

LIBERIA IMMIGRATION SERVICE

PROCUREMENT PLAN (SBA)  
SOURCE OF FUNDING: GOL  
Fiscal year: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
I T E M N O.	BASIC DATA							IMPLEMENTATION DATES											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	4	IFB NO.LIS/SBA/RB/002/2024	Printing and Binding Services	C1812	Assorted	20,000.00	RB	5/13/24	5/20/24	5/27/24	5/28/24	6/24/24	6/24/24	7/1/24	7/8/24	N/A	12/16/24	12/23/24	
UPDATE																			
ACTUAL																			
PLANNED	5	IF BNO.LIS/SBA/RB/003/2024	Security Uniform	G4771	Assorted	100,000.00	RB	5/13/24	5/20/24	5/27/24	5/28/24	6/24/24	6/24/24	7/1/24	7/8/24	N/A	12/16/24	12/23/24	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO./PLIS/SBA/NCB/002/2024	Office Furniture	G4659	Assorted	25,000.00	NCB	5/13/24	5/20/24	5/27/24	5/28/24	6/24/24	6/24/24	7/1/24	7/8/24	N/A	12/16/24	12/23/24	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO./LIS/NCB/003/2024	Machinery Equipment	G4759	Assorted	30,000.00	NCB	5/13/24	5/20/24	5/27/24	5/28/24	6/24/24	6/24/24	7/1/24	7/8/24	N/A	12/16/24	12/23/24	
UPDATE																			
ACTUAL																			
						Sub-Total													
						\$155,000.00													
						\$391,017.00													
<b>GRAND-TOTAL</b>																			

**SEN. SJNZ**  
CG/LIS/MOJ/RL  
29 APR 2024

Prepared by:

Samuel Y. Mulbah  
Procurement Director

Approved by:

Hon. Stephen J.A. Zargo  
Chairman Procurement Committee

Date:

29-04-2024



*May 1, 2024*

*04-26-24*

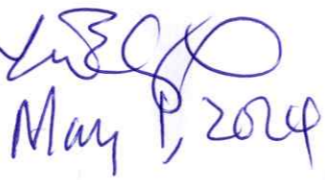
**LIBERIA IMMIGRATION SERVICE  
PROCUREMENT PLAN (SBA)  
SOURCE OF FUNDING: GOL  
Fiscal year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB NO. LIS/SBA/RB/001/2024	Petroleum Products	G4661	28,692 gal @USD 6.00	172,152.00	RB	5/13/24	5/20/24	5/27/24	5/28/24	6/24/24	6/24/24	7/1/24	7/8/24	N/A	12/16/24	12/23/24	
UPDATE																			
ACTUAL																			
PLANNED	2	IF NO. LIS/SBA/NCB/001/2024	Repair and Maintenance Vehicles	G4520	Assorted	55,000.00	NCB	5/13/24	5/20/24	5/27/24	5/28/24	6/24/24	6/24/24	7/1/24	7/8/24	N/A	12/16/24	12/23/24	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. LIS/SBA/RFQ/001/2024	Stationery	G4761	Assorted	8,863.00	RFQ	5/13/24	5/20/24	5/27/24	5/28/24	6/24/24	6/24/24	7/1/24	7/8/24	N/A	12/16/24	12/23/24	
UPDATE																			
ACTUAL																			
<b>SUB- TOTAL</b>						\$236,017.00													


**SEN. SJHZ**  
 CG/LIS/MOJ/RL  
 29 APR 2024

Prepared by: Samuel Y. Mulbah  
Procurement Director



04-26-24  
  
 May 1, 2024

Approved by: Hon. Stephen J.H. Zargo  
Chairman Procurement Committee



Sign:   
 5/8/24

Date: 29-04-2024

LIBERIA IMMIGRATION SERVICE  
 PROCUREMENT PLAN (SBA)  
 EXPLANATORY NOTES  
 FISCAL YEAR: 2024

1	IFB NO. LIS/SBA/RB/001/2024	Petroleum Products	This contract Package is intended to procure petroleum products for the use of LIS vehicles and generator. a) gasoline--- 14,346 gallons b) fuel-----14,346 gallons
2	IFB NO. LIS/SBA/NCB/001/2024	Repair and Maintenance Vehicles	This contract package is intended to hire a firm to carry out regular repairs and maintenance service for both LIS vehicles and motorcycles.
3	IFB NO. LIS/SBA/RFQ/001/2024	Stationery	This contract package is intended to procure the items below: legal paper 215mm x 356mm_10 cartons, A4 paper 210mm x 297mm 12 cartons, brown envelopes A4 size _1 carton, manila folder legal size _4 cartons, manila folder A4 size _4 cartons, staple machine, gel pens assorted, ball point pen assorted colors, genuine ink and toner cartridges, correction fluid, stick-on-pad, received date stamp, etc.
4	IFB NO. LIS/SBA/RB/002/2024	Printing and binding Services	This contract package is funded from the budget line printing binding and publication and is intended to hire a firm to provide printing services to the LIS.
5	IFB NO. LIS/SBA/RB/003/2024	Security Uniform	This contract package is funded from the budget line Uniform and Specialized Clothing intended to hire a firm to procure uniform for the LIS.

*[Handwritten Signature]*  
 May 1, 2024

*[Handwritten Signature]*  


6	IFB NO. LIS/SBA/RB/001/2024	Office furniture	This contract package is funded from the budget line furniture and fixture intended to hire a firm to procure assorted of office furniture.
7	IFB NO. LIS/SBA/NCB/003/2024	Machinery and Equipment	This contract package is intended to hire a firm to procure to assorted of equipment and machinery.

Prepared by: \_\_\_\_\_

Samuel Y. Mulbah  
Procurement Director



04-26-24

Approved by: \_\_\_\_\_

Signature: Hon. Stephen J.H. Zargo  
Chairman Procurement Committee



Date: \_\_\_\_\_

29-04-2024

*[Handwritten signature]*  
May 1, 2024

