

**Liberia Institute of Statistics & Geo-Information Services (LISGIS)**  
**Special Project - Gender Responsive Planning & Budgeting - Draft Procurement Plan (SBA)**

Source of Funding: GOL/MFDP  
 Fiscal Year 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA																	
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY / INSPECTION (SUBSTANTIAL COMPLETE)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
Planned	1	IFB No. LISGIS/SP/GRPB/S BA/RFQ/01/2024	Stationery & Office Supplies	G-4761 Assorted	1,350.00	RFQ	25-Jun-24	28-Jun-24	2-Jul-24	8-Jul-24	22-Jul-24	23-Jul-24	27-Jul-24	3-Aug-24	N/A	6-Aug-24	3-Sep-24		
Update																			
Actual																			
Planned	2	IFB No. LISGIS/SP/GRPB/S BA/RFQ/02/2024	Catering Services	I-5621 1-Firm	2,550.00	RFQ	25-Jun-24	28-Jun-24	2-Jul-24	8-Jul-24	22-Jul-24	23-Jul-24	27-Jul-24	3-Aug-24	N/A	6-Aug-24	3-Sep-24		
Update																			
Actual																			
Planned	3	IFB No. LISGIS/SP/GRPB/S BA/RFQ/03/2024	Hall Rental Services	L-6810 1-Hall	1,800.00	RFQ	25-Jun-24	28-Jun-24	2-Jul-24	8-Jul-24	22-Jul-24	23-Jul-24	27-Jul-24	3-Aug-24	N/A	6-Aug-24	3-Sep-24		
Update																			
Actual																			
		<b>TOTAL</b>																	
		<b>5,700.00</b>																	

Signed: T. Monroe Wesso  
 Procurement Director

Approved by: Richard A. Sestrum  
 Director General/ Chairman PC.

Date: June 19, 2024

*[Handwritten signature]*








Liberia Institute of Statistics & Geo-Information Services (LISGIS)  
 Special Project - Gender Responsive Planning & Budgeting - Draft Procurement Plan (Non-SBA)  
 Source of Funding: GOL/MFDP  
 Fiscal Year 2024

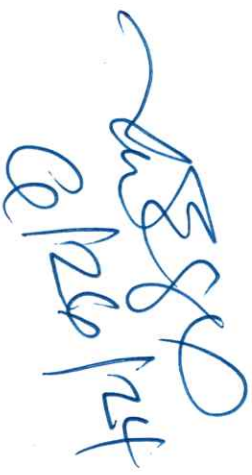
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGING	BASIC DATA			QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREPARED BID DOCUMENT	PC APPROVAL - BID DOCUMENTS	BID INVITATION & RELEASE OF BID DOC	IMPLEMENTATION DATES							REMARKS	
			Business Activity code																		
Planned Update/Actual	1	LISGIS/SP/GRPB/RF Q/01/2024	Petroleum products	G-4661		140gal@\$5.00	700.00	RFQ	24-Jun-24	25-Jun-24	28-Jun-24	5-Jul-24	19-Jul-24	22-Jul-24	23-Jul-24	26-Jul-24	N/A	9-Aug-24	6-Sep-24		
Planned Update/Actual	2	LISGIS/SP/GRPB/RF Q/02/2024	scratch cards	G-4653		Assorted	500.00	RFQ	24-Jun-24	27-Jun-24	3-Jul-24	5-Jul-24	19-Jul-24	20-Jul-24	24-Jul-24	31-Jul-24	N/A	3-Aug-24	31-Aug-24		
<b>TOTAL</b>							<b>1,200.00</b>														

Signed:   
 T. Monroe Wesso  
 Procurement Director

Date: June 19, 2024

Approved by:   
 Richard K. Nodman  
 Director-General/ Chairman PC.

Date: June 24, 2024

  
 6/24/24



# Liberia Institute of Statistics and Geo-Information Services

Special Project- Gender Responsive Planning & Budgeting (GRPB) Draft

Procurement Plan (Non-SBA) Notes

Source of Funding: GOL/MFDP

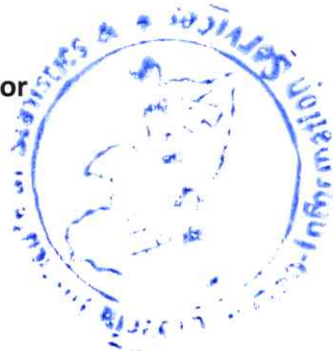
Fiscal Year: 2024

Item No	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No. LISGIS/SP/GRPB/RFQ/01/2024	Petroleum products	This package is intended for the procurement of fuel/gasoline and lubricants for LISGIS vehicles and generators.
2.	IFB No. LISGIS/SP/GRPB/RFQ/01/2024	Scratch Cards	This package is intended for the purchase of communication cards from the Lonestar and Orange GSM companies.

Prepared By: \_\_\_\_\_

Date: June 19, 2024

T. Monroe Wesso  
Procurement Director



*[Handwritten signature]*  
6/26/24

LISGIS DRAFT RECURRENT BUDGET AND SPENDING PLAN													
FISCAL YEAR 2024 (January 1, 2024, to December 31, 2024)													
DESCRIPTION	Total	FY 2024 Budget Ceiling	Total Spending plan	January	February	March	April	May	June	July	August	September	October
	11404 - Administration and Management	1,698,826.00	1,698,826.00	1,698,826.00	138,364.17	138,364.17	138,364.17	138,364.17	138,364.17	138,364.17	156,820.17	138,364.17	138,364.17
211101: Basic Salary - Civil Service	1,616,630.00	1,616,630.00	1,616,630.00	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17
Total Personnel Cost	1,616,630.00	1,616,630.00	1,616,630.00	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17	134,719.17
221401: Fuel and Lubricants - Vehicles	6,302.00	6,302.00	6,302.00	-	-	-	-	-	-	6,302.00	-	-	-
221402: Fuel and Lubricants - Gener.	-	-	-	-	-	-	-	-	-	-	-	-	-
221502: Repairs and Maintenance - Veh.	-	-	-	-	-	-	-	-	-	-	-	-	-
221504: Repl& Maint. Mach&Equip, Furnit	-	-	-	-	-	-	-	-	-	-	-	-	-
221601: Cleaning Materials and service	7,154.00	7,154.00	7,154.00	-	-	-	-	-	-	7,154.00	-	-	-
221602: Stationery	-	-	-	-	-	-	-	-	-	-	-	-	-
221603: Printing, Binding, Publication	5,000.00	5,000.00	5,000.00	-	-	-	-	-	-	5,000.00	-	-	-
221704: Feasibility Studies/Surveys	-	-	-	-	-	-	-	-	-	-	-	-	-
222109: Operational Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
222113: Guard and Security Services	43,740.00	43,740.00	43,740.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00
222301: ICT Infrastructure	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Goods and Services	62,196.00	62,196.00	62,196.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	22,101.00	3,645.00	3,645.00	3,645.00
Grant	-	-	-	-	-	-	-	-	-	-	-	-	-
263648: Transfer to Gender Responsive Planning & Budgeting (GRPBI)	20,000.00	20,000.00	20,000.00	-	-	-	-	-	-	-	-	-	-
265401: Transfer to Individuals (Students)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Transfers	20,000.00	20,000.00	20,000.00	-	-	-	-	-	-	-	-	-	-
31 Non-Financial Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
312401: Other Fixed Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Recurrent	1,698,826.00	1,698,826.00	1,698,826.00	138,364.17	138,364.17	138,364.17	138,364.17	138,364.17	138,364.17	156,820.17	138,364.17	138,364.17	138,364.17

Signed by: *[Signature]* Date: *March 31, 2024*

Dominic K. Pave  
Finance Director

Approved by: *[Signature]* Date: *June 18, 2024*  
Hon. Richard Fatoma Ngafuan  
Director General





