**Procurement Director**

Approved by:   
**Neto Zarzar Ligte, Sr.**  
**Commissioner/Chairman Procurement Committee**

Date: \_\_\_\_\_






**LIBERIA MARITIME AUTHORITY**  
**NON-SBA CONSULTANCY PROCUREMENT PLAN**  
**Source of Funding: Corporate Budget/ Internally Generated Revenue**  
**FISCAL YEAR: (JANUARY 1, 2024-DECEMBER 31, 2024)**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
		<b>IMPLEMENTATION DATES</b>																		
ITEM NO.	<b>REQUEST FOR EXPRESSION OF INTEREST, if applicable</b>										<b>REQUEST FOR PROPOSALS AND APPROVAL OF AWARD</b>									
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST 99(USD)	SELECTION METHOD	Business Activity Code	PREP OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL-EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	4	RFP NO. LIMA/SBA/LCS/003/24	Training Consultancy Service	1 Firm	12,200.00	LCS	16202	5/14/24	5/24/24	7/10/2024	7/21/2024	8/8/24	8/22/24	8/30/22	9/16/24	9/30/2024	10/18/24	10/30/24	11/15/24	
UPDATE																				
ACTUAL																				
PLANNED	5	RFP NO. LMA/SBA/LSC/04/24	Legal Service	1 Firm	42,000.00	LCS	M6920	5/14/24	5/24/24	7/10/2024	7/21/2024	8/8/24	8/22/24	8/30/22	9/16/24	9/30/2024	10/18/24	10/30/24	11/15/24	
UPDATE																				
ACTUAL																				
PLANNED	6	RFP NO. LMA/LC/S/005/2	Audit Service	1 Firm	70,000.00	LCS	M6920	5/14/24	5/24/24	7/10/2024	7/21/2024	8/8/24	8/22/24	8/30/22	9/16/24	9/30/2024	10/18/24	10/30/24	11/15/24	
UPDATE																				
ACTUAL																				
<b>SUB-TOTAL</b>					124,000.00															

Prepared by:   
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**Commissioner/Chairman Procurement Committee**

Date: \_\_\_\_\_



  
 6/12/24

**LIBERIA MARITIME AUTHORITY**  
**NON-SBA CONSULTANCY PROCUREMENT PLAN**  
**Source of Funding: Corporate Budget/ Internally Generated Revenue**  
**FISCAL YEAR: (JANUARY 1, 2024-DECEMBER 31, 2024)**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
<b>BASIC DATA</b>										<b>IMPLEMENTATION DATES</b>											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS /PERSONS	ESTIMATED COST 90(USD)	SELECTION METHOD	Business Activity Code	PREP OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORT LIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT		
PLANNED	7	REP NO. LIMA/SBA /LCS/006/24	1 Firm	30,000.00	LCS	M7490	5/14/24	5/24/24	6/24/24	7/10/2024	7/21/2024	8/8/24	8/22/24	8/30/22	9/16/24	9/30/2024	10/18/24	10/30/24	11/15/24		
UPDATE																					
ACTUAL																					
<b>SUB- TOTAL</b>																					
<b>GRAND TOTAL</b>																					

Prepared by:   
**Mandela Mangull Porson**  
 Procurement Director

Approved by:   
**Neto Zarzar Ligne, Sr.**  
 Commissioner/Chairman Procurement Committee

Date: \_\_\_\_\_

*Miss O*  
 June 12, 2024




**Liberia Maritime Authority**  
**Core Budget (Consultancy) Procurement Plan**  
**Explanatory Notes**

January 2024- December 31, 2024

N0.	Contract Package Code	Contract Package	Content of contract Package
1	RFP N0. LiMA/SBA/LCS/001/24	Financial Consultancy (Realty Valuator)	This contract package derives from the budgetary line item Specialized Technical Services. His contract package is in two folds. The financial consultancy for International Financial Reporting standard (IFRS), where the consultant will train the finance team on international financial reporting standards, whereas the Realty Valuator consultant will train designated staff in fixed Assets coding development and policy and for this fiscal year 2024.
2	RFP N0. LiMA/SBA/LCS/002/24	IT Consultancy Service	This contract package derives from the budgetary line item Specialized Technical Services. The Authority intends to hire a firm/ Individual for IT consultancy service to train the IT team on IT related matters.
3	RFP N0. LiMA/SBA/LCS/003/24	Security Consultancy Services	This contract package derives from the budgetary line item Specialized Professional Services (Technical Services). The Authority intends to hire a firm/ Individual consultant to provide training, develop policies and manuals for our security department.
4	RFP N0. LiMA/SBA/FBS/001/24	Press & Public Relations Consultancy Service	This Contract package derives from the budgetary line item Professional Services (Specialized Technical Services). The Authority intends to hire a firm to provide Consultancy service on Press & Public Relations.
5	RFP NO. LiMA/SBA/LCS/004/24	Training Consultancy Service	This Contract package derives from the budgetary line item Professional Services (Specialized Technical Services). The Authority intends to hire a firm/ person to provide training for staff to improve productivity on the job.
6	RFP NO. LiMA/SBA/LCS/005/24	Audit Services	This contract package derives from the budgetary line item Specialized Technical Services. This contract package will be used for outsourcing external audit services for the Liberia maritime Authority as and when it becomes necessary, or when the need arises.
7	IFB N0. LiMA/SBA/FBS/002/24	Legal Services	This Contract Package comes from the budgetary line item Specialized technical Services. This contract package will be used to outsource the legal services of firms or individuals on legal issues to represent the Liberia Maritime Authority for this fiscal year 2024.

Prepared by:   
**Mandela Mangull Porson**  
**Procurement Director**

Approved by:   
**Neto Zarzar Ligne, Sr.**  
**Commissioner/Chairman Procurement Committee**


  
 June 12, 2024






**Liberia Maritime Authority**  
**Core Budget Special Project (Non-SBA) Procurement Plan**  
**Explanatory Notes**  
**January 2024- December 31, 2024**

N0.	Contract Package Code	Contract Package	Content of contract Package
1	IFB N0. LiMA/SP/NCB/001/24	Building Construction	This contract package is derived from the budgetary line Road, works and Electricity Installation. The Liberia Maritime Authority intends to construct a annex adjacent its headquarter in Congo town, Liberia.

Prepared by:   
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**Commissioner/Chairman Procurement Committee**

Date: \_\_\_\_\_



**Liberia Maritime Authority**  
**Core Budget (Non-SBA) Procurement Plan**  
**Explanatory Notes**  
**January 2024- December 31, 2024**

N0.	Contract Package Code	Contract Package	Content of contract Package
1		Electricity	\$60,000.00 Cash to be paid to the Liberia Electricity Corporation (LEC) to be used to procure LEC tokens for this fiscal year 2024.
2		Water	\$24,000.00 Cash to be paid to the Liberia Water & Sewer Corporation (LWSC) as water and sewage bills for this fiscal year 2024



Prepared by: **Mandela Mangull Porson**  
**Procurement Director**



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**Commissioner/Chairman Procurement Committee**

Date: \_\_\_\_\_

  
 Date 12, 2024

